F. No. 5-14/2023/GA अण्डमान तथा निकोबार प्रशासन ANDAMAN AND NICOBAR ADMINISTRATION सचिवालय/SECRETARIAT

Port Blair, dated the 05th September 2023

CIRCULAR

Sub: - Office timings in Department/Offices under A & N Administration.

Kind reference is invited to the Administration's Order No. 642, dated 13.03.2023, wherein the Govt. Office timings was modified as 07.30 AM to 04.30 PM.

Now, the Competent Authority has directed to restore the office timing i.e. from 08.30 AM to 05.00 PM with half an hour break from 01.00 PM to 01.30 PM, as per Administration's Circular No. 7-8/2017-AR/237 dated 13.03.2018, with immediate effect.

Assistant Secretary (GA)

Copy to

- 1. Sr. PS to Hon'ble Lt. Governor, A & N Islands
- 2. Sr. PS to Chief Secretary for kind information of Chief Secretary
- 3. Sr. PS to PSs/PAs to Commissioner-cum-Secretaries / Secretaries
- 4. All Deputy Commissioners
- 5. All HoDs for information and strict compliance
- 6. All Deputy Secretaries/Assistant Secretaries, for information and necessary action.
- 7. The Director (IP&T), with the request to publish the same in the Daily Telegram, Dweep Samachar and other local dailies for vide publicity
- 8. The Director (All India Radio) with the request to broadcast the same as a Mews item for vide publicity
- 8. Nodal Officer (IT), Secretariat for uploading the same in the website

Assistant Secretary (GA)