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9/11/20

F.No. 42-517/2017-TR(PF)  
अंडमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय / SECRETARIAT

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Port Blair dated the 4<sup>th</sup> November 2020

To

The Director of Shipping Services  
A&N Islands  
Port Blair

Sub: - Proposal for amendment of RRs for the posts of Fitter and Assistant Fitter in DSS-reg.

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Sir,  
I am directed to refer to Directorate's letter No. 10-1/M/2019/1602 dated 14.07.2020 on the above subject and to forward herewith the Draft RRs for the posts of Fitter and Assistant Fitter borne in the establishment of DSS duly vetted by the Personnel and Finance Departments.

I am therefore, to request that the Draft RR/Schedules for the posts of Fitter and Assistant Fitter may be uploaded in the A&N Administration's website "[www.andaman.gov.in](http://www.andaman.gov.in)" for 30 days for inviting claims and suggestion from the stakeholders. In this regard, a Notice may also be published in the Govt. newspaper for publicity/information of the stakeholders. Thereafter, the claims and suggestion received (if any) from the stakeholders may be examined and the considered views of the department may be forwarded to the Administration for further action in the matter.

Yours faithfully

Encl: A/A

*[Signature]* 4/11/20

(T.S Sujata)

सहायक सचिव (नौवहन)

Assistant Secretary (Shipping)

AD (Adm) - pls p/r. Also for amendment to part of DSS (Pradeep)

अंडमान तथा निकोबार प्रशासन  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
सचिवालय/Secretariat

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Port Blair, dated      October 2020

**NOTIFICATION**

No...../F.No.42-517/2017-TR(PF), In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11<sup>th</sup> April 1960 and in partial modification of the Administration's Notification No. 90/2011/F.No.42-517/2010-TR dated 03.03.2011, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby proposes to make the following rules regulating the method of recruitment to the Group 'C' (Non-Gazetted) (Non-Ministerial) posts of **Fitter and Assistant Fitter** borne in the establishment of Directorate of Shipping Services, Andaman and Nicobar Administration.

The Objections and suggestions are invited upon the proposed Rules from the persons to be effected thereby. The objections and suggestions (if any) should reach the Director, Directorate of Shipping Services within a period of one month from the date of publication of this Notification.

**1. SHORT TITLE AND COMMENCEMENT:**

- (iii) These Rules may be called the Andaman & Nicobar Administration (Fitter and Assistant Fitter in the Directorate of Shipping Services) Recruitment Rules, 2020.
- (iv) They shall come into force on the date of their publication in the Official Gazette.

**2. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:**

The number of posts, their classification and scale of pay attached thereto shall be as specified in para 2 to 4 of the Schedule annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:**

The method of recruitment, age limit, qualifications and other matter relating to the said posts shall be specified in paras 5 to 13 of the said Schedule.



#### **4. DISQUALIFICATION:**

No Person-

- (c) Who has entered into or contracted marriage with a person having a spouse living, or
- (d) Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said posts:

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

#### **11. POWERS TO RELAX:**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provision of these rules with respect to any class or category of persons.

#### **12. SAVINGS:**

Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

**By order and in the name of Lieutenant Governor  
Andaman and Nicobar Islands**

**Deputy Secretary (Shipping)**



### SCHEDULE-I

## RECRUITMENT RULES FOR THE POST OF FITTER IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION

1	Name of Post	<b>Fitter</b>
2	No. of Post	18 (eighteen)* (2020) subject to variation dependent on work load)
3	Classification	General Central Services Group 'C', Non-Gazetted, Non-Ministerial
4	Level in the Pay Matrix	Level-2 (Rs. 19900-63200) in Pay Matrix
5	Whether Selection post of Non-Selection post	Non-Selection
6	Age limit for direct recruitment	<p>18-33 years for male 18-38 years for female</p> <p>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for the receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak Division of J&amp;K State, Lahaul &amp; Spiti Distrit and Pangi Sub-division of Himachal Pradesh, Andaman &amp; Nicobar Islands or Lakshadweep.</p>
7	Educational and other qualifications required for direct recruit	<p><b>Essential:</b></p> <p>(i) Secondary School Examination (10<sup>th</sup> Std.) pass from a recognized Board/Institution.</p> <p>(ii) Two (02) years certificate course in Fitter Trade from a recognised Industrial Training Institute(ITI).</p> <p><b>Desirable:</b></p> <p>Two (02) years experience in the trade</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not applicable

9	Period of probation, if any	2 (two) years for direct recruit.  <i>Successful completion of the training of at least two weeks duration is a pre-requisite for completion of probation period.</i>
10	Method of recruitment whether by direct recruitment or by promotion and percentage of the vacancies to be filled by various methods	100% by Promotion, failing which by direct recruitment.
11	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	<b>Promotion:</b> From amongst the Assistant Fitters working in the department in Level 1 Rs.18000-56900 in the Pay Matrix who have completed 03 years regular service in the grade and qualify in the departmental trade test.
12	If a DPC exists, what is its composition	<p><b><u>Group 'C' DPC (for considering cases of Confirmation) consisting of:</u></b></p> <ol style="list-style-type: none"> <li>1. Director of Shipping Services- Chairman</li> <li>2. Deputy Director (SS)- Member</li> <li>3. Executive Engineer, Workshop Division, APWD- Member.</li> <li>4. Assistant Director (Admn.)- Member</li> </ol> <p><b><u>Group 'C' DPC (for considering cases of Promotion) consisting of:</u></b></p> <ol style="list-style-type: none"> <li>1. Director of Shipping Services- Chairman</li> <li>2. Deputy Director (SS)- Member</li> <li>3. Executive Engineer, Workshop Division, APWD- Member.</li> <li>4. Assistant Director (Admn.)- Member</li> </ol>
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable



## SCHEDULE-II

### RECRUITMENT RULES FOR THE POST OF ASSISTANT FITTER IN THE ESTABLISHMENT OF DIRECTORATE OF SHIPPING SERVICES, ANDAMAN AND NICOBAR ADMINISTRATION

1	Name of Post	<b>Assistant Fitter</b>
2	No. of Post	12 (twelve)* (2020) subject to variation dependent on work load)
3	Classification	General Central Services Group 'C', Non-Gazetted, Non-Ministerial
4	Level in the Pay Matrix	Level-1 (Rs. 18000-56900) in Pay Matrix
5	Whether Selection post of Non-Selection post	Non-Selection
6	Age limit for direct recruitment	<p>18-33 years for male 18-38 years for female</p> <p>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for the receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak Division of J&amp;K State, Lahaul &amp; Spiti Distrit and Pangi Sub-division of Himachal Pradesh, Andaman &amp; Nicobar Islands or Lakshadweep.</p>
7	Educational and other qualifications required for direct recruit	<p><b>Essential:</b></p> <p>(i) Secondary School Examination (10<sup>th</sup> Std.) pass from a recognized Board/Institution.</p> <p>(ii) Two (02) years certificate course in Fitter Trade from a recognised Industrial Training Institute(ITI).</p> <p><b>Desirable:</b></p> <p>Two (02) years experience in Trade.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not applicable

9	Period of probation, if any	2 (two) years for direct recruit. <i>Successful completion of the training of at least two weeks duration is a pre-requisite for completion of probation period.</i>
10	Method of recruitment whether by direct recruitment or by promotion and percentage of the vacancies to be filled by various methods	50% by direct recruitment and 50% by Promotion
11	In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	<b>Promotion:</b> From amongst the Mazdoors working in the department in Level 1 Rs.18000-56900 in the Pay Matrix who have completed 05 (five) years regular service in the grade and qualify in the departmental trade test.
12	If a DPC exists, what is its composition	<p><b><u>Group 'C' DPC (for considering cases of Confirmation) consisting of:</u></b></p> <ol style="list-style-type: none"> <li>1. Director of Shipping Services-Chairman</li> <li>2. Deputy Director (SS)- Member</li> <li>3. Executive Engineer, Workshop Division, APWD- Member.</li> <li>4. Assistant Director (Admn.)- Member</li> </ol> <p><b><u>Group 'C' DPC (for considering cases of Promotion) consisting of:</u></b></p> <ol style="list-style-type: none"> <li>1. Director of Shipping Services-Chairman</li> <li>2. Deputy Director (SS)- Member</li> <li>3. Executive Engineer, Workshop Division, APWD- Member.</li> <li>4. Assistant Director (Admn.)- Member</li> </ol>
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable



**DUTIES AND RESPONSIBILITIES FOR THE POST OF FITTER**

1. Repair works of main engine, DG Engine, compressors, pipe lines, valves, under water fittings, propeller shaft, rudder shaft, zinc anode, anchor winch, davit frames, ventilators, sanitary systems, pneumatic systems, hydraulic systems on board, the entire fleet of DSS vessels as team leader allocated by Foreman Chargeman.
2. Maintain discipline and proper work culture in the teams.
3. To give work progress to Foreman and Chargeman.
4. Ask required spares to Foreman and Chargeman.
5. Responsible for work delay.
6. Return scraps / unserviceable materials to in-charge(s).
7. Responsible to report superiors for misbehavior and accidents.
8. Responsible to report absent from the site of work.
9. And all other works assigned by superiors.



DUTIES AND RESPONSIBILITIES FOR THE POST OF ASSISTANT FITTER

1. Repair works of main engine, DG Engine, compressors, pipe lines, valves, under water fittings, propeller shaft, rudder shaft, zinc anode, anchor winch, davit frames, ventilators, sanitary systems, pneumatic systems, and hydraulic systems on board, the entire fleet of DSS vessels as team leader allocated by Foreman Chargeman.
2. Responsible for progress of work at site.
3. To collect spares from the Foreman and Chargeman.
4. Accountability of scraps / unserviceable materials.
5. And all other works assigned by superiors.