

Dairy No : 574

Date : 14/11/2023

Verified by : *Seriti*

F. No.6-1(7)/2023-MPH (Tutor)

अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय/SECRETARIAT

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Port Blair, dated the 10<sup>th</sup> November, 2023

To

✓ The Executive Officer,  
SOVTECH, DRBRAIT,  
Old Pahargaon,  
Port Blair.

Sub: **Upload of draft Recruitment Rules to the post of 'Tutor' in the A & N Health Department-reg.**

Sir,

I am directed to forward herewith a Soft Copy along with the hard copy of draft Recruitment Rules to the post of **Tutor** Group 'A' (Gazetted/Non-Ministerial) under the A & N Health Department of this Administration.

It is therefore, requested to upload the above draft Recruitment Rules in the Administration's website [www.and.nic.in](http://www.and.nic.in) and [www.andaman.gov.in](http://www.andaman.gov.in).

Yours faithfully,

**Encl: As above**

*Chander Shanti*  
Assistant Secretary (Health)  
14/11/23 2/10/21

**Copy to:** Director of Health Services, A & N Administration, Port Blair with request to furnish Comments/suggestion on the objection and suggestion received from the stakeholders to this Administration.

*sd*  
Assistant Secretary (Health)

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

Port Blair, dated the November, 2023

**DRAFT NOTIFICATION**

No. -----F. No. 6-1(7)/2023-MPH(Tutor)-In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, New Delhi, Notification No. U-14039/2/83-ANL dated 21/02/1985 and in pursuance of Union Public Service Commission's letter No. 3/30/(5)/2007-RR dated 8th may, 2009, and in supersession of Andaman & Nicobar Gazettes Notification No. 118/2011/F.No.21-48/2010-MPH dated 23<sup>rd</sup> March, 2011, and DOPT's OM No. AB. 14017/13/2016-Estt.(RR) dated 9/8/2016, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands hereby makes the following Rules regulating the method of recruitment of Group 'A' (Gazetted/Non-Ministerial) post of **Tutor** borne in the establishment of Directorate of Health Services, Andaman & Nicobar Administration, namely:

Objections and suggestions are invited from the stakeholder/persons to be affected thereby. The Objections and suggestions (if any) should reach the Office of Director of Health Services, A&N Administration within 30 days from the date of its publication in the official website for consideration.

**1. Short Title and Commencement:-**

- a. These Rules may be called as "the Andaman and Nicobar Administration Recruitment Rules for Group "A" Gazetted/Non Ministerial Post of **Tutor** in the Directorate of Health Services Recruitment Rules Amendment, 2023.
- b. They shall come into force on the date of its publication in the Official Gazette.

**2. Number of Posts, Classification and level of Pay Matrix:-**

The number of Posts, their classification and the level of Pay Matrix attached thereto, shall be as specified in Column (2) to (4) of the Schedule annexed thereto.

**3. Method of Recruitment, Age Limit and Other Qualification:-**

The method of recruitment to the said post, age limit, educational qualifications and other matters relating thereto shall be as specified in Column (5) to (13) of the aforesaid schedules.

**4. Initial Constitution of the service:-**

The **Tutor** working under the Health Department of this Administration as on the date of publication of this rules in the official Gazette, their services shall be deemed to have been appointed under these rules and they shall be members of the service.

**5. Disqualification:-**

**No person-**

- a. Who has entered into or contracted a marriage with any person having a spouse living.

**OR**

- b. Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said posts:

Provided that the Lieutenant Governor (Administration), Andaman and Nicobar Islands, may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for doing so, exempt any person from the provision of this Rules.

**6. Powers to Relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, is of the opinion that it is necessary or expedient to do so, it may by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Saving:-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the candidates belonging to the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**By order and in the name of Lieutenant Governor,  
Andaman and Nicobar Islands.**

  
Assistant Secretary (Health)  
18/11/23  
10/11/23



## SCHEDULE

### SCHEDULE TO RECRUITMENT RULE FOR THE POST OF 'TUTOR' IN THE ANDAMAN AND NICOBAR HEALTH DEPARTMENT

1.	Name of Post	<b>TUTOR</b>
2.	No. of Post	06 (Six)* 2023  * (Subject to variation dependent on workload)
3.	Classification	General Central Services Group-'A', (Gazetted/Non-Ministerial)
4.	Level in the Pay Matrix	Level-10 (Rs. 56100 -177500)
5.	Whether selection Post or non-selection Post	Not applicable
6.	Age limit for direct recruitment	Not exceeding 35 years.  <b>Note 1:</b> (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government).  <b>Note 2:</b> The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in rest of India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep
7.	Educational and other qualifications required for direct recruitment	<b>Essential:-</b>  1. M. Sc. in Nursing or Master Degree in Medical and Surgical Nursing from a recognized University/Nursing School/Institution.  2. Should be registered with the Nursing Council.

		<p><b>Note:</b> Qualification(s) are relaxable at the discretion of the UPSC, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p><b>Desirable:</b> 02 (Two) years teaching and administrative experience from a recognized Nursing School.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not Applicable
9.	Period of probation, if any	<p>2 (Two) years</p> <p><b>Note:</b> - "Successful completion of at least 02 weeks Induction Training within the probation period is a pre-requisite for completion of probation."</p>
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of posts to be filled by various methods.	100% by Direct recruitment
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not Applicable
12.	If a DPC exists, what is its composition?	<p><b>Group 'A' DCC (for considering Confirmation) consist of :-</b></p> <p>1.Chief Secretary –Chairman</p> <p>2.Secretary (Health) –Member</p> <p>3.Director of Health Services –Member</p>
13.	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with the Union Public Service Commission is necessary on each occasion.

## **ANNEXURE TO SCHEDULE**

### **DUTIES AND RESPONSIBILITIES FOR THE POST OF 'TUTOR' IN THE A & N HEALTH DEPARTMENT**

1. Teaching subjects in the Curriculum.
2. Assisting in the administration of the School of Nursing.
3. Supervision and guidance of junior teaching staff including in-service education of teachers.
4. Supervision of student's health, welfare and security.
5. Assisting in the selection of students and admission procedure.
6. Conducting or assisting in examinations, tests (Sessional and terminals.) including practical.
7. Supervision of living conditions of students in the hostel.
8. Assisting in maintenance of school records.
9. Participation in student guidance activities.
10. Guiding students' extra-curricular programmes.
11. Assisting in the Library.
12. Planning, implementation and evaluation of specific courses.
13. Officiating as vice principal in her absence.
14. Arrangement for external lecturers.
15. Assists in planning of specific course.
16. Participation in clinical teaching.
17. Participation in school's committee work.
18. Guidance and counselling of students.
19. Maintenance of class room and laboratory equipment, supplies and teaching aids.
20. Evaluating students' assignments and progress.
21. Preparing teaching materials under guidance of senior teachers.
22. Supervision and guidance of patient care activities carried out by students.
23. Maintaining records related to clinical experience and teaching.
24. Any other duty assigned from time to time.