अण्डमान तथा निकोबार प्रशासन ANDAMAN AND NICOBAR ADMINISTRATION सचिवालय/SECRETARIAT.

Port Blair, dated the th September, 2021

CIRCULAR

The Competent Authority has directed that all respective HoD's are requested to exercise the prevailing power delegation (prior to Admn's Order No. 731 dt. 17.03.2021 & 1239 dt. 10.05.2021) for sanction of leave in respect of the employees/officers appointed on contract basis under various departments of A & N Administration. While exercising such powers, the other SoP's stipulated in Admn's No. 1239 dated 10.05.2021 should be scrupulously followed.

This issues with the approval of the Competent Authority.

[Purnima Govind]
Assistant Secretary (Pers)
F.No.9-10/2021-PW

Copy to:-

- 1. Sr.PS to Lt. Governor, Raj Niwas, Port Blair.
- 2. Sr.PS to Chief Secretary, A&N Administration, Secretariat.
- 3. The Director General of Police, A&N Islands for information and necessary action.
- 4. The PCCF, ANI, for information and necessary action
- 5. All Pr. Secretaries/Commr-cum-Secretaries/JS, A & N Administration.
- 6. All HODs of A& N Administration for information and necessary action.
- 7. The Assistant Manager (IT), EDP Cell, Secretariat, to upload this Circular in the Administration website.

Assistant Secretary (Pers)