

A/123/2023-Perl-SectionII-Sectt

I/41410/2023

F.No.48-10/2022-PW  
अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT  
\*\*\*\*\*

Port Blair, dated the 28<sup>th</sup> August, 2023.**CIRCULAR**

It has been noticed that the some of the newly promoted Head Clerks and existing Head Clerks who have been transferred & posted to various offices under A&N Administration vide Order No.2076 dated 20/07/2023, No.2152 dated 28/07/2023, No.2185 dated 31/07/2023, No.2249 dated 08/08/2023 and No.2413 dated 23/08/2023 respectively are not yet been relieved-off till date. The Competent Authority has taken a very serious view in this regard and directed all concerned to comply with the direction of Administration in true spirit.

Hence, all the Head of Departments/Head of Offices are directed to relieve all the Head Clerk who have been transferred/posted vide the aforesaid Administration's orders on or before 31<sup>st</sup> August 2023 (AN) positively by making internal arrangements without awaiting further direction in this regard from Administration, failing which responsibility will be fixed against the erring officer and disciplinary proceeding shall be initiated as per the extant rule provision.

This issues with the approval of Competent Authority.

Signed by A. Yesu Raj

Date: 28-08-2023 15:53:21

Reason: Approved

(A Yesu Raj)

Assistant Secretary (Perl)

To

All Head of Departments/Offices,  
Under A&N Administration.