# PUBLIC NOTICE

The Andaman & Nicobar Police Dept. intends to revise/amend the Recruitment Rules for the following posts of Andaman & Nicobar Police Motor Transport, Police Radio, Police Marine Force, Fire Service & India Reserve Battalion, A&N Islands :-

**Police Motor Transport**

| | |
|---|---|
| 1. | Sub-Inspector (PMT) |

**Police Radio**

| | | | |
|---|---|---|---|
| 1. | Radio Technician | 7. | Constable Driver (Male Only) |
| 2. | Cipher Operator | 8. | Diesel Mechanic (Male Only) |
| 3. | Radio Operator | 9. | Mast Lascar (Male Only) |
| 4. | Store Keeper | 10. | Follower Messenger |
| 5. | Constable(VHF Operator) | 11. | Safai Karamchari |
| 6. | Fitter Electrician (Male Only) | | |

**Fire Service**

| | | | |
|---|---|---|---|
| 1. | Sub-Inspector (STO) | 8. | Assistant Mechanic (PC) |
| 2. | Fitter (HC) | 9. | Follower Cook (Fire Service) |
| 3. | Welder (HC) | 10. | Follower Dhobi (Fire Service ) |
| 4. | Electrician(HC) | 11. | Follower Tailor(Fire Service ) |
| 5. | Painter (HC) | 12. | Follower Barber(Fire Service) |
| 6. | Police Constable Driver(Fire Service) | 13. | Follower Daftry(Fire Service) |
| 7. | Fireman (PC) | 14. | Safai Karamchari (Fire Service) |

**Police Marine Force**

| | | | |
|---|---|---|---|
| 1. | Inspector (Master) | 8. | Head Constable (Seacunny) |
| 2. | Inspector (Chief Engine Driver) | 9. | Head Constable (Greaser) |
| 3. | Inspector (Electrical) | 10. | Head Constable (Electrician) |
| 4. | Sub-Inspector (Master) | 11. | Head Constable (OBE Driver) |
| 5. | Sub-Inspector (Engine Driver) | 12. | Police Constable (Lascar) |
| 6. | Asst. Sub-Inspector (Serang) | 13. | Police Constable (Greaser) |
| 7. | Asst. Sub-Inspector (AED) | | |

**India Reserve Battalion**

| | | | |
|---|---|---|---|
| 1. | Inspector (General Duty) | 8. | Constable (General Duty) |
| 2. | Inspector (Wireless) | 9. | Constable (Wireless) |
| 3. | Sub Inspector (General Duty) | 10. | Water Carrier |
| 4. | Sub-Inspector (Wireless) | 11. | Safai Karamchari |
| 5. | Asst. Sub-Inspector (General Duty) | 12. | Dhobi |
| 6. | Head Constable (General Duty) | 13. | Cook |
| 7. | Head Constable (Wireless) | 14. | Barber |

The draft Recruitment Rules(RRs) of the above posts are uploaded on the website of the A&N Police Department - https://police.andaman.gov.in and A&N Administration's website - https://andaman.gov.in.

Comments are invited from the stakeholders on the draft RRs in the prescribed format (available on above websites), within 30 days from the dates of issue of this notice, at the following address through registered posts/couriers/in-person/email:-

**The Superintendent of Police (HQ), Police Headquarters, Atlanta Point,**
**P.O. Port Blair, Andaman & Nicobar Islands, Pin Code:- 744101.**
**Email ID:- sphq.and@nic.in**

He/she may submit his/her representation along with justification & documentary proof, failing which it will be presumed that no one has comments in this regard. Comments received in any means after the stipulated period may not be considered, while finalizing the Recruitment Rules of above posts.

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No. DGP/Estt./12-1/2019/Part-IV/...5401

पुलिस महानिदेशक का कार्यालय

**OFFICE OF THE DIRECTOR GENERAL OF POLICE**

अण्डमान तथा निकोबार द्वीपसमूह

**Andaman and Nicobar Islands**

******

पोर्ट ब्लेयर Port Blair, दिनांक dated 27/8/ .2021

Copy to:-

1. PS to Hon'ble Lt. Governor, A&N Islands for information.
2. PS to CS, A&N Administration, A&N Islands for information.
3. The Director (IP&T), A&N Admn., Port Blair, with the request to publish the notice in "The Daily Telegram".
4. The Station Director, AIR, Port Blair with the request to broadcast the notice for three consecutive days.
5. The Employment Officer, Employment Exchange, Port Blair.
6. The Director, Doordarshan, Port Blair.
7. The News Editor, All India Radio, Port Blair.
8. The Chief Editor, Daily Telegram, Port Blair.
9. R to ADGP(HQ/ACU)
10. SO to IGP(L&O)
11. R to DIGP(Intl)
12. R to DIGP(AP)
13. R to SP(HQ) with request to keep on watching the email id sphq.and@nic.in and emails received may handover to I/C Estt. PHQ for further necessary action please.
14. All SPs including Commandant IRBn
15. All Dy.SPs including ACs IRBn
16. All SHOs of Police Stations/STOs of Fire Stations/SOs,PR Stations including Signal Centre for wide publicity.
17. I/C Computer Cell, PHQ with direction to upload this press release and draft RRs of above posts on the A&N Police website and A&N Administration website for 30 days.
18. Notice Board, PHQ, Police Line, PCR, Fire Headquarter, Signal Centre (PR) & IRBn Pout Mout.
19. SO Signal Centre with direction to send signals i.r.o above Press Release to all PR/PS/FS/OP/LOP stations in A&N Islands for wide publicity.
20. **Note**:- Comments received from stakeholders forwarded to respective unit's SPs for compilation and submission of consolidated reports and revised draft RRs, if any, changes made in the uploaded draft RRs, for onwards submission to A&N Administration for notification.

Public Relation Officer/Superintendent of Police (HQ)
Police Headquarters, Port Blair, Andaman & Nicobar Islands

# सार्वजनिक सूचना

अंडमान तथा निकोबार पुलिस विभाग ने अंडमान और निकोबार पुलिस मोटर परिवहन, पुलिस रेडियो, पुलिस मरीन फोर्स, अग्निशमन सेवा तथा भारत रिजर्व बटालियन में निम्नलिखित पदों के भर्ती नियमों को संशोधित करना चाहते हैं।

**पुलिस मोटर परिवहन**

| | |
|---|---|
| 1. | उप-निरीक्षक (पी.एम.टी) |

**पुलिस रेडियो**

| | | | |
|---|---|---|---|
| 1. | रेडियो तकनीशियन | 7. | सिपाही (चालक) (केवल पुरुष) |
| 2. | सिफर ऑपरेटर | 8. | डीजल मैकेनिक (केवल पुरुष) |
| 3. | रेडियो ऑपरेटर | 9. | मस्तूल लास्कर (केवल पुरुष) |
| 4. | स्टोर कीपर | 10. | फॉलोवर मैसेंजर |
| 5. | सिपाही (वी.एच.एफ़ ऑपरेटर) | 11. | सफ़ाई कर्मचारी |
| 6. | फिटर इलेक्ट्रीशियन (केवल पुरुष) | | |

**पुलिस मरीन फोर्स**

| | | | |
|---|---|---|---|
| 1. | निरीक्षक (मास्टर) | 8. | प्रधान सिपाही (सीकुनी) |
| 2. | निरीक्षक (चीफ इंजन ड्राइवर) | 9. | प्रधान सिपाही (ग्रीसर) |
| 3. | निरीक्षक (इलेक्ट्रिकल) | 10. | प्रधान सिपाही (इलेक्ट्रीशियन) |
| 4. | उप-निरीक्षक (मास्टर) | 11. | प्रधान सिपाही (ओ.बी.ई ड्राइवर) |
| 5. | उप-निरीक्षक (इंजन ड्राइवर) | 12. | सिपाही (लास्कर) |
| 6. | सहायक उप-निरीक्षक (सेरांग) | 13. | सिपाही (ग्रीज़र) |
| 7. | सहायक उप-निरीक्षक (ए.ई.डी) | | |

**अग्निशमन सेवा**

| | | | |
|---|---|---|---|
| 1. | उप-निरीक्षक (स्टेशन अधिकारी) | 8. | सहायक मैकेनिक (पी.सी) |
| 2. | फिटटर | 9. | फॉलोवर कुक (अग्निशमन सेवा) |
| 3. | वेल्डर (एच.सी) | 10. | फॉलोवर धोबी (अग्निशमन सेवा) |
| 4. | इलेक्ट्रीशियन (एच.सी) | 11. | फॉलोवर टेलर (अग्निशमन सेवा) |
| 5. | पेंटर (एच.सी) | 12. | फॉलोवर बार्बर (अग्निशमन सेवा) |
| 6. | सिपाही (चालक) (अग्निशमन सेवा) | 13. | फॉलोवर दफ्तरी (अग्निशमन सेवा) |
| 7. | अग्निशामक (पी.सी) | 14. | सफ़ाई कर्मचारी (अग्निशमन सेवा) |

**इंडिया रिजर्व बटालियन**

| | | | |
|---|---|---|---|
| 1. | निरीक्षक (जनरल डियूटी) | 8. | सिपाही (जनरल डियूटी) |
| 2. | निरीक्षक (वायरलेस) | 9. | सिपाही (वायरलेस) |
| 3. | उप-निरीक्षक (जनरल डियूटी) | 10. | वॉटर कैरियर |
| 4. | उप-निरीक्षक (वायरलेस) | 11. | सफ़ाई कर्मचारी |
| 5. | सहायक उप-निरीक्षक (जनरल डियूटी) | 12. | धोबी |
| 6. | प्रधान सिपाही (जनरल डियूटी) | 13. | कुक |
| 7. | प्रधान सिपाही (वायरलेस) | 14. | नाई |

उपरोक्त पदों के प्रारूप भर्ती नियम, अंडमान तथा निकोबार पुलिस विभाग की वेबसाइट http://police.andaman.gov.in और अंडमान तथा निकोबार प्रशासन की वेबसाइट – http://andaman.gov.in पर अपलोड किए गए हैं ।

संबंधित हितधारकों से पंजीकृत पोस्ट, या कोरियर, या स्वयं, या ई-मेल के माध्यम से निम्नलिखित पते पर, इस सूचना के जारी होने की तिथि से 30 दिनों के भीतर, प्रारूप भर्ती नियमों पर टप्पणियां निर्धारित प्रारूप में (उपरोक्त वेबसाइटों पर उपलब्ध है) आमंत्रित की जाती है :–

पुलिस अधीक्षक (मुख्यालय), पुलिस मुख्यालय, अटलांटा प्वाइंट,
पी.ओ. पोर्ट ब्लेयर, अंडमान तथा निकोबार द्वीप समूह, पिन कोड:– 744101
ईमेल् आई.डी :– sphq.and@nic.in

हितधारक औचित्य और दस्तावेजी प्रमाण के साथ अपना प्रतिवेदन प्रस्तुत कर सकते हैं, अन्यथा यह माना जाएगा कि इस संबंध मे किसी के पास कोई टिप्पणियां नहीं है। उपरोक्त पदों के भर्ती नियमों को अंतिम रूप देते समय निर्धारित तिथि के बाद किसी भी माध्यम से प्राप्त होने वाले टिप्पणियों पर विचार नहीं किया जाएगा।

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No. DGP/Estt./12-1/2019/Part-IV/...5401

पुलिस महानिदेशक का कार्यालय

**OFFICE OF THE DIRECTOR GENERAL OF POLICE**

अण्डमान तथा निकोबार द्वीपसमूह

**Andaman and Nicobar Islands**

******

पोर्ट ब्लेयर Port Blair, दिनांक dated 27/9/.2021

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12. R to DIGP(AP)
13. R to SP(HQ) with request to keep on watching the email id sphq.and@nic.in and emails received may handover to I/C Estt. PHQ for further necessary action please.
14. All SPs including Commandant IRBn
15. All Dy.SPs including ACs IRBn
16. All SHOs of Police Stations/STOs of Fire Stations/SOs PR Stations including Signal Centre for wide publicity.
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जनसंपर्क अधिकारी / पुलिस अधीक्षक (मुख्यालय)
पुलिस मुख्यालय, पोर्ट ब्लेयर
अंडमान और निकोबार द्वीप समूह

# FORMAT FOR SUBMITTING COMMENTS ON DRAFT RECRUITMENT RULES

To

The Superintendent of Police (HQ),
Police Headquarters,
Port Blair, A&N Islands.

**Sub:- Comments on draft Recruitment Rules – reg.**

Sir,

With reference to your publication vide No. DGP/Estt./12-1/2019/Part-IV/...5401... dated ..27-09-21... regarding draft Recruitment Rules, I am hereby submitting the following comments for your kind perusal and necessary action please:-

| | | |
|---|---|---|
| 1. | Stakeholder's Name | |
| 2. | Address | |
| 3. | Contact No. | |
| 4. | Name of the Post on which comments raised | |
| 5. | Comments in details | |
| 6. | Referred Supporting documents List | |

Signature of the Stakeholder

DRAFT

# अण्डमान तथा निकोबार प्रशासन
## ANDAMAN AND NICOBAR ADMINISTRATION
## सचिवालय/SECRETARIAT

*पोर्टब्लेयर Port Blair, दिनांक dated the 2021*

# NOTIFICATION

No. /F. No……. - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Notification No.U-14939/2/83-ANL dated 21st February, 1985 of the Government of India, Ministry of Home Affairs, New Delhi, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands in supersession of all previous recruitment rules hereby makes the following rules regulating the method of recruitment for the Group 'B'(NG) post of **Sub-Inspector (PMT) in the Police Motor Transport of Andaman & Nicobar Police Department** under Andaman and Nicobar Administration, namely:-

**1. SHORT TITLE AND COMMENCEMENT:-**

i) These Rules may be called the Andaman and Nicobar Administration (Police Department) Group 'B'(NG) post of **Sub-Inspector (PMT) in the Police Motor Transport of Andaman & Nicobar Police Department** Recruitment Rules, 2021.

ii) They shall come into force on the date of its publication in the Official Gazette.

**2. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:-**

The number of posts, their classification and scale of pay attached thereto, shall be as specified in paras 2 to 4 of the Schedule **I** annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS ETC.:-**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in paras 5 to 13 of the said Schedule.

**4. DISQUALIFICATION:-**

No person-

(a) Who has entered into or contracted a marriage with a person, having a spouse living, or

(b) Who, having a spouse living, has entered into contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government, may, if satisfied that such marriage is permissible under the personal law applicable to such persons and that the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this Rule.

**5. POWER TO RELAX:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

**6. SAVING:-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**(Admiral D.K. Joshi)**
**Lieutenant Governor**
**Andaman & Nicobar Islands**
**By order and in the name of Lieutenant Governor**

**Sd/-**
**Assistant Secretary (Home)**

**Copy to:-**

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record.
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

**Assistant Secretary (Home)**

**Schedule-I**

**RECRUITMENT RULES FOR THE POST OF SUB-INSPECTOR (TECHNICAL) POLICE MOTOR TRANSPORT) IN ANDAMAN AND NICOBAR POLICE**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Sub-Inspector (Police Motor Transport)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>11*(Eleven) (2021)<br>* (Subject to variation depending on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group 'B', Non–Gazetted, (Non-Ministerial)</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level – 6 (Rs. 35400 – 112400)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Selection</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational & other qualification required for direct recruitment</td><td>(A) <u>Essential Qualification:-</u><br>i. Bachelor's of Engineering/B. Tech degree in Automobile/Mechanical from a recognized University.<br>(or)<br>Diploma in Automobile/Mechanical Engineering from recognized institution with 03 years experience.<br>ii. Candidate must possess a valid driving license for Two & Four Wheeler (LMV).<br><br>(B) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. <u>Physical Fitness</u>:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in trade test and written examination (no marking for Physical standards and Physical Endurance tests). There will be written examinations on technical subject.</td></tr>
</table>

| | | |
|---|---|---|
| | | e. **Medical Standard:-**<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**(C) Should qualify in the written examination comprising of subjects :-**<br>i. Automobile/Mechanical Engineering<br>ii. English &Hindi<br>iii. GK & Aptitude test<br>iv. Computers Knowledge<br><br>**(D) Training:-**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic foot drill course from any Police Training Institute and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Motor Transport or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes? | Not applicable |
| 9. | Period of Probation, if any | 02 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the posts to be filled by various methods. | i. **70%** by direct recruitment<br>ii. **30%** by promotion (seniority-Cum-Fitness) failing which on deputation/absorption.<br>iii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/ deputation/ absorption/ grades from which promotion/ deputation/ absorption to be made. | **Promotion**:-<br>Assistant Sub-Inspector (Head Mechanic) in the pay level-5 (Rs. 29200-92300) with 06(six) years regular service in the grade.<br><br>**Deputation/Absorption:**<br>Officers in any Dept. of A&N Administration/ Central Government Organisation:<br>**a)** (i) Holding analogous post in the pay level scale Level-6 (Pay Rs. 35400-112400) on regular basis;<br>**(or)**<br>(ii) With 3 years of service rendered after appointment to the |

| | | |
|---|---|---|
| | | post of ASI(Head Mechanic) on a regular basis in **Level – 5 (Rs. 29200 - 92300)** in the Pay Matrix or equivalent in the parent cadre or department;<br>**(and)**<br>**b)** Possessing the educational qualification prescribed for direct recruitment under Col. No.7. (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not to exceed 3 years). The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications. |
| 12. | If a DPC exists, what is its composition? | **DPC consisting of :**<br>**1)** DGP, A & N Islands **- Chairman**<br>**2)** DIGP nominated by DGP **- Member**<br>**3)** SP nominated by DGP **- Member**<br>**4)** A Gazetted Officer from A&N Administration **- Administrative Member**<br><br>**DCC consisting of :**<br>**1)** DGP, A & N Islands **- Chairman**<br>**2)** DIGP nominated by DGP **- Member**<br>**3)** SP nominated by DGP **- Member**<br>**4)** EE (APWD workshop)/Nominated Technical staff from Govt. Polytechnic **- Member** |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule-II**

**Job Description of Sub-Inspector (Technical) PMT**

1) The SI (Tech.) of MT with his vast experience in automobile sector is entrust for imparting basic training to the mechanics & drivers of MT for undertaking the repair & maintenance work on vehicles and two-wheelers in a very systematic manner considering to the critical parameters of engine & other parts of an automobile which are deployed in Police department and for drivers the basic checks of the vehicles to be conducted on daily basis and up keeping of Log books.
2) The main responsibility of SI(Tech), with the theme to impart Training to the technical staff and drivers to minimize the repair & maintenance cost as well as to increase the life span of the vehicles.
3) The technical background of SI(Tech) is very essential to know the Do's and Don'ts to be carried out in a automobile considering to various issues like Engine system, clutch system, Braking system, Transmission system, other accessories etc.
4) The SI(Tech) is responsible for complete fleet management in a very appropriate manner.
5) He should have better inventory control, to place the requirement of items required for periodical maintenance & for foreseen situations for the vehicles, to keep proper maintenance of all vehicles of our fleet.
6) To make proper deployment of technical staff as per their nature of work and also to assist Inspector (Tech) in all nature of work regarding PMT.
7) During the absence he will look after the entire work of Inspector PMT.
8) To update the technical knowledge of technical staff about the Euro/BS versions of automobile in regular interval of time.
9) To extract more work from the technical staff in a time bound manner to make a hassle free movement of fleet of vehicles of our department.
10) To emphasize the technical staff on the basic subject of trouble shooting part, diagnosis of defect developed & other critical parameters related to the functioning of an automobile is dealt with SI(Tech).
11) Apart from that he/she shall be responsible for the duties as enumerated in the A & N Police manual, various Acts & Rules by the Government, the orders issued by Hon'ble Courts, various Commission duly constituted by the Government, Standing Orders, Circular issued by the Department and Government and the order of the superior officers issued from time to time in public interest.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
# सचिवालय/SECRETARIAT

*पोर्ट ब्लेयर Port Blair, दिनांक dated the , 2021*

## NOTIFICATION

No. /F. No..... - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Notification No.U-14939/2/83-ANL dated 21st February, 1985 of the Government of India, Ministry of Home Affairs, New Delhi, and in pursuance of DOPT's OM No. AB.14017/13/2016-Estt.(RR) dated 9/8/2016, in supersession of all previous Recruitment Rules hereby makes the following Rules regulating the method of recruitment for the **Group-B (Non-Gazetted)** post of **Radio Technician, Cipher Operator, Radio Operator and Store Keeper in the Police Radio Organization, Andaman & Nicobar Police Department** under Andaman and Nicobar Administration, namely.

1. **Short title and commencement:**

(i) These Rules may be called the Andaman and Nicobar Administration (Police Department) Amendment Rules, 2021 for the Group 'B' (Non-Gazetted) post of **Radio Technician, Cipher Operator, Radio Operator and Store Keeper in the A&N Police Radio Organization**.

(ii) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of Posts, Classification and Level in pay Matrix:-**

The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the schedule I-IV annexed hereto.

**3. Method of recruitment, age limit, qualification etc:-**

The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in paras 5 to 13 of the said schedules.

**4. Disqualification:-**

No Person –

(i) Who has entered into or contracted a marriage with a person, having a spouse living, or

(ii) Who, having a spouse living, has entered into a contracted a marriage with any person,

shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the

marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**5. Power to relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings:-**

Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi, PVSM, AVSM, YSM, NM, VSM)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

Sd/-
Assistant Secretary (Home)

Copy to:-

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

Assistant Secretary (Home)

**SCHEDULE – I**

**RECRUITMENT RULES FOR THE POST OF "RADIO TECHNICIAN" IN THE ESTABLISHMENT OF ANDAMAN & NICOBAR POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Radio Technician</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>23* (Twenty three) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group B (Non- Gazetted), (Non-Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level - 6 (Rs.35400-112400/-)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post?</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruit.</td><td>(A) <u>Essential Educational Qualification:-</u><br><br>(i) Engineering Graduate in Electronics or Electronics & Communication Engineering (ECE) or Electrical & Electronics Engineering (EEE) or Electronics & Telecommunication Engineering or Electronics & Instrumentation Engineering or Radio Technology Engineering from a recognized university or an institute.<br>(or)<br>(ii) 12th Std. passed (in Science) from a recognized Board/ University.<br><u>(with)</u><br>3 years Diploma in Electronics or Electronics & Communication Engineering (ECE) or Electrical & Electronics Engineering (EEE) or Electronics & Telecommunication Engineering or Electronics & Instrumentation Engineering or Radio Technology Engineering from a recognized university or an institute.<br>(or)<br>(iii) Having passed Grade-II proficiency test of Radio Technician conducted/approved by DCPW with 3 years practical experience from Govt. Deptt. / Armed forces or any other commercial communication Organization (Recognized).<br><br>(B) Candidates must possess a valid driving license for Light Motor Vehicle (two-wheeler and four-wheeler).<br><br>(C) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table></td></tr>
</table>

<table>
<tr>
<td></td>
<td></td>
<td>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>47Kg</td><td>42Kg</td></tr>
</table>
d. <u>Physical Fitness</u>:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>
e. <u>Medical Standard</u>:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>
(D) <u>Should qualify in the written examination, which shall be comprising of:-</u><br>
i. English<br>
ii. General Knowledge/ General Awareness/ Reasoning<br>
iii. General Aptitude (Arithmetic Skills)<br>
iv. Trade related Technical Knowledge (Physics, Electronics, Electrical)<br>
v. Computers Knowledge<br><br>
(E) <u>Training</u>:- Selected candidates must undergo minimum 3 (three) months Basic Police Training(Foot Drill) from any Police Training College. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.
</td>
</tr>
<tr>
<td>8.</td>
<td>Whether age and educational qualifications prescribed for direct recruits will apply in any case of promotees?</td>
<td>Not applicable</td>
</tr>
<tr>
<td>9.</td>
<td>Period of probation, if any</td>
<td>2 years</td>
</tr>
<tr>
<td>10.</td>
<td>Method of recruitment, whether by direct recruitment or by promotion /deputation/ absorption and percentage of posts to be filled by various method.</td>
<td>i. 100% by direct recruitment.<br>
ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment.</td>
</tr>
</table>

| | | |
|---|---|---|
| 11. | In case of recruitment by promotion / absorption / deputation grades from which promotion / deputation /absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of:**<br>i) DGP - Chairman<br>ii) IGP/DIGP - Member<br>iii) SP (Communication) - Member<br>iv) Police Radio Officer/DYSP (Police Radio) - Member<br>v) One Gazetted officer from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule- I**

**Duties and Responsibilities**

1. He/She is responsible for the systematic functioning of Radio Workshop, Secondary battery charging and Nickel cadmium batteries for the VHF sets.
2. He/She is responsible for the periodical servicing, repairs and maintenance of all HF/VHF transmitters/ receivers of A&N Police Radio Organisation.
3. He/She is responsible for up keeping and maintenance/ repairs of all types of sophisticated Electrical Analog/ Digital testing and measuring instruments of A & N Police Radio Organization.
4. He/She is responsible for operation and maintenance of the computer based Board-vizard the rare equipments which can diagnosed the costly IC's within the PCB itself for the trouble shooting.
5. He/She is responsible for maintaining log books and other relevant records of equipments/ instruments up-till the condemnations/ obsolete period.
6. He/She is responsible for the demand of consolidated spare parts periodical for the repairs of the equipments and instruments.
7. He/She is responsible for repairs and maintenance of P.A (Public Addressing) equipments and operating in public places other than police duties like VIP/VVIP duties and National functions such as Independence day, Republic Day, Quomi Ektha, Gandhi Jayanthi also as and when great events arises like All India Police Science Congress, Annual Exhibition, National Festival etc held in A & N Islands.
8. He/She is responsible for the proper functioning and maintenance of wireless sets, installed in various control room and Police Control Room (PCR) and Police stations.
9. He/She is responsible for the proper functioning/ maintenance of W/T equipments installed in Mobile station provided to senior officers, vans and its timely repairs etc. and Police Control Room.
10. He/She is responsible for proper functioning, and to attend the break down calls of various stations and rectify the defects immediately.
11. In common, he/she shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE – II**

**RECRUITMENT RULES FOR THE POST OF "CIPHER OPERATOR" IN THE ESTABLISHMENT OF A & N POLICE RADIO ORGANIZATION**

| | | |
|---|---|---|
| 1. | Name of the Post | **Cipher Operator** |
| 2. | No. of Posts | 7* (Seven)(2021)<br>(*Subject to variation dependent on workload.) |
| 3. | Classification | General Central Services Group B (Non- Gazetted), (Non-Ministerial) |
| 4. | Level in the Pay Matrix | **Level - 6 (Rs.35400-112400/-)** |
| 5. | Whether selection post or Non selection post? | Not applicable |
| 6. | Age limit for direct recruitment | Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>**Note**: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep. |
| 7. | Educational and other qualifications required for direct recruitments. | **(A) <u>Essential Educational Qualification:-</u>**<br><br>(i) Engineering Graduate (B.E/B.Tech) in [Electronics & Communication/ Telecommunication] **OR** [Electrical & Electronics] **OR** [Computer Science & Engineering] **OR** [Electronics] **OR** [Information Science /Technology] **OR** [Telecommunication] **OR** [Electrical] **OR** [Electronics and Instrumentation] from a recognized university or an institute.<br>**(or)**<br>(ii) Bachelor of Science (B.Sc) in [Physics] **OR** [Computer Science] **OR** [Information Technology] **OR** [Electronics] **OR** [Electronics & Communication] **OR** [Communication Science] **OR** [Information Science & Telecommunication] from a recognized university or an institute.<br>**(or)**<br>(iii) 12th Standard passed with Physics, Chemistry & Mathematics as compulsory subjects from a recognized Board/Institution.<br>(with)<br>Bachelor of Computer Application (BCA)<br>(or)<br>Diploma (min 3 yrs) in [Electronics & Communication/Telecommunication] **OR** [Computer Science & Engineering] **OR** [Electronics] **OR** [Telecommunication/Communication] **OR** [Electrical & Electronics] **OR** [Electrical] **OR** [Information Technology] **OR** [Electronics & Instrumentation] from a recognized university or an institute.<br>**(or)**<br>(iv) Having passed Grade-I proficiency test of Cipher Operator conducted/approved by DCPW with 3 years practical experience from Govt. Deptt./ Armed Forces. |

**(B)** Candidates must possess a valid driving license for Light Motor Vehicle (Two-wheeler and Four-wheeler).

**(C)** **Essential Physical and Medical Standards:-**

a. **Height**

| Category | Male | Female |
|---|---|---|
| General/OBC/EWS | **168cm** | **155cm** |
| ST | **160cm** | **148cm** |

b. **Chest (Male only)**

| Category | Normal | Expanded (min. 04 cm expansion) |
|---|---|---|
| General/OBC/EWS | **81cm** | **85cm** |
| ST | **77cm** | **81cm** |

c. **Weight**

| Category | Male | Female |
|---|---|---|
| General/OBC/EWS | **50Kg** | **45Kg** |
| ST | **47Kg** | **42Kg** |

d. **Physical Fitness**:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.

e. **Medical Standard:-**

i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.

ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.

iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

**(D)** **Should qualify in the written examination, which shall be comprising of:-**

i. English
ii. General Knowledge/ General Awareness/ Reasoning
iii. General Aptitude (Arithmetic Skills)
iv. Trade related Technical Knowledge (Physics, Electronics, Electrical)
v. Computers Knowledge

**(E)** **Training:-** The selected candidate(s) shall undergo

(i) Basic Police Training (foot drill) from any Police Training School.
(ii) Basic Cipher Operator courses from any recognized institute at mainland.
(iii) Basic Radio Operator/Police Wireless Communication Course (Level-III) or equivalent, from any recognized institute at mainland.

| | | |
|---|---|---|
| | | (iv) Completion of Basic Cipher Operator Course stated above at point (ii) is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**Note**:- Those who do not qualify the final examination of the above said courses shall be given another chance after 6 month to qualify. Unsuccessful candidate(s) even in second chance will be discharged from service. |
| 8. | Whether age and educational qualifications prescribed for direct recruits will apply in any case of promotees? | Not applicable |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion /deputation/absorption and percentage of posts to be filled by various method. | i) 100 % by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion /deputation/ absorption grades from which promotion / deputation / absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of:</u>**<br>i) DGP - Chairman<br>ii) IGP/DIGP - Member<br>iii) SP (Communication) - Member<br>iv) Police Radio Officer/ DYSP (P.R) - Member<br>v) One Gazetted officer from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – II**

**Duties and Responsibilities**

1. He/She will be In-charge of crypto centre in the Police Radio Station in addition to his normal duties.
2. He/She will be responsible for physical and technical security of the cryptocentre.
3. He/She will keep all the charts and documents complete.
4. He/She will not allow any access to the messages passed or received in ciphers.
5. He/She will not allow access to Cryptocentre by any unauthorized persons.
6. He/She will be responsible for cleanliness and maintenance of Cryptocentre.
7. He/She is responsible for coding and decoding of classified messages.
8. He/She will be responsible for safe custody and correct accounting of cryptomaterial.
9. He/She will return all obsolete documents to Police Radio Officer by hand of cipher couriers.
10. He/She will check all documents page by page and make an entry to this effect in the ledger.
11. In case of discovery of loss of documents, he will report to PRO by a CRASH message using appropriate code words or in cipher as the case may be.
12. He/She will receive/send the cipher messages in sealed covers.
13. While enciphering/deciphering he/she will adopt the correct procedure and documents as instructed from time to time.
14. He/She will submit all reports and return to Police Radio Officer on due dates.
15. He/She will draw an emergency destruction scheme according to the instructions on the subject.
16. In case of any query other than administrative, he/she will approach Inspector Cipher for clarification.
17. He/She will keep all the records for specified period and then will destroy it by burning after obtaining approval of the Police Radio Officer.
18. He/She shall abide by the latest rules/ instructions issued from time to time.
19. In common, he/she shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE - III**

**RECRUITMENT RULES FOR THE POST OF "RADIO OPERATOR" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

| | | |
|---|---|---|
| 1. | Name of the Post | **Radio Operator (ASI)** |
| 2. | No. of Posts | 121* (One twenty one) (2021)<br>*Subject to variation dependent on workload |
| 3. | Classification | General Central Services Group B (Non-Gazetted) (Non Ministerial) |
| 4. | Level in the Pay Matrix | **Level - 6 (Rs.35400-112400/-)** |
| 5. | Whether selection post or Non selection post? | Selection |
| 6. | Age limit for direct recruitment | Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>**Note**: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep. |
| 7. | Educational and other qualifications required for direct recruitments. | **(A) <u>Essential Educational Qualification:-</u>**<br>(i) Engineering Graduate (B.E/B.Tech) in [Electronics & Communication/ Telecommunication] **OR** [Electrical & Electronics] **OR** [Computer Science & Engineering] **OR** [Electronics] **OR** [Information Science /Technology] **OR** [Telecommunication] **OR** [Electrical] **OR** [Electronics and Instrumentation] from a recognized university or an institute.<br>**(or)**<br>(ii) Bachelor of Science (B.Sc) in [Physics] **OR** [Computer Science] **OR** [Information Technology] **OR** [Electronics] **OR** [Electronics & Communication] **OR** [Communication Science] **OR** [Information Science & Telecommunication] from a recognized university or an institute.<br>**(or)**<br>(iii) 12th Standard passed with Physics, Chemistry & Mathematics as compulsory subjects from a recognized Board/Institution.<br><u>(with)</u><br>Bachelor of Computer Application (BCA)<br>**(or)**<br>Diploma (min 3 yrs) in [Electronics & Communication/Telecommunication] **OR** [Computer Science & Engineering] **OR** [Electronics] **OR** [Telecommunication/Communication] **OR** [Electrical & Electronics] **OR** [Electrical] **OR** [Information Technology] **OR** [Electronics & Instrumentation] from a recognized university or an institute.<br>**(or)**<br>(iv) Having passed Grade -II proficiency test of Radio Operator conducted/ approved by DCPW with 3 years practical experience from Govt. Deptt. / Armed forces or any other commercial communication Organization (Recognized). |

**(B)** Candidates must possess a valid driving license for Light Motor Vehicle (Two-wheeler and Four-wheeler).

**(C)** **Essential Physical and Medical Standards:-**

a. **Height**

| Category | Male | Female |
|---|---|---|
| General/OBC/EWS | **168cm** | **155cm** |
| ST | **160cm** | **148cm** |

b. **Chest (Male only)**

| Category | Normal | Expanded (min. 04 cm expansion) |
|---|---|---|
| General/OBC/EWS | **81cm** | **85cm** |
| ST | **77cm** | **81cm** |

c. **Weight**

| Category | Male | Female |
|---|---|---|
| General/OBC/EWS | **50Kg** | **45Kg** |
| ST | **47Kg** | **42Kg** |

d. **Physical Fitness**:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.

e. **Medical Standard:-**

i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.

ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.

iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

**(D)** **Should qualify in the written examination, which shall be comprising of:-**

i. English
ii. General Knowledge /General Awareness/ Reasoning
iii. General Aptitude (Arithmetic Skills)
iv. Trade related Technical Knowledge (Physics, Electronics, Electrical)
v. Computers Knowledge

**(E)** **Training:-** The selected candidate(s) shall undergo

(i) Basic Police Training (foot drill) from any Police Training School.

(ii) Basic Radio Operator/Police Wireless Communication Course (Level-III) or equivalent, from any recognized institute at mainland.

(iii) Basic Cipher Operator courses from any recognized institute at mainland (if required).

| | | |
|---|---|---|
| | | (iv) Completion of Basic Radio Operator/Police Wireless Communication Course (Level-III) or equivalent training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**Note**:- Those who do not qualify the final examination of the above said courses shall be given another chance after 6 month to qualify. Unsuccessful candidate(s) even in second chance will be discharged from service. |
| 8. | Whether age and educational qualifications prescribed for direct recruits will apply in any case of promotees? | Not applicable |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion /deputation/ absorption and percentage of posts to be filled by various method. | i) 97.5% by direct recruitment.<br>ii) 2.5% by promotion (seniority-cum-fitness) failing which by direct recruitment.<br>iii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion / deputation/ absorption grades from which promotion / deputation/ absorption to be made. | **Promotion**:-<br>Head Constable (VHF) Operator of A&N Police Radio Organization with 10(ten) years of regular service in the pay matrix Level-4 (Rs.25500 – 81100/-) and having successfully completed the Basic Radio Operator course/Police Wireless Communication Course (Level-III) from CPRTI(DCPW) or any other recognized training institute. |
| 12. | If a DPC exists, what is its composition? | **DPC consisting of:**<br>i) DGP - Chairman<br>ii) IGP/DIGP - Member<br>iii) SP (Communication) - Member<br>iv) Police Radio Officer/ DYSP (PR) - Member<br>v) A Gazetted Officer from A&N Administration - Administrative Member<br>**DCC consisting of:**<br>i) DGP - Chairman<br>ii) IGP/DIGP - Member<br>iii) SP (Communication) - Member<br>iv) Police Radio Officer/ DYSP (PR) - Member<br>v) One Gazetted officer from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – III**

**Duties and Responsibilities**

1. He/She shall arrive in his place of duty five minutes before the commencement of his/her duty and report to his I.C shift.
2. The circuit operator will be detailed for duty published as per the duty roaster.
3. He/She shall take over/ hand over the circuit properly.
4. He/She shall ensure that the equipments are in working condition at the time of handing over/taking over.
5. The person who takes over will be held responsible for any discrepancy provided, he/she brings to the notice of both I.C Shift the discrepancy at the time of handing/taking.
6. The circuit operators will hand over/ take over all circuit documents.
7. He/She shall record the number of message taken over on circuit at the time of taking over in the Radio log. Nil message sending is also to be recorded. Time taken over the circuit R.O will be signed in the Radio log by the taking over operator.
8. He/She will keep all equipments of his circuit neat and clean at all time.
9. He/She will receive and transmit signals/ messages during his course of duty and make proper entries and documentation of all communication records during their course of duty.
10. He/She will maintain the Radio log of the circuit properly.
11. He/She will report if any fault develops in the equipment immediately to the I.C Shift.
12. If any station is not on air till 5 minutes after the schedule, he/she shall bring it to the notice of his I.C Shift.
13. If the communication is unfavorable, he/she will report to his I.C Shift.
14. He/She will ensure speedy clearance of all traffic received during the course of duty.
15. He/She will not leave the circuit during working schedules without being properly relieved.
16. He/She shall not leave the Signal Centre during his course of duty unless he is ordered to leave the signal centre for some other duty.
17. He/She shall read the text of the message before he/she transmits. If he/she finds or has any doubt that there is breach of signal security in the text of the message, he will bring it to the notice of I.C Shift.
18. He/She will not enter into any irrelevant conversation with his colleagues during his/her course of duty.
19. He/She will not allow any outsiders to enter the signal centre.
20. The cipher trained R.O will perform in crypto centre as and when needed.
21. He/She will not use authorized call sign in full during transmission.
22. No unauthorized signal will be used.
23. No classified messages will be transmitted in clear.
24. He/She will not discuss or disclose any information gathered during their course of duty to any person.
25. No messages addressed to and from private parties will accepted and transmitted over P.R grid.
26. On receipt of in messages he/she will record the same in N.R sheet.
27. On transmission of messages he/she will make proper record in out N.R sheet.
28. He/She will be responsible for scrutiny of messages on receipt form the originator and routed properly to the addresses.
29. He/She will be responsible to ascertain the deliver the message(s) promptly to the addresses.
30. He/She is responsible to deliver the messages to the addresses through D.R and to ensure the time of delivery in the IN message register.
31. He/She is responsible for smooth communication round the clock while deployed on mobile station to senior officers and boat duties.
32. He/She is responsible to attain proficiency in the operation of electronic equipments based on advanced technology such as BEST/ SMART PLUS.
33. He/She is responsible to extend security coverage to Honorable L.G.
34. He/She is responsible for installation and maintain of H.F/ VHF antennas at out stations where RT & FE are not available.
35. He/She is responsible to maintain communication in the PCR round the clock and also responsible to the duties of duty officer in P.C.R during odd hours.
36. He/She will be responsible to perform the duty of I.C P.R station in absence of H.R.O.
37. In common, he/she shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE – IV**

**RECRUITMENT RULES FOR THE POST OF "STORE KEEPER" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

| | | |
|---|---|---|
| 1. | Name of the Post | **Store Keeper (ASI)** |
| 2. | No. of Posts | 01* (One) (2021)<br>*Subject to variation dependent on workload |
| 3. | Classification | General Central Services Group B (Non-Gazetted) (Non Ministerial) |
| 4. | Level in the Pay Matrix | **Level - 6 (Rs.35400-112400/-)** |
| 5. | Whether selection post or Non selection post? | Not applicable |
| 6. | Age limit for direct recruitment | Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>**Note**: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep. |
| 7. | Educational and other qualifications required for direct recruitments. | **(A) <u>Essential Educational Qualification:-</u>**<br>(i) Engineering Graduate (B.E/B.Tech) in [Electronics & Communication/ Telecommunication] **OR** [Electrical & Electronics] **OR** [Computer Science & Engineering] **OR** [Electronics] **OR** [Information Science /Technology] **OR** [Telecommunication] **OR** [Electrical] **OR** [Electronics and Instrumentation] from a recognized university or an Institute.<br>**(or)**<br>(ii) Bachelor of Science (B.Sc) in [Physics] **OR** [Computer Science] **OR** [Information Technology] **OR** [Electronics] **OR** [Electronics & Communication] **OR** [Communication Science] **OR** [Information Science & Telecommunication] from a recognized university or an institute.<br>**(or)**<br>(iii) 12th Standard passed with Physics, Chemistry & Mathematics as compulsory subjects from a recognized Board/Institution.<br><u>(with)</u><br>Bachelor of Computer Application (BCA)<br>**(or)**<br>Diploma (min 3 yrs) in [Electronics & Communication/ Telecommunication] **OR** [Computer Science & Engineering] **OR** [Electronics] **OR** [Telecommunication/ Communication] **OR** [Electrical & Electronics] **OR** [Electrical] **OR** [Information Technology] **OR** [Electronics & Instrumentation] from a recognized university or an institute.<br><br>**(B)** Candidates must possess a valid driving license for Light Motor Vehicle (Two-wheeler and Four-wheeler).<br><br>**(C) <u>Essential Physical and Medical Standards:-</u>** |

a. **Height**

| Category | Male | Female |
|---|---|---|
| General/OBC/EWS | **168cm** | **155cm** |
| ST | **160cm** | **148cm** |

b. **Chest (Male only)**

| Category | Normal | Expanded (min. 04 cm expansion) |
|---|---|---|
| General/OBC/EWS | **81cm** | **85cm** |
| ST | **77cm** | **81cm** |

c. **Weight**

| Category | Male | Female |
|---|---|---|
| General/OBC/EWS | **50Kg** | **45Kg** |
| ST | **47Kg** | **42Kg** |

d. **Physical Fitness**:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.

e. **Medical Standard:-**

i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.

ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.

iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

**(D) Should qualify in the written examination, which shall be comprising of:-**

i. English

ii. General Knowledge/ General Awareness/ Reasoning/ Arithmetic

iii. General Aptitude

iv. Trade related Technical Knowledge (Physics, Electronics, Electrical)

v. Computers Know ledge

**(E) Training:-** The selected candidate(s) shall undergo

(i) Basic Police Training (foot drill) from any Police Training School.

(ii) Basic Radio Operator course /Police Wireless Communication Course (Level-III) or Basic Radio Technician course or equivalent from any recognized institute at mainland.

(iii) Completion of Basic Radio Operator course /Police Wireless Communication Course (Level-III) or Basic Radio Technician course or equivalent trainings is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.

**Note**:- Those who do not qualify the final examination of the above said courses shall be given another chance after 6 month to qualify. Unsuccessful candidate(s) even in second chance will be discharged from service.

| | | |
|---|---|---|
| 8. | Whether age and educational qualifications prescribed for direct recruits will apply in any case of romotes? | Not applicable |
| 9. | Period of probation, if any | 2 years (for direct recruitment) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion /deputation/ absorption and percentage of posts to be filled by various method. | (i) By deputation failing which by direct recruitment.<br>(ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion / deputation/ absorption grades from which promotion / deputation/ absorption to be made. | **Deputation:-**<br>Officers of the Central Government (or the Central Government/State Government or Union territories)<br>(a) (i) Holding analogous post or Radio Operator or Radio Technician in Level - 6 (Rs.35400-112400/-) in the Pay Matrix on regular basis in the parent cadre or department and also having Computer Knowledge, experience in purchase, file dealing and other official correspondences;<br>**(or)**<br>(ii) With 5 years of service rendered after appointment to the post of Head Constable (Wireless/VHF Operator/RO) on the regular basis in the pay matrix Level-4 (Rs.25500 – 81100/-) and having successfully completed the Basic Radio Operator course/Police Wireless Communication Course (Level-III) from CPRTI(DCPW) or any other recognized training institute, or equivalent in the parent cadre or department;<br>**(and)**<br>(b) Possessing the educational qualification prescribed for direct recruitment under Col. No.7 and having min. 3 years of practical experience in handling various wireless (HF/VHF/Morse-codes) communication equipment.<br>(c) Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications. |
| 12. | If a DPC exists, what is its composition. | **DCC consisting of:-**<br>i) DGP - Chairman<br>ii) IGP/DIGP - Member<br>iii) SP (Communication) - Member<br>iv) Police Radio Officer/ DYSP (Police Radio) - Member<br>v) One Gazetted officer from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – IV**

**Duties and Responsibilities**

1. Store Keeper is responsible for purchase of miscellaneous stores other than technical stores other than technical stores (equipments and spare parts) for the use of Police Radio Organization.
2. Store Keeper is responsible to collect annual requirement of miscellaneous items, its purchase and distribution under supervision of Super Store.
3. Store Keeper is responsible for maintenance of the records including ledgers of all store purchased, issued and balance of miscellaneous items and disposal of unserviceable items.
4. Store Keeper is responsible to keep all items of store in order, under proper safety and accountability.
5. Store Keeper is responsible for proper physical verification of all stores under Supervision of Supervisor Store.
6. Store Keeper is responsible to keep neat and clean store.
7. All items purchased, issued and balance should be computerized.
8. Store Keeper is responsible to keep all technical store purchased in the store which will be issued under instruction of Supervisor Store.
9. Stores will be taken on stock register only after report of Purchase committee / equipments / spare parts / Store Keeper (Misc. Stores) for cross checking by supervisor Store.
10. Store Keeper is also responsible for payment of electrical, telephone, water charges bills of entire Police Radio Organization under proper accountability.
11. In common, he/she shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
# सचिवालय/SECRETARIAT

*पोर्ट ब्लेयर Port Blair, दिनांक dated the , 2021.*

# NOTIFICATION

No. /F. No..... - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 14-3/60-ANL dated 11th April, 1960 of the Government of India, Ministry of Home Affairs, New Delhi, in pursuance of DOPT's OM No.39020/01/2013-Estt(B) dated 9/10/2015 and OM No. AB.14017/13/2016-Estt.(RR) dated 9/8/2016, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands, in supersession of all previous Recruitment Rules hereby makes the following Rules regulating the method of recruitment for the **Group-C (Non-Gazetted)** post of **Constable (VHF Operator), Constable (Driver), Fitter Electrician, Diesel Mechanic, Mast Lascar, Follower Messenger and Safai Karamchari** in Police Radio Organization of Andaman & Nicobar Police Department under Andaman and Nicobar Administration.

1. **Short Title and Commencement:**

(i) These Rules may be called the Andaman and Nicobar Administration, (Police Department) Amendment Rules, 2021 for the Group 'C' (Non- Gazetted) post of **Constable (VHF Operator), Constable (Driver), Fitter Electrician, Diesel Mechanic, Mast Lascar, Follower Messenger and Safai Karamchari** in Andaman & Nicobar Police Radio Organization.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of Posts, Classification and Level in pay Matrix:-**

The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the schedule I-VII annexed hereto.

3. **Method of recruitment, age limit, qualification etc:-**

The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in paras 5 to 13 of the said schedule.

4. **Disqualification:-**

No Person –

(i) Who has entered into or contracted a marriage with a person, having a spouse living, or

(ii) Who, having a spouse living, has entered into a contracted a marriage with any person, shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

5. **Power to relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so he may, by order and for reasons to be recorded in writing, relax any of the provisions of the rules with respect to any class or category of persons.

6. **Savings:-**

Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi, PVSM, AVSM, YSM, NM, VSM)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

Sd/-
Assistant Secretary (Home)

Copy to:-

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

Assistant Secretary (Home)

**SCHEDULE – I**

**RECRUITMENT RULES FOR THE POST OF "CONSTABLE (VHF OPERATOR)" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Constable (VHF Operator)</td></tr>
<tr><td>2.</td><td>Number of Post</td><td>07* (Seven) (2021)<br>*Subject to variation dependent on workload</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group 'C' (Non-Gazetted, Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>LEVEL- 3 (Rs.21700 – 69100)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post?</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years (for Male) and<br>Between 18 and 30 years (for Female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitments.</td><td>(A) Essential Educational qualification:-<br>i. 12th Std. passed with Physics as one of the main subject from a recognized Board/University.<br>ii. (a) Male candidates must possess a valid driving license for LMV (Two Wheeler <u>and</u> Four Wheeler).<br>(b) Female candidates must possess a valid driving license for Two Wheeler <u>or</u> Four Wheeler Motor Vehicle.<br><br>(B) Essential Physical and Medical Standards:-<br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>47Kg</td><td>42Kg</td></tr>
</table>
d. <u>Physical Fitness</u>:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination.</td></tr>
</table>

| | | |
|---|---|---|
| | | There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. **<u>Medical Standard</u>:-**<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>**(C)** Should qualify in the written examination, which shall be comprising of:-<br>i. English/ Hindi<br>ii. General Knowledge/ General Awareness/ Reasoning/ Arithmetic<br>iii. General Aptitude<br>iv. Computer Knowledge<br>**(D)** **<u>Training:-</u>** Selected candidate should undergo and qualify min. 3(three) months Basic Police (foot drill) course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualifications prescribed for direct recruits will apply in any case of promotees? | Not applicable |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion /deputation/ absorption and percentage of posts to be filled by various methods. | i. 100% by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written/trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion / deputation/ absorption grades from which promotion / deputation / absorption to be made. | Not applicable |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of :-</u>**<br>i) DIGP/SP - Chairman<br>ii) Two Gazetted Officers of A&N Police - Member<br>iii) One Gazetted from other Department - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances under which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – I**

**Duties and Responsibilities**

1. He is responsible for VHF operation at Signal Centre as well as other P.R Stations.
2. He is responsible to check daily VHF equipments and status of Repeater stations, and report to Police Radio Officer 'T' Inspector Operational if any short fall in communication.
3. He is responsible to maintain Radio log of VHF communication.
4. He is responsible to bring to the notice of his superior regarding important messages like VIP/ VVIP, law and order etc.
5. He is responsible to ensure proper working of VHF sets and accessories before handing/ taking over charge.
6. He is responsible for cleanliness of VHF equipments and accessories.
7. He is responsible to replace defective equipments and accessories time to time.
8. He will be supervised at Signal Centre by HC(VHF) operator and SO PR at respective stations.
9. He will be responsible for upkeep and maintenance of equipments.
10. He shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE – II**

**RECRUITMENT RULES FOR THE POST OF "CONSTABLE (DRIVER)" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Constable (Driver) (Male only)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>01* (one) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group C (Non-Gazetted, Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>LEVEL- 3 (Rs.21700 – 69100)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non-selection post?</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment `</td><td>Between 18-25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitments.</td><td>(A) Essential Educational Qualification.<br>(1) 10th Pass from a recognized Board/Institute.<br>(2) Valid Light Motor and Heavy Motor Vehicle Driving Licence with knowledge of Motor Mechanism.<br><br>(B) Essential Physical and Medical Standards:-<br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in written test and trade test. There will be no marking for Physical standards, and Physical Endurance tests.<br><br>e. Medical Standard:<br>(i) The minimum distant vision should be 6/6 and</td></tr>
</table>

| | | |
|---|---|---|
| | | 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the written test for appearing in the Trade Test. The written test shall be comprising of subjects:-<br>i. General Knowledge<br>ii. English,<br>iii. Simple Arithmetic and Aptitude test,<br>iv. Basic Computer, and<br>v. Trade related subject<br><br>**(D)** Should qualify in the trade test.<br><br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic police (foot drill) course from any Police Training Institute and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Motor Transport or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(F)** **<u>Desirable:-</u>**<br>1. Technical qualification in the profession with two years experience in Motor Mechanism.<br>2. 2 years of experience for driving all type of vehicle.<br>3. Ability to drive motor cycle. |
| 8. | Whether age and education qualifications prescribed for direct recruits will apply in any case of promotees? | Not applicable. |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of posts to be filled by various method. | i. 100 % by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written/trade test for regulating the above mentioned recruitment. |

| | | |
|---|---|---|
| 11. | In case of recruitment by promotion / deputation/ absorption grades from which promotion / deputation / absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of :-</u>**<br>i) DIGP/SP - Chairman<br>ii) Two Gazetted Officers of A&N Police - Member<br>iii) One member from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances under which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – II**

**Duties and Responsibilities**

1. He is responsible to drive the vehicle.
2. He is responsible for cleaning/ routine, maintenance of vehicle.
3. He is responsible to bring the notice of higher officials about the defect of vehicle if any.
4. He is responsible to drive all types of vehicles available in the department.
5. He is responsible to maintain proper log book of vehicle.
6. He is responsible for day to day maintenance of the vehicle charging of battery, tyre pressure, engine oil, lights and nut and bolts etc.
7. He will be responsible for checking of vehicle for its road worthy before driving.
8. He shall be responsible for the duties as enumerated in A & N Police Manual, various Acts & Rules issued by the Government, the Orders issued by Hon'ble Courts, various Commissions duly Constituted by the Government, Standing Orders, Circulars issued by the Department and Government and the Order of superior Officers issued from time to time in public interest.

**SCHEDULE – III**

**RECRUITMENT RULES FOR THE POST OF "FITTER ELECTRICIAN" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Fitter Electrician (Male only)</td></tr>
<tr><td>2.</td><td>Number of Post</td><td>08* (eight) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group C (Non-Gazetted, Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>LEVEL- 3 (Rs.21700 – 69100)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non-selection post?</td><td>Non-selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitments.</td><td>(A) <u>Essential Educational qualification:</u><br>(1) 10th Pass from a recognized Board/Institution.<br>(2) Should possess National Trade Certificate (NTC)/ National Apprenticeship Certificate (NAC) in Electrician Trade [NSFQ Level-5] from recognized institution/ registered establishment.<br>(3) 2 years practical experience from any reputed firm.<br>(4) Candidates must possess a valid driving license for LMV (Two Wheeler and Four Wheeler Motor Vehicle).<br><br>(B) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in written test and trade test. There</td></tr>
</table>

| | | |
|---|---|---|
| | | will be no marking for Physical standards, & Physical Endurance tests.<br><br>e. **Medical Standard:**<br>(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the written test for appearing in the Trade Test. The written test shall comprising of subjects:-<br>i. General Knowledge,<br>ii. English,<br>iii. Simple Arithmetic and Aptitude test,<br>iv. Basic Computer, and<br>v. Trade related subject<br><br>**(D)** Should qualify in the trade test.<br><br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic police (foot drill) course from any Police Training Institute and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Radio Organization or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualifications prescribed for direct recruits will apply in any case of promotees? | Not applicable |
| 9. | Period of probation, if any | 2 years for direct recruit |
| 10. | Method of recruitment, whether by direct recruitment or by promotion / deputation / absorption and percentage of posts to be filled by various methods. | (i) 25% by Promotion (seniority-cum-fitness) failing which by direct recruitment.<br>(ii) 75% by direct recruitment.<br>(iii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written/trade test for regulating the above mentioned recruitment. |

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| 11. | In case of recruitment by promotion / deputation/ absorption grades from which promotion / deputation / absorption to be made. | **Promotion:-**<br>Diesel Mechanic working in A & N Police Radio Organization with in the Pay Matrix, Level-1 (Rs.18000- 56900) and having 3 years of regular service in the grade. |
| 12. | If a DPC exist, what is its composition? | **DPC consisting of :-**<br>i) DIGP/SP - Chairman<br>ii) Two Gazetted Officers of A&N Police - Member<br>iii) A Gazetted Officer from A&N Administration - Administrative Member<br><br>**DCC consisting of :-**<br>iv) DIGP/SP - Chairman<br>v) Two Gazetted Officers of A&N Police - Member<br>vi) One member from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances under which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule-III**

**Duties and Responsibilities**

1. He will assist the Head Electrical Fitter for repair and maintenance of the Electric Installation in signal Centre and Radio Workshop.
2. He will prepare Electrolyte, for initial charging the new batteries and do the normal charging of secondary batteries. Also replacement of batteries of VHF vehicle as and when required.
3. He will maintain sharp watch to the AC Generator installed at PHQ for its functioning when power supply goes off.
4. He will check the Diesel Engine Oil every day in the morning and cleaning the A.C Generator installed at PHQ.
5. He will assist the Supervisor (Technical) for installation of public address system during state level function and departmental function as and when required.
6. He shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various Commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE – IV**

**RECRUITMENT RULES FOR THE POST OF "DIESEL MECHANIC" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Diesel Mechanic (Male only)</td></tr>
<tr><td>2.</td><td>Number of Post</td><td>03* (three) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group C (Non-Gazetted) (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>LEVEL-1 (Rs.18000 - 56900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non-selection post?</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18-25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitments.</td><td>(A) <u>Essential Educational Qualification</u>:-<br>(1) 10th Pass from a recognized Board/Institution.<br>(2) Should possess National Trade Certificate (NTC) / National Apprenticeship Certificate (NAC) in Motor Mechanism Trade [NSQF level – 5] from recognized institution / registered establishment.<br>(3) 2 years practical experience from any reputed firm.<br>(4) Candidates must possess a valid driving license for Two-wheeler <u>or</u> Four-wheeler motor vehicle.<br><br>(B) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td></tr>
<tr><td>ST</td><td>45Kg</td></tr>
</table>
d. Physical Fitness<u>:</u> All open candidates shall have to qualify Physical Endurance and physical standards for appearing in written test and trade test. There</td></tr>
</table>

| | | |
|---|---|---|
| | | will be no marking for Physical standards, and Physical Endurance tests.<br><br>e. **Medical Standard:**<br>(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the written test for appearing in the Trade Test. The written test shall comprising of subjects:-<br>i. General Knowledge,<br>ii. English,<br>iii. Simple Arithmetic and Aptitude test,<br>iv. Basic Computer, and<br>v. Trade related subject<br><br>**(D)** Should qualify in the Trade Test.<br><br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic police (foot drill) course from any Police Training Institute and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Radio Organization or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualifications prescribed for direct recruits will apply in any case of promotees? | Not applicable |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion / deputation / absorption and percentage of posts to be filled by various methods. | i. 100 % by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written/trade test for regulating the above mentioned recruitment. |

| | | |
|---|---|---|
| 11. | In case of recruitment by promotion / deputation/ absorption grades from which promotion / deputation / absorption to be made. | Not applicable. |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of:-</u>**<br>i) DIGP/SP - Chairman<br>ii) Two Gazetted Officers of A&N Police - Member<br>iii) One member from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances under which UPSC is to be consulted in making recruitment | Not applicable. |

**Annexure to Schedule – IV**

**Duties and Responsibilities**

1. He will assist the Electrical Fitter for repair and maintenance of the battery charging engines.
2. He will repair the Diesel Engines of the stand by AC Generator in HQ Police Radio and out stations.
3. He will maintain sharp watch to the AC Generator installed at PHQ for its functioning when power supply goes off.
4. He will assist the Electrical Fitter for preparing Electrolyte, initial charging and normal charging of secondary batteries. Also replacement of batteries of VHF vehicle and VHF static stations.
5. He will check the diesel, engine oil every day in the morning and cleaning the A.C Generator.
6. He will carry out any other authorized duty detailed by Supervisor Technical/ Inspector/ Police Radio Officer.
7. He shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various Commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE – V**

**RECRUITMENT RULES FOR THE POST OF "MAST LASCAR" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Mast Lascar (Male only)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>01* (one) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group C (Non-Gazetted, Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>LEVEL-1 (Rs. 18000 - 56900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post?</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18-25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitments.</td><td>(A) <u>Essential Educational qualification</u>:-<br>(1) 10th Pass from a recognized Board/Institution.<br>(2) The candidate should have good physique and capacity to climb high aerial masts up to 120 feet or more, carryout erection of antenna, repair and painting.<br>(3) Candidates must possess a valid driving license for two-wheeler or four-wheeler motor vehicle.<br><br>(B) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td></tr>
<tr><td>ST</td><td>45Kg</td></tr>
</table>
c. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in written test and trade test. There will be no marking for Physical standards, & Physical Endurance tests.</td></tr>
</table>

| | | |
|---|---|---|
| | | d. **Medical Standard:**<br>(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>**(C)** Should qualify in the written test for appearing in the Trade Test. The written test shall comprising of subjects:-<br>i. General Knowledge,<br>ii. English,<br>iii. Simple Arithmetic and Aptitude test,<br>iv. Basic Computer, and<br>v. Trade related subject<br>**(D)** Should qualify in the Trade Test.<br>**(E)** **<u>Training:-</u>** Selected candidate should undergo min. 3(three) months basic police (foot drill) course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualifications prescribed for direct recruits will apply in any case of promotees? | Not applicable |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/ absorption and percentage of posts to be filled by various method. | i. 100% by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written/trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion / deputation/ absorption grades from which promotion / deputation / absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition? | **DCC consisting of :-**<br>i) DIGP/SP - Chairman<br>ii) Two Gazetted Officers of A&N Police - Member<br>iii) One member from other Department having technical knowledge - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances under which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule-V**

**Duties and Responsibilities**

1. He will be responsible for the installation of aerials under the direction of Supervisor In-charge.
2. He will assist the Radio Technician in day to day work when installation work is in hand
3. He will dismantle the aerials for checking/repairing and re-installation.
4. He will be responsible for the up keep of the tool kit held by him
5. He will remain attached to major workshop.
6. He will be responsible for maintenance of antenna and feeder line etc.
7. He will be responsible for cleaning the surroundings of antenna installed.
8. He shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various Commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE – VI**

**RECRUITMENT RULES FOR THE POST OF "FOLLOWER MESSENGER" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Follower Messenger</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>48* (Forty Eight) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group 'C', Non-Gazetted, Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level-1 (Rs.18000 – 56900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non-selection post</td><td>Not-applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>18-33 years (For Male) and<br>18-38 years (For Female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitments.</td><td>(A) <u>Essential Educational Qualification:-</u><br>(i) 10th Pass from a recognized Board/Institution.<br>(ii) Candidates must possess a valid driving license for two-wheeler motorcycle with gear.<br><br>(B) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>45Kg</td><td>42Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written and trade test. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-</td></tr>
</table>

| | | |
|---|---|---|
| | | i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the written examination for appearing in the trade test. The written test shall be comprising of subjects :-<br>i. English/Hindi<br>ii. General Knowledge / Reasoning<br>iii. General Aptitude (Simple Arithmetic Skills)<br>iv. Computers Knowledge<br><br>**(D)** Should qualify in the Trade Test.<br><br>**(E)** **<u>Training:-</u>** Selected candidate should undergo min. 3(three) months basic police (foot drill) course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualifications prescribed for direct recruits will apply in any case of promotees. | Not applicable |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the posts to be filled by various methods. | i. 100% by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written/trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of:-</u>**<br>i) DIGP/SP - Chairman<br>ii) Two Gazetted Officers of A&N Police - Member<br>iii) One member from other Department - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – VI**

**Duties and Responsibilities**

1. He is responsible of delivery of messages to the addresses very promptly and quickly.
2. He is responsible for transporting wireless equipments/stores/mails from/to the Boats.
3. He is responsible for cleaning the wireless equipments, batteries, battery charging engines etc.
4. He is responsible for guarding the Signal Centre, Workshop, Engine Room, Transmitter room, POL Stores during night duty.
5. He is responsible to perform any other duties as may be assigned to him from time to time by his superior officers in the execution of official duty.
6. He is responsible for shifting of wireless equipments, stores from Radio Workshop/Signal Centre/Technical stores and vice versa.
7. He is responsible for cleaning the surroundings of Office/Wireless stations/Signal Centre/Radio Workshop/Engine Workshop etc.
8. He is responsible to assist the Radio Technician/Radio Operators in lifting/carrying of any equipment.
9. He is responsible to assist the Radio Technicians/Radio Operators in switching on/off the generator in the case of power failures.
10. He is responsible to assist the Radio Operators and In-charge Police Radio Stations in charging the secondary batteries.
11. He is responsible for processing the official daks from the Police Radio office to other offices.
12. He is responsible for the maintenance and upkeep of the departmental motorcycles provided to him for official duties.
13. He is responsible to assist the Radio Technicians in installing aerials, PA equipments.
14. He is responsible for maintaining secrecy of messages/ daks while carrying for delivery.
15. He is responsible for keeping the furnitures/ telephones/ fans in the office/ Signal Centre/ Radio Workshop/ Technical Stores and Radio stations, neat and tidy.
16. He is responsible to keep the strangers out of bound.
17. He shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

**SCHEDULE – VII**

**RECRUITMENT RULES FOR THE POST OF "SAFAI KARMACHARI" IN THE ESTABLISHMENT OF A&N POLICE RADIO ORGANIZATION**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Safai Karamchari</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>01* (One) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services Group 'C', Non-Gazetted, Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level 1 (Rs.18000 – 56900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>18-33 years (For Male) and<br>18-38 years (For Female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitments.</td><td>
(A) Essential Educational Qualification.<br>
(1) 10th Pass from a recognized Board/Institution.<br>
(2) Candidates must possess a valid driving license for two-wheeler or four-wheeler motor vehicle.<br><br>
(B) Essential Physical and Medical Standards:-<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>45Kg</td><td>42Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in trade test. There will be no marking for Physical standards, & Physical Endurance tests.<br><br>
e. Medical Standard:<br>
(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like
</td></tr>
</table>

| | | |
|---|---|---|
| | | wearing glasses or surgery of any kind to improve visual acuity.<br>(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the Trade Test.<br><br>**(D)** **<u>Training:-</u>** Selected candidate should undergo min. 3(three) months basic police (foot drill) course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(E)** **<u>Desirable:-</u>**<br>1. Having experience in Wet and Dry Sweeping.<br>2. Knowledge in Hindi and Computers. |
| 8. | Whether age and education qualifications prescribed for direct recruits will apply in any case of promotes. | Not applicable |
| 9. | Period of probation, if any | 2 years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of posts to be filled by various methods. | i. 100% by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written/trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of :-</u>**<br>i) DIGP/SP - Chairman<br>ii) Two Gazetted Officers of A&N Police - Member<br>iii) One member from other Department - Member<br>Note:- All member are nominated by the DGP, A&N Police. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – VII**

**Duties and Responsibilities**

1. He will be responsible to clean the Police Radio premises, workshop and other office.
2. He will be responsible to inform immediate superior, anything unusual in the building and premises.
3. He shall be responsible for the duties as enumerated in the A&N Police Manual, various Acts & Rules issued by the Government, the orders issued by Hon'ble Courts, various commissions duly constituted by the Government. Standing Orders, circulars issued by the Department and Government and the order of superior officers issued from time to time in public interest.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
# सचिवालय/SECRETARIAT

*पोर्टब्लेयर Port Blair, दिनांक dated the , 2021*

## NOTIFICATION

No. /F. No..... - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Notification No.U-14939/2/83-ANL dated 21st February, 1985 of the Government of India, Ministry of Home Affairs, New Delhi, and in pursuance of DOPT's OM No. AB.14017/13/2016-Estt.(RR) dated 9/8/2016, in supersession of all previous Recruitment Rules hereby makes the following Rules regulating the method of recruitment for the **Group-B (Non-Gazetted)** post of **Sub-Inspector (Station Officer) in Andaman & Nicobar Police Fire Service Department** under Andaman and Nicobar Administration.

**1. Short title and commencement:**

(i) These Rules may be called the Andaman and Nicobar Police Recruitment (Amendment) Rules, 2021 for the Group 'B' (Non- Gazetted) post of **Sub-Inspector (Station Officer) in Andaman & Nicobar Police Fire Service Department.**

(ii) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of Posts, Classification and Level in pay Matrix:-**

The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the schedule-I.

**3. Method of recruitment, age limit, qualification etc:-**

The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in paras 5 to 13 of the said Schedule-I.

**4. Disqualification:-**

No Person –

(i) Who has entered into or contracted a marriage with a person, having a spouse living, or

(ii) Who, having a spouse living, has entered into a contracted a marriage with any person,

shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**5. Power to relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings:-**

Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi, PVSM, AVSM, YSM, NM, VSM)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

Sd/-
Assistant Secretary (Home)

Copy to:-

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

Assistant Secretary (Home)

**Schedule-I**

**Recruitment Rule for the post of Sub Inspector (Station Officer) in Andaman & Nicobar Police Fire Service.**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Sub-Inspector (Station Officer)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>25* (Twenty Five) (2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- 'B' Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Pay Band and Grade Pay/Pay Scale</td><td>Level -6(Rs. 35400-112400)</td></tr>
<tr><td>5.</td><td>Whether selection posts or non-selection post</td><td>Selection</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruits</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits.</td><td>(A) Essential Educational Qualification<br>1) Graduation in Science / Engineering / Technology from a recognized University/Institute and have studied Physics/ Chemistry subject.<br>2) Candidates must possess a valid driving license for LMV (Two-Wheeler and Four-Wheeler).<br>(B) Should have minimum physical standard<br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br>e. Medical Standard:-</td></tr>
</table>

| | | |
|---|---|---|
| | | i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should possess high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>**(C)** Should qualify in the written examination Comprising of<br>i) English/Hindi,<br>ii) General Knowledge,<br>iii) Aptitude test, and<br>iv) Basic Computer Knowledge<br><br>**(D)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo basic training at RTC, A & N Fire Service training Centre/PTS till getting approval of seats for Sub-Officer Course at NFSC, Nagpur.<br>(ii) undergo 25 weeks Sub-Officer's Course at NFSC, Nagpur or approved Training Centre of NFSC, within Probationary period.<br>(iii) undergo Station Officer's Course from NFSC, Nagpur or approved Training Centre of NFSC.<br>**2)** Completion of the above two trainings (i) & (ii) are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(E) Desirable:-**<br>**1.** Certificate of having passed Sub-Officer's Course of NFSC, Nagpur.<br>**2.** Two years of experience in Fire & Safety in any reputed firm/Industry. |
| 8. | Whether age / education qualifications prescribed for direct recruits will apply in the case of promotees. | Age: No.<br>Educational qualification : No. However, qualification at Col. No. 11 shall apply for promotees. |
| 9. | Period of Probation, if any | 02 Years for direct recruits and promotes |
| 10 | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled | i) 40% by promotion(seniority-cum-fitness)<br>ii) 60% by direct recruitment.<br>iii)The Director General of Police shall frame standing orders prescribing application forms and detailed |

| | | |
|---|---|---|
| | by various methods. | procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment |
| 11 | In case recruitment by promotion/Absorption/deputation grades from which promotion/deputation/Absorption to be made: | **Promotion:**<br>Assistant Sub-Inspector (Sub-Officer) in the scale of revised Pay Matrix (7th CPC) Pay Level 5 with 06 years regular service in the grade purely on seniority-cum-fitness basis and having passed Sub-Officer course from National Fire Service College, Nagpur". |
| 12 | If a DPC exists, what is the composition. | **<u>DPC consisting of :-</u>**<br>1. DGP, A & N Islands - Chairman<br>2. IGP/DIGP - Member<br>3. Deputy Director (Fire Service)/CFO /Dy. SP(Fire) - Member<br>4. A Gazetted Officer from A&N Admin. - Administrative Member<br><br>**<u>DCC consisting of :-</u>**<br>1. DGP, A & N Islands - Chairman<br>2. IGP/DIGP - Member<br>3. Deputy Director (Fire Service)/CFO /Dy. SP(Fire) - Member<br>4. Mechanical Engineer from STS Dept. - Member<br><br>Note:- All are nominated by the DGP, A&N Islands |
| 13 | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule**

**Job Description**

1. He is the Officer In-Charge of a fire Station.
2. He is responsible for the efficient management of manpower and maintenance of equipment under his charge and to conduct regular drills/classes to his station staffs.
3. He is responsible for carrying out periodical inspection of Govt. non-residential buildings, factories, and hazardous places in respect of Fire Safety arrangements and submit report to the higher authority.
4. In addition to the above, he shall perform duties as per the circular, standing order and lawful instruction of superior officers.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
## सचिवालय/SECRETARIAT

*पोर्टब्लेयर Port Blair, दिनांक dated the , 2021*

# NOTIFICATION

No. /F. No..... - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, New Delhi, Notification No. 14/3/60-ANL dated 11/4/1960, and in pursuance of DOPT's OM No.39020/01/2013-Estt(B) dated 9/10/2015 and OM No. AB.14017/13/2016-Estt.(RR) dated 9/8/2016, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands, in supersession of all previous Recruitment Rules hereby makes the following Rules regulating the method of recruitment for the Group-C post of **Fitter (HC), Welder(HC), Electrician (HC), Painter (HC), Police Constable Driver(Fire Service), Fireman (PC), Assistant Mechanic(PC), Follower Cook (Fire Service), Follower Dhobi (Fire Service), Follower Tailor(Fire Service), Follower Barber (Fire Service), Follower Daftry (Fire Service) and Safai Karamchari (Fire Service)** in Andaman & Nicobar Police Fire Service under Andaman and Nicobar Administration.

1. **Short Title and Commencement:**
   (i) These Rules may be called the Andaman and Nicobar Police Recruitment (Amendment) Rules, 2021 for the Group-C post of **Fitter (HC), Welder(HC), Electrician (HC), Painter (HC), Police Constable Driver(Fire Service), Fireman (PC), Assistant Mechanic(PC), Follower Cook (Fire Service), Follower Dhobi (Fire Service), Follower Tailor(Fire Service), Follower Barber (Fire Service), Follower Daftry (Fire Service) and Safai Karamchari (Fire Service)** in Andaman & Nicobar Police Fire Service.
   (ii) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of Posts, Classification and Level in pay Matrix:-**
   The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the schedule-I to XIII.

3. **Method of recruitment, age limit, qualification etc:-**
   The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in paras5 to 13 of the said schedules.

4. **Disqualification:-**
   No Person –
   (i) Who has entered into or contracted a marriage with a person, having a spouse living, or
   (ii) Who, having a spouse living, has entered into a contracted a marriage with any person,

   shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**5. Power to relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings:-**

Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi, PVSM, AVSM, YSM, NM, VSM)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

Sd/-
Assistant Secretary (Home)

Copy to:-

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

Assistant Secretary (Home)

**Schedule-I**

**Recruitment Rule for the post of Fitter(HC) in A & N Police Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Fitter (HC)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01*(one) (2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- 'C' Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level -4 (Rs. 25500-81100)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification
<ol>
<li>10th Std. Pass from a recognized Institution/ Board.</li>
<li>Should possess National Trade Certificate (NTC)/ National Apprenticeship Certificate (NAC) in Fitter Trade [NSFQ level-5] from recognized institution/ registered establishment <u>and</u> minimum two years of relevant experience.</li>
<li>Candidates must possess a valid driving license for LMV (Two Wheeler <u>and</u> Four Wheeler Motor Vehicle).</li>
</ol>
(B) Should have minimum physical standard
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c.Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination and trade test. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.
</td></tr>
</table>

| | | |
|---|---|---|
| | | iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>**(C)** Should qualify in the written test for appearing in the trade test. The Written Test comprising of:<br>i. General Knowledge<br>ii. Simple Arithmetic and Aptitude test<br>iii. English,<br>iv. Basic Computer, and<br>v. Trade related subject<br>**(D)** Should qualify in the trade test.<br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Fire Service (FMT) or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotees. | Not Applicable |
| 9 | Period of Probation, if any | 2(Two) Years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100% by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **<u>DCC Consisting of :-</u>**<br>1. DIGP/SP - Chairman<br>2. CFO/Dy.SP(Fire) - Member<br>3. DYSP(HQ) - Member<br>4. An Technical Officer from other Dept.- Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – I**

**Job Description**

1. He shall be responsible for repair of vehicles and equipment as regard to pump works.
2. He shall maintain daily work register for the job performed on fire vehicle and equipments on daily basis and get it signed by concerned officers.
3. He shall proceed to various fire station situated in different Islands when required and when directed by competent authority in connection with repair and maintenance of fire vehicles.
4. To be available at the station to which he is posted while in duties.
5. In addition to the above, he shall perform duties as per the circular, standing order and lawful instruction of Superior Officers.

**Schedule-II**

**Recruitment Rule for the post of Welder (HC) of A & N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Welder(HC)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01*(one) (2021)<br>* Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- 'C' Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level -4 (Rs.25500-81100)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification<br>
1. 10th Std. Pass from a recognized Institution/Board.<br>
2. Should possess National Trade Certificate (NTC)/ National Apprenticeship Certificate (NAC) in Welder Trade [NSFQ Level-4] from recognized institution/ registered establishment and minimum three years of relevant experience.<br>
3. Candidates must possess a valid driving license for LMV (Two Wheeler and Four Wheeler Motor Vehicle).<br>
(B) Should have minimum physical standard<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination and trade test. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.
</td></tr>
</table>

| | | |
|---|---|---|
| | | iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the written test for appearing in the trade test. The Written Test comprising of:<br>i. General Knowledge<br>ii. Simple Arithmetic and Aptitude test<br>iii. English,<br>iv. Basic Computer, and<br>v. Trade related subject<br><br>**(D)** Should qualify in the trade test.<br><br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Fire Service (FMT) or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotees. | Not Applicable |
| 9 | Period of Probation, if any | Two (2 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | i) 100% by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **<u>DCC consisting of :-</u>**<br>1. DIGP/SP - Chairman<br>2. CFO/Dy.SP(Fire) - Member<br>3. DYSP(HQ) - Member<br>4. An Technical Officer from other Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – II**

**Job Description**

1) He shall be responsible for repair of vehicles and equipment as regard to welding works.
2) He shall maintain daily work register for the job performed on fire vehicle and equipments on daily basis and get it signed by concerned officers.
3) He shall proceed to various fire station situated in different Islands when required and when directed by competent authority in connection with repair and maintenance of fire vehicles.
4) To be available at the station to which he is posted, while in duties.
5) In addition to the above, he shall perform duties as per the circular, standing order and lawful instruction of Superior Officers.

**Schedule-III**

**Recruitment Rule for the post of Electrician (HC) of A & N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Electrician (HC)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01*(one) (2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- 'C' Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level -4 (Rs.25500-81100)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification<br>
1. 10th Std. Pass from a recognized Institution/Board.<br>
2. Should possess National Trade Certificate (NTC)/ National Apprenticeship Certificate (NAC) in Electrician Trade [NSFQ Level-5] from recognized Institution/ Registered Establishment <u>and</u> minimum two years of relevant experience.<br>
3. Candidates must possess a valid driving license for LMV (Two Wheeler <u>and</u> Four Wheeler).<br>
(B) Should have minimum physical standard<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination and trade test. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
iii. They must be in good mental and bodily health and
</td></tr>
</table>

| | | |
|---|---|---|
| | | free from any physical defect likely to interfere with the efficient performance of the duties.<br>**(C)** Should qualify in the written test for appearing in the trade test. The Written Test comprising of:<br>i. General Knowledge<br>ii. Simple Arithmetic and Aptitude test<br>iii. English,<br>iv. Basic Computer, and<br>v. Trade related subject<br>**(D)** Should qualify in the trade test.<br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Fire Service (FMT) or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotees. | Not Applicable |
| 9 | Period of Probation, if any | Two(2 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | i) 100% by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **<u>DCC Consisting of :-</u>**<br>1. DIGP/SP - Chairman<br>2. CFO/Dy.SP(Fire) - Member<br>3. DYSP(HQ) - Member<br>4. An Technical Officer from other Deptt - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – III**

**Job Description**

1. He shall be responsible for repair of vehicles and equipment as regard to electrical components and parts.
2. He shall maintain daily work register for the job performed on fire vehicle and equipments on daily basis and get it signed by concerned officers.
3. He shall proceed to various fire station situated in different Islands when required and when directed by competent authority in connection with repair and maintenance of fire vehicles.
4. To be available at the station to which he is posted while in duties.
5. In addition to the above, he shall perform duties as per the circular, standing order and lawful instruction of Superior Officers.

**Schedule-IV**

**Recruitment Rule for the post of HC (Painter) of A & N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Painter(HC)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01* (one)( 2021)<br>* Subject to variation dependent on work load</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group ‘C’ (Non -Ministerial )</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level -4 (25500-81100)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification
<ol>
<li>10th Std. Pass from a recognized Institution/Board.</li>
<li>Should possess General Painter Trade [NSFQ Level-5] from recognized institution/ registered establishment and minimum two years relevant experience.<br>(OR)<br>Should possess National Trade Certificate (NTC)/ National Apprenticeship Certificate (NAC) in Industrial Painter Trade [NSFQ Level-4] from recognized institution/ registered establishment and minimum three years relevant experience.</li>
<li>Candidates must possess a valid driving license for LMV (Two Wheeler <u>and</u> Four Wheeler).</li>
</ol>
(B) Should have minimum physical standard
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination and trade test. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or
</td></tr>
</table>

| | | |
|---|---|---|
| | | surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>**(C)** Should qualify in the written test for appearing in the trade test. The Written Test comprising of:<br>i. General Knowledge<br>ii. Simple Arithmetic and Aptitude test<br>iii. English,<br>iv. Basic Computer, and<br>v. Trade related subject<br>**(D)** Shouldqualify in the trade test.<br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Fire Service (FMT) or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not Applicable |
| 9. | Period of Probation, if any | Two (02) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100% by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable. |
| 12. | If a DPC exists, what is its composition? | **<u>DCC Comprising of :-</u>**<br>1. DIGP/SP - Chairman<br>2. CFO/Dy.SP(Fire) - Member<br>3. DYSP(HQ) - Member<br>4. Technical Officer from other Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – IV**

**Job Description**

1. To be available at Fire Motor Transport during duty hours.
2. To obey implicitly all orders of his superiors and extract the strictest obedience and civility from those serving under him.
3. He should keep himself well conversant with all kinds of painting works of Fire Vehicles/Pumps that may arouse from time to time.
4. He is responsible for the proper painting of all Fire vehicle/pumps and should carry out painting works of any vehicles of the fire service organization as and when ordered by his superior officers.
5. In addition to above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-V**

**Recruitment Rule for the post of Police Constable (Driver) of A & N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Police Constable (Driver)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>77* (Seventy Seven) (2021)<br>* Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Centre Service, Group- 'C' ( Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level-3 (Rs.21700-69100)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification<br>
1. 10th Std. Pass from a recognized Board/Institution.<br>
2. Candidates must possess a valid driving license for Light Motor Vehicle and Heavy Motor Vehicle with knowledge of motor mechanism.<br>
(B) Should have minimum physical standard<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination and trade test. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>
(C) Should qualify in the written test for appearing in the Trade Test. The Written Test shall comprising of:-<br>
i. General Knowledge<br>
ii. Simple Arithmetic and Aptitude test
</td></tr>
</table>

| | | |
|---|---|---|
| | | iii. English,<br>iv. Basic Computer, and<br>v. Trade related subject<br>**(D)** Should qualify in the trade test.<br>**(E)** **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(F)** **Desirable:-**<br>1. Technical qualification in the profession with two years experience in motor mechanism<br>2. 2 years experience of driving all types of vehicles. |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not applicable |
| 9. | Period of Probation, if any | Two(02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100 % by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **<u>DCC Consisting of :-</u>**<br>1. DIGP/SP - Chairman<br>2. CFO/Dy. SP(Fire) - Member<br>3. DYSP(HQ) - Member<br>4. One technical officer from other Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – IV**

**Job Description**

1. To be available at Fire Station to which he is posted while on duty.
2. To obey implicitly all orders of his superiors and extract the strictest obedience and civility from those serving under him, if any.
3. To be responsible for the proper upkeep and mechanical condition, maintenance and movement of the vehicle and pump under his leading fireman for th proper maintenance and Stowing of equipments and gears that are carried on the fire appliance or kept at the Fire Station.
4. To test at least twice a day, the fire appliances in his charge to make sure that the same are in serviceable condition and to record the same with the men on station duty. To report any defects/mal-functioning of any vehicle / pump to the Leading Fireman / In-Charge and to the man on station duty.
5. In addition to these specified above, any other connected duties relating to Fire Station and the maintenance, mobility and operation of the appliances, motor vehicle, pumps or other fire fighting and rescue gears as may be asked by his superior officer or the Leading Fireman is to be carried out by him.
6. He is responsible for timely water servicing and greasing including minor repair works of fire vehicles as directed by STO concerned.
7. In addition to above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-VI**

**Recruitment Rule for the post of Firemen (PC) in A & N Police Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Firemen (PC)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>326* (Three Hundred and Twenty Six)(2021)<br>* Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ Non –Ministerial, Non-Gazetted</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level-3 (Rs.21700-69100)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 25 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification<br>
1. 10+2 Pass from a recognized Board/Institute.<br>
2. Candidates must possess a valid driving license for LMV (Two wheeler and Four wheeler).<br><br>
(B) Should have minimum physical standard<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>
(C) Should qualify in the Written examination shall be comprising of :-
</td></tr>
</table>

| | | |
|---|---|---|
| | | i. English<br>ii. Hindi<br>iii. General Knowledge<br>iv. General Aptitude test<br>v. Basic Computers<br>**(D)** **Training:-**Selected candidate should undergo min. 9(nine) months basic fireman and foot drill training from A&N Fire Service Recruit Training Centre, A&N Islands. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(E)** **Desirable:-**<br>(i) Valid driving licences for Heavy Duty Vehicle<br>(ii) Technical qualification of motor mechanism<br>(iii) Swimming/diving/climbing |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not Applicable |
| 9. | Period of Probation, if any | Two (02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100% by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not applicable |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of :-**<br>1. IGP/DIGP - Chairman<br>2. SP nominated by DGP - Member<br>3.CFO/Dy. SP(Fire) - Member<br>4. One Gazetted Officer from another Dept. – Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – VI**

**Job Description**

1. To be available at Fire Station to which he is posted while on duty.
2. To obey implicitly all orders of his superiors and hold himself in readiness to carry out all duties as may be assigned to him by his superiors obediently, smartly and efficiently.
3. To keep himself and his quarter, if provided, neat and clean.
4. To devote whole of his time and attention to the Fire Service Department while on duty.
5. To set example to others by sobriety, cleanliness, promptitude and general attention to his duty.
6. To be responsible for keeping the station premises, appliance, office rooms, drill yard, watch room, workshop, dormitory, drill tower and hose drying tower etc. neat and clean by washing when necessary and keeping the appliances, equipments and gears etc. clean and tidy.
7. To keep himself alert to attend fire/special service calls and fire drill etc. in the shortest possible time on the alarm being sounded.
8. To keep himself acquainted as for as possible with the topography of his own and adjoining areas, as well as fire risks in such areas.
9. To carry out duties that may be assigned to him from time to time, and be responsible jointly and severally to the Leading Fireman of the Fire Units for the care, appearance, scrupulous cleanliness of the unit and all equipments therewith, correct upkeep stowage and maintenance.
10. To assist Driver/Operator in the proper maintenance of equipments and gear. To perform general duties of officers orderlies, diary-writing & dispatch messenger etc.
11. In addition to above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-VII**

**Recruitment Rule for the post of Assistant Mechanic (PC) of A & N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Assistant Mechanic(PC)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>04*(four)( 2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- 'C' Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level – 3 (Rs. 21700 – 69100)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification<br>
1. 10th Std. Pass from a recognized Board/Institution.<br>
2. Should possess National Trade Certificate (NTC)/ National Apprenticeship Certificate (NAC) in Mechanic Motor Vehicle(MMV) [NSFQ level-5] from recognized institution/registered establishment.<br>
Or<br>
Should possess Maintenance Technician - Service Workshop Certificate (NSFQ Level-4) by Govt. ITI <u>and</u> minimum one year relevant experience.<br>
Or<br>
Should possess Car Washer-cum-Auto Service Technician Certificate (NSFQ Level-3) by Govt. ITI <u>and</u> minimum two years relevant experience.<br>
3. Candidates must possess a valid driving license for LMV (Two Wheeler <u>and</u> Four Wheeler).<br><br>
(B) Should have minimum physical standard<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test and physical standards for appearing in Written Examination and trade test. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-
</td></tr>
</table>

| | | |
|---|---|---|
| | | i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>**(C)** Should qualify in the written test for appearing in the trade test. The Written Test comprising of:<br>i. General Knowledge<br>ii. Simple Arithmetic and Aptitude test<br>iii. English,<br>iv. Basic Computer, and<br>v. Trade related subject<br>**(D)** Should qualify in the trade test.<br>**(E)** **<u>Training:-</u>**<br>1) Selected candidate should<br>(i) undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre and<br>(ii) undergo min. 3(three) months Technical (Theory-cum-Practical) Course concerned to trade from A&N Police Fire Service (FMT) or any other Department under A&N Administration.<br>2) Completion of the above two trainings are pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(F)** **Desirable:-**Three (03) years experience in repair, maintenance and overhauling of diesel/petrol engine. |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not Applicable |
| 9. | Period of Probation, if any | Two (02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100% by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **<u>DCC Consisting of :-</u>**<br>1. IGP/DIGP - Chairman.<br>2. SP nominated by DGP - Member<br>3. Mech. Engineer STS W/shop - Member<br>4. CFO/Dy.SP(Fire) - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule - VII**

**Job Description**

1. He shall assist HC (Mechanic) and HC(Fitter) to carryout mechanical related repair works whenever required
2. He shall also carryout minor repair works independently whenever required.
3. In addition to the above he shall perform duties as per the circular, standing order and lawful instruction of Superior Officers.

**Schedule-VIII**

**Recruitment Rule for the post of Follower Cook of A& N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Follower Cook (Fire Service)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>18 (Eighteen) * (2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ Non Gazetted Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level 1( Rs. 18000-56900)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years (for male)<br>Between 18 and 38 years (for female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification.<br>
(1) 10th Pass from a recognized Board/Institution.<br>
(2) 2 years of experience in cooking various food item in a Hotel/Restaurant.<br>
(3) Candidates must possess a valid driving license for two-wheeler or four-wheeler motor vehicle.<br>
(B) Essential Physical and Medical Standards:-<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>45Kg</td><td>42Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in trade test. There will be no marking for Physical standards & Physical Endurance tests.<br>
e. Medical Standard:<br>
(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>
(C) Should qualify in the trade test.<br>
(D) <u>Training:-</u>Selected candidate should undergo min. 3(three)
</td></tr>
</table>

| | | |
|---|---|---|
| | | months basic foot drill course from any Police/Fire Training Centre. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(E) Desirable:-** Knowledge of Hindi and computers |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not Applicable |
| 9. | Period of Probation, if any | Two(02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100% by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable. |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of :-**<br>1. DIGP/ SP - Chairman<br>2. One Gazetted Officer nominated by DGP - Member<br>3. CFO /Dy.SP(Fire) - Member<br>4. One Gazetted Officer from another Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – VIII**

**Job Description**

1. To be available at Fire Station to which he is posted while on duty.
2. To obey implicitly all orders of his superiors and hold himself in readiness to carry out all duties as may be assigned to him by his superiors obediently and efficiently.
3. To keep himself and his quarter, if provided, neat and clean
4. To devote whole of his time and attention to the Fire Service Department while on duty.
5. To keep the place of working neat and clean and should keep himself in hygienic condition.
6. To prepare and serve meal as per the station menu.
7. In addition to above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-IX**

**Recruitment Rule for the post of Follower Dhobi of A & N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Follower Dhobi (Fire Service)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01* (One)(2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ Non Gazetted Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level 1( Rs. 18000-56900)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years(For Male)<br>Between 18 and 38 years(For Female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification.<br>
(1) 10th std. passed from a recognized Board/Institution.<br>
(2) Candidates must possess a valid driving license for Two-wheeler or Four-wheeler motor vehicle.<br>
(B) <u>Essential Physical and Medical Standards:-</u><br>
a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>45Kg</td><td>42Kg</td></tr>
</table>
d. <u>Physical Fitness:</u>All open candidates shall have to qualify Physical Endurance and physical standards for appearing in trade test. There will be no marking for Physical standards, & Physical Endurance tests.<br>
e. <u>Medical Standard:</u><br>
(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>
(C) Should qualify in the trade test.<br><br>
(D) <u>Training:-</u>Selected candidate should undergo min. 3(three)
</td></tr>
</table>

| | | |
|---|---|---|
| | | months basic foot drill course from any Police/Fire Training Centre. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(E) Desirable:-** Knowledge of Hindi and Computers |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not Applicable |
| 9. | Period of Probation, if any | Two(02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | i) 100 % by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of :-**<br>1. DIGP/ SP - Chairman<br>2. One Gazetted Officer nominated by DGP - Member<br>3. CFO /Dy.SP(Fire) - Member<br>4. One Gazetted Officer from another Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not applicable |

## Job Description

1. To clean the uniform of the fire service personnel.
2. To be available at Fire Station to which he is posted while on duty.
3. To obey implicitly all orders of his superiors and hold himself in readiness to carry out all duties as may be assigned to him by his superiors obediently and efficiently.
4. To keep himself and his quarter, if provided, neat and clean.
5. To devote whole of his time and attention to the Fire Service Department while on duty.
6. To keep the place of working neat and clean and should keep himself in hygienic condition.
7. In addition to the above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-X**

**Recruitment Rule for the post of Follower Tailor of A& N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Follower Tailor (Fire Service)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01*(one)(2021)<br>* Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- ‘C’ Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level 1( Rs. 18000-56900)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years(For Male)<br>Between 18 and 38 years(For Female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification.<br>
(1) 10th Pass from a recognized Board/Institution.<br>
(2) Three years experience in tailoring works and having skill in stitching tee-shirt, shorts, suit etc.<br>
(3) Candidates must possess a valid driving license for two-wheeler or four-wheeler motor vehicle.<br>
(B) <u>Essential Physical and Medical Standards:-</u><br>
a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>45Kg</td><td>42Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in trade test. There will be no marking for Physical standards, & Physical Endurance tests.<br>
e. Medical Standard:<br>
(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>
(C) Should qualify in the Trade Test.<br>
(D) <u>Training:-</u>Selected candidate should undergo min. 3(three)
</td></tr>
</table>

| | | |
|---|---|---|
| | | months basic foot drill course from any Police/Fire Training Centre. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(E)** **Desirable:-** Knowledge of Hindi and Computers |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not Applicable |
| 9. | Period of Probation, if any | Two(02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100% by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of :-**<br>1. DIGP/ SP - Chairman<br>2. One Gazetted Officer nominated by DGP - Member<br>3. CFO /Dy.SP(Fire) - Member<br>4. One Gazetted Officer from another Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – X**

**Job Description**

1. He is responsible for stitching of uniform to all fire service personnel.
2. To be available at Fire Station to which he is posted while on duty.
3. To obey implicitly all orders of his superiors and hold himself in readiness to carry out all duties as may be assigned to him by his superiors obediently and efficiently.
4. To keep himself and his quarter, if provided, neat and clean.
5. To devote whole of his time and attention to the Fire Service Department while on duty.
6. To keep the place of working neat and clean and should keep himself in hygienic condition.
7. In addition to the above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-XI**

**Recruitment Rule for the post of Follower Barber of A & N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Follower Barber (Fire Service)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01*(one)(2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ Non Gazetted Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level 1( Rs. 18000-56900)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>18 – 33 years (For Male)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification:-<br>
(1) 10th Pass from a recognized Board/University<br>
(2) 3 years experience in Hair cutting/Shaving.<br>
(3) Candidates must possess a valid driving license for two-wheeler or four-wheeler motor vehicle.<br>
(B) <u>Essential Physical and Medical Standards:-</u><br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td></tr>
<tr><td>ST</td><td>45Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in trade test. There will be no marking for Physical standards & Physical Endurance tests.<br>
e. Medical Standard:<br>
(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>
(C) Should qualify in the trade test.<br>
(D) <u>Training:-</u>Selected candidate should undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre. Completion of the training is pre-requisite for
</td></tr>
</table>

| | | |
|---|---|---|
| | | successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(E) <u>Desirable:-</u>** Knowledge of Hindi and Computers |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not Applicable |
| 9. | Period of Probation, if any | Two(02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | 1) 100% by direct recruitment.<br>2) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of :-**<br>1. DIGP/SP - Chairman<br>2. One Gazetted Officer nominated by DGP - Member<br>3. CFO /Dy.SP(Fire) - Member<br>4. One Gazetted Officer from another Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – XI**

**Job Description**

1. He is responsible for the hair cutting of fire service personnel.
2. To be available at Fire Station to which he is posted while on duty.
3. To obey implicitly all orders of his superiors and hold himself in readiness to carry out all duties as may be assigned to him by his superiors obediently and efficiently.
4. To keep himself and his quarter, if provided, neat and clean.
5. To devote whole of his time and attention to the Fire Service Department while on duty.
6. To keep the place of working neat and clean and should keep himself in hygienic condition.
7. In addition to the above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-XII**

**Recruitment Rule for the post of Daftry of A &N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Follower Daftry (Fire Service)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>01*(one)(2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- ‘C’ Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level 1( Rs. 18000-56900)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years(For Male)<br>Between 18 and 38 years(For Female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>(A) Essential Educational Qualification.<br>(1) 10th Pass from a recognized Board/Institution.<br>(2) Candidates must possess a valid driving license for two-wheeler or four-wheeler motor vehicle.<br>(B) Essential Physical and Medical Standards:-<br>a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>45Kg</td><td>42Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in written test and trade test. There will be no marking for Physical standards & Physical Endurance tests.<br>e. Medical Standard:<br>(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>(C) Should qualify in the written test for appearing in the</td></tr>
</table>

| | | |
|---|---|---|
| | | trade test. The written test comprises of<br>1. GK/Reasoning/Aptitude Test<br>2. English<br>3. Hindi<br>4. Computer Knowledge<br>(D) Should qualify in the trade test.<br>(E) **Training:-**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police/Fire Training Centre. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(F) Desirable:-** Knowledge of Hindi and Computers |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not applicable |
| 9. | Period of Probation, if any | Two(02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | i) 100% by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of :-**<br>1. DIGP/SP - Chairman<br>2. One Gazetted Officer nominated by DGP - Member<br>3. CFO /Dy.SP(Fire) - Member<br>4. One Gazetted Officer from another Dept. - Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – XII**

**Job Description**

1. He is responsible for maintenance of all files of establishment section.
2. He shall upkeep the stationary requirements for the use for establishment section.
3. To be available at section while on duty.
4. To obey implicitly all orders of his superiors and hold himself in readiness to carry out all duties as may be assigned to him by his superiors obediently and efficiently.
5. In addition to the above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**Schedule-XIII**

**Recruitment Rule for the post of Safai Karamchari of A &N Fire Service**

<table>
<tr><td>1.</td><td>Name of the post</td><td>Safai Karamchari (Fire Service)</td></tr>
<tr><td>2.</td><td>Number of post</td><td>18* (Eighteen) (in the year 2021)<br>*Subject to variation depending on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Services, Group- ‘C’ Non-Gazetted, Non Ministerial.</td></tr>
<tr><td>4.</td><td>Level in Pay Matrix</td><td>Level 1( Rs. 18000-56900)</td></tr>
<tr><td>5.</td><td>Whether selection or non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age Limit for direct recruitments</td><td>Between 18 and 33 years(For Male)<br>Between 18 and 38 years(For Female)<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7</td><td>Educational & other qualification required for direct recruits.</td><td>
(A) Essential Educational Qualification.<br>
(1) 10th Pass from a recognized Board/Institution.<br>
(2) Candidates must possess a valid driving license for two-wheeler or four-wheeler motor vehicle.<br>
(B) Essential Physical and Medical Standards:-<br>
a. Height
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td><td>155cm</td></tr>
<tr><td>ST</td><td>160cm</td><td>148cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td><td>Female</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td><td>45Kg</td></tr>
<tr><td>ST</td><td>45Kg</td><td>42Kg</td></tr>
</table>
d. Physical Fitness: All open candidates shall have to qualify Physical Endurance and physical standards for appearing in trade test. There will be no marking for Physical standards, & Physical Endurance tests.<br>
e. Medical Standard:<br>
(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>
(ii) The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>
(iii) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>
(C) Should qualify in the trade test.<br>
(D) <u>Training:-</u>Selected candidate should undergo min. 3(three) months basic foot drill course from any Police/Fire Training
</td></tr>
</table>

| | | |
|---|---|---|
| | | Centre. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019.<br>**(E) <u>Desirable:-</u>**<br>i. Having knowledge of wet and Dry Sweeping.<br>ii. Knowledge of Hindi and Computers. |
| 8 | Whether age and educational qualification prescribed for direct recruits will apply in case of promotes. | Not applicable |
| 9. | Period of Probation, if any | Two(02 Years) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the posts to be filled by various methods. | i) 100% by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment |
| 11. | In case of recruitment, whether by promotion/deputation/absorption/ grades from which promotion /deputation/absorption to be made. | Not Applicable |
| 12. | If a DPC exists, what is its composition? | **DCC consisting of :-**<br>1. DIGP/ SP - Chairman<br>2. One Gazetted Officer nominated by DGP - Member<br>3. CFO /Dy.SP(Fire) - Member<br>4. One Gazetted Officer from another Dept. – Member |
| 13. | Circumstance in which UPSC is to be consulted in making recruitment. | Not Applicable |

**Annexure to Schedule – XIII**

## Job Description

1. He is responsible for the total cleanliness of the station premises in which he is posted.
2. To be available at the Station to which he is posted while on duty.
3. To obey implicitly all orders of his superiors and hold himself in readiness to carry out all duties as may be assigned to him by his superiors obediently and efficiently.
4. To devote whole of his time and attention to the Fire Service Department while on duty.
5. To keep himself and his quarter, if provided, neat and clean.
6. In addition to the above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
# सचिवालय/SECRETARIAT

*पोर्टब्लेयर PortBlair, दिनांक dated the , 2021*

# NOTIFICATION

No. ……..… /F. No……. In exercise of the powers conferred by the provision to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21st February, 1985 Government of India, Ministry of Home Affairs, New Delhi and in pursuance of DoPT's OM No. AB-14017/48/2010-Estt(RR) dated 31/12/2010, OM No.AB-14017/27/2014-Estt.(RR) dated 20/01/2015, OM No. AB.14017/13/2016-Estt. (RR) dated 09/08/2016, OM No. 39020/02/2016-Estt(B) dated 13/04/2017 & MHA's letter No. 25019/01/2018-PM-II dated 05/11/2018, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands, in supersession of all previous Recruitment Rules hereby makes the following Rules regulating the method of recruitment for the **Group "B" Non- Gazetted posts of Inspector (Master), Inspector (Chief Engine Driver), Inspector (Electrical), Sub-Inspector (Master), and Sub-Inspector (Engine Driver)** of Andaman & Nicobar Police Marine Force under Andaman & Nicobar Administration.

**1. Short title and commencement:**

i. These rules may be called the Andaman and Nicobar Administration (Police Department) **Group 'B'** posts Recruitment Rules, 2021.
ii. They shall come into force on the date of its publication in the Official Gazette.

**2. Number of posts, Classification, and scale of pay :-**

The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedule I to V annexed hereto.

**3. Method of recruitment, age limit and qualifications etc. :-**

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 13 of the said Schedules I to V.

**4. Disqualification :-**

No Person –

(i) Who has entered into or contracted a marriage with a person, having a spouse living, or
(ii) Who, having a spouse living, has entered into a contracted a marriage with any person, shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**5. Powers to relax :-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, he may, by order and for reasons to be recorded in writing, relax any of the provisions of the rules with respect of any class or category of persons.

**6. Savings :-**

Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi, PVSM, AVSM, YSM, NM, VSM)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

Sd/-
Assistant Secretary (Home)

Copy to:-

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

Assistant Secretary (Home)

**SCHEDULE-I**

**RECRUITMENT RULE FOR THE POST OF INSPECTOR (MASTER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Inspector (Master)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>02 (Two)* (2021)<br>*(Subject to variation dependent on the workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘B’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level -7 (Rs. 44,900 – 1,42,400)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Non-Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential educational and other qualifications:</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) Must possess NCV (NWKO*) or First Class Master’s Certificate of competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming test and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.</td></tr>
</table>

| | | |
|---|---|---|
| | | ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. Should qualify :-<br>1. Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic/Aptitude Test<br>e. Computers Knowledge<br>2. Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br><br>Educational qualification: Yes. |
| 9. | Period of probation, if any | 02 (Two) years (for direct recruitment) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i) 100% by promotion failing which by deputation/ Re-employment failing both by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br><br>Sub-Inspector (Master) of Police Marine Force in the Level-6 (Rs.35,400–1, 12,400) with 5 (five) years regular service in the grade.<br><br><u>Deputation:-</u><br><br>Officials under the Central/State Govt./UTs/Public Sector Undertakings.<br>a) (i) Holding analogous posts on regular basis in the parent cadre/department<br>**OR**<br>(ii) With 5(five) years service rendered after appointment thereto on a regular basis in the pay in Level 6(Rs. 35,400 – 1, 12,400) in the parent cadre/ department.<br><u>AND</u><br>b) Possessing First Class Master's Certificate of competency under the ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW and candidate should qualify the departmental trade test.<br><br><u>Re-Employment:</u>-<br><br>Serving Naval/Coast Guard Personnel/ Ex-Naval/Coast Guard personnel at least in the rank of Master Chief Petty officer of Navy or equivalent rank in coast Guard with 3 (three) years of experience |

| | | |
|---|---|---|
| | | in the grade and possessing minimum 15 years of experience in boat handling and navigation. Such officials will be given deputation term up to the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment. (Re-employment upto the age of superannuation with reference to civil post).<br>The candidate must qualify the trade test.<br><br>Note:- The selected serving Naval/Coast Guard personnel or Ex-Naval/ Coast Guard personnel shall possess First Class Master's Certificate of Competency under ISV Act, 1917 (1 of 1917) within 3 (three) years from date of his appointment failing which his service shall stand terminated. |
| 12. | If a DPC exist, what is its composition? | **DPC consisting of:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. A Gazetted Officer from A&N Admin - Administrative Member<br><br>**DCC consisting of:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. Director of Shipping Services or any suitable officers nominated by DSS - Member<br><br>Note: All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Job Description**

He is responsible for the following:-

1) Overall in-charge of vessel for running, up keep and maintenance of the boat.
2) Safety of Vessel, life on board at Sea and harbour.
3) Safe navigation while entering and leaving harbour.
4) Maintain stock register and inventory available onboard the vessel and keep the vessel ready for sailing without interruption as per schedule/ on short notice
5) Maintenance, Painting, cleanliness of the vessel.
6) Proper maintenance of navigation, communication equipments, life saving and fire fighting equipments and keep all equipments in operational condition.
7) Ensure maintenance of General Dairy, which will have the details like when out on duty, patrol or otherwise or while in Port. It shall contain entries relating to the departure and return on launch, the duties preformed by the crew and all other matters concerning the boat.
8) To seek specific orders from the competent authority before sailing the vessel.
9) Ensure timely survey of the vessels.
10) Ensure sufficient quantity of POL and logistics such as drinking water, ration articles etc.
11) Weekly training and execution of boat and fire drill and maintenance of discipline among staff.
12) Safety and effective utilization of arms and ammunition at sea, but under overall command of the senior most Police Officer on board.
13) Maintaining communication with Police Control Room and Port Authorities during sailing or at harbour/Jetty.
14) In the matter of the movements of the launch and for the purpose of the discipline the Chief Engine Driver including his assistants are subject to the overall control of the Master of the launch.
15) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-II**

**RECRUITMENT RULE FOR THE POST OF INSPECTOR (CHIEF ENGINE DRIVER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Inspector (Chief Engine Driver)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>02 (Two)* (2021)<br>*(Subject to variation dependent on workload</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘B’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level- 7 (Rs. 44,900 – 1,42,400)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Non-Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational & Other Qualification:</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) Must possess a Marine Engineer Officer Class IV (NCV) Certificate or First Class Engine Driver’s Certificate of competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, Swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.</td></tr>
</table>

| | | |
|---|---|---|
| | | ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>**C. <u>Should qualify:-</u>**<br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic/Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>**D. <u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br><br>Educational qualification: Yes. |
| 9. | Period of probation, if any | 02 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 100% by promotion failing which by deputation /Re-employment failing both by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br><br>Sub-Inspector (Engine Driver) of Police Marine Force in the Level-6 (Rs. 35,400 – 1, 12,400) with 5 (five) years regular service in the grade.<br><br><u>Deputation:-</u><br><br>Officials under the Central/State Govt./UTs Public Sector Undertakings.<br>a) (i) Holding analogous posts on regular basis inthe parent cadre/department;<br>**(or)**<br>(ii) With 5(five) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level-6 (Rs. 35,400–1,12,400) in the parent cadre/department;<br><u>(and)</u><br>b) Possessing First Class Engine Drivers Certificate of competency under the ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW and qualify departmental trade test.<br><br><u>Re-Employment:-</u><br><br>Serving Naval/Coast Guard Personnel/Ex-Naval/Coast Guard personnel at least in the rank of Master Chief Petty officer of Navy or equivalent rank in coast Guard with 3 (three) years experience in |

| | | |
|---|---|---|
| | | the grade and possessing minimum 15 years experience in boat handling ship's propulsion/machinery. Such officials will be given deputation term up to the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment. (Re-employment upto the age of superannuation with reference to civil post).<br><br>The candidate must qualify the trade tests.<br><br>Note:- The selected serving Naval/Coast Guard personnel or Ex-Naval/ Coast Guard personnel shall posses First Class Engine Driver's Certificate of Competency under ISV Act, 1917 (1 of 1917) within 3 (three) years from the date of his appointment failing which his service shall stand terminated. |
| 12. | If a DPC exist, what is its composition? | **DPC consisting of:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. A Gazetted Officer from A&N Administration- Administrative Member<br><br>**DCC consisting of:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. Director of Shipping Services or any suitable officers nominated by DSS -Member<br><br>Note:- All are nominated by the DGP, A&N Islands |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – II**

**Job Description**

He is responsible for the following:-

1) Proper operation and maintenance of engines, security and safety of the machinery system and equipments fitted onboard the vessel.
2) Maintaining the vessel ready for sailing without interruption as per schedule. Also responsible for adequate safety of ship machinery and to its periodical maintenance.
3) Efficient running of all machinery of the vessel, cleanliness of the engine room, steering gear compartment and for maintenance of all engines, pumps, starting batteries etc.
4) Safe custody of spare gears and tools.
5) Accounting of diesel, petrol and lubricants received.
6) Timely maintenance of machineries and equipments.
7) Ensure engine routines as prescribed in the manual.
8) Projection of defects and ensure timely rectification of the same.
9) Re-fueling of HSD as and when necessary. He is also responsible to ensure availability of sufficient spare such as POL, distil water, tools etc., before sailing.
10) Advise Master on operation of engine and machineries.
11) Maintenance of Main Engine & Auxiliary Engine and their log books & defect register. He shall be responsible for collection of POL and its proper utilization.
12) Maintenance of record and forwarding of reports pertaining to technical subjects.
13) To ensure availability of needy machineries and equipments at sea/harbour.
14) Monitoring the progress of defect and quality work of being undertaken by private firms.
15) The engine crew members are directly subordinate to him and he is therefore responsible for their control and discipline.
16) In the matter of the movement of the launch and for the purpose of the discipline the Chief Engine Driver including his assistance are subject to the overall control of the Master of the vessel.
17) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-III**

**RECRUITMENT RULE FOR THE POST OF INSPECTOR (ELECTRICAL) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Inspector (Electrical)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>01 (One)* (2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘B’ (Non-Gazetted), (Non-Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level -7 (Rs. 44,900 – 1,42,400)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>
A. <u>Essential Educational & Other Qualifications:</u><br>
i) Senior Secondary School Certificate(12th Std.) or its equivalent Pass from a recognized Board/University.<br>
ii) Must possess a Degree in Electrical/Electrical & Electronics Engineering from a recognized University with 02 years practical experience<br>
OR<br>
Diploma in Electrical/Electrical & Electronics Engineering with 10 years practical experience<br>
iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br>
B. <u>Essential Physical and Medical Standards:-</u><br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, Swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br>
e. Medical Standard:-<br>
i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or
</td></tr>
</table>

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| | | surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>**C.** Should qualify:-<br>i. Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii. Trade Test<br><br>**D.** **Training:-**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Not applicable |
| 9. | Period of probation, if any | 02 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 100% by direct recruitment failing which by deputation/re-employment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | Deputation:-<br>Officials under the Central/State Govt./UTs Public Sector Undertakings.<br>a) (i) Holding analogous posts on regular basis in the parent cadre/department<br>**OR**<br>(ii) With 5(five) years service in the grade rendered after appointment thereto on a regular basis in the Level-6 (Rs. 35,400–1, 12,400) in the parent cadre/department.<br>AND<br>b) Possessing a Degree in Electrical/Electrical & Electronic Engineering from a recognized University or Diploma in Electrical/Electrical & Electronic Engineering.<br><br>Re-Employment:-<br>Serving Naval/Coast Guard Personnel/Ex-Naval/Coast Guard personnel at least in the rank of Master Chief Petty Officer with 3 (three) years' experience in the grade and possessing minimum 15 years' experience in the electrical trade. Such officials will be given deputation term up to the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment. (Re-employment upto the age of superannuation with reference to civil post).<br>**Note:-**The candidate must qualify the trade tests. |

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| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of</u>:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. Director of Shipping Services or any suitable officers nominated by DSS -Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule - III**

## Job Description

He is responsible for the following:-

1) He will be the office in-charge and carry official correspondence and submit reports, files to the senior officers related to repair, maintenance and purchase.
2) Ensure efficient functioning of all electrical machinery and equipments of vessel and carryout repairs as and when necessary.
3) Maintain store and inventory of essential items for the use of vessel.
4) Ensure safe keeping of records of issue vouchers/receipt, register and stock registers of all stores including lubricating oil and HSD for all vessels.
5) Ensure timely survey of the vessels and making all official correspondence.
6) Ensure procurement and supply of the materials/fuels/ lubricating oil on time as per the demand of Master/ Engine Driver.
7) Supervise the work towards maintenance of Log Books of Masters/Engine Drivers.
8) In addition to the above, he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-IV**

**RECRUITMENT RULE FOR THE POST OF SUB-INSPECTOR (MASTER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Sub-Inspector (Master)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>19 (Nineteen)* (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘B’ (Non-Gazetted), (Non-Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level 6 (Rs. 35,400 – 1,12,400)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and Other Qualification:</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) Must possess NWKO (NCV) or First Class Master’s Certificate of competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.</td></tr>
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| | | ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br><br>Educational qualification: No, but must possess First Class Masters Certificate of competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW |
| 9. | Period of probation, if any | 02 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i) 50% by promotion failing which by absorption through deputation<br>ii) 50% by direct recruitment failing which by re-employment.<br>iii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br>From amongst the Assistant Sub-Inspector (Serang) and Head Constable (Seacunny) of Police Marine Force in the Pay in Level - 5 (Rs. 29200-92300) & Level - 4 (Rs. 25500 -81100) respectively with 6/10 years regular service in the respective grade who possess the requisite certificate as indicated under col.8.<br><u>Note:</u>- The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade/post.<br><br><u>Deputation/Absorption:-</u><br>Officials under the Central/State Govt./UTs Public Sector Undertakings.<br>a) i) Holding analogous posts on regular basis in the parent cadre/department.<br>**OR**<br>ii) With 6(Six) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 5 (Rs. 29200- 92300) in the parent cadre/department.<br><u>AND</u><br>b) Possessing First Class Master's Certificate of competency under the ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW and qualify the departmental trade test. |

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| | | Re-Employment:-<br>Serving Naval/Coast Guard Personnel/Ex-Naval /Coast Guard personnel at least in the rank of Petty officer of Navy or equivalent rank in coast Guard possessing minimum 15 years experience in boat handling and navigation. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment (re-employment upto the age of superannuation with reference to civil post).<br>**The candidate must qualify the trade test.**<br>Note:- The selected Naval/Coast Guard personnel or Ex-Naval Guard personnel should obtain First Class Master's Certificate of Competency under ISV Act, 1917 (1 of 1917) within 3 (three) years from the date of his appointment failing which his service shall stand terminated. |
| 12. | If a DPC exist, what is its composition? | **DPC consists of:-**<br>1. DGP, A&N Islands - Chairman<br>2. IGP/DIGP –Member<br>3. SP In-Charge, PMF -Member<br>4. A Gazetted Officer from A&N Admin. – Administrative Member<br><br>**DCC consists of:-**<br>1. DGP, A&N Islands - Chairman<br>2. IGP/DIGP –Member<br>3. SP In-Charge, PMF -Member<br>4. Director of Shipping Services or any suitable officers nominated by DSS -Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – IV**

## Job Description

He is responsible for the following:-

1) Overall in-charge of vessel for running, upkeep and maintenance of the boat.
2) To ensure safe navigation while entering and leaving harbour.
3) Proper safety of the vessel and supervision over the staff. Also responsible for stock of life saving appliances, firefighting equipment, ration, articles.
4) To ensure maintenance of General Dairy. It shall contain entries relating to the departure and returns on vessel, the duties perform by the crew and all other matters concerning his boat.
5) Before sailing he should seek specific orders from the competent authority.
6) Maintain Stock Register and inventory available onboard the vessel and keep the vessel ready for sailing without interruption as per schedule/ on short notice.
7) Responsible for safe custody of Arms while on sail, but under the overall Command of Senior most Police officer available onboard.
8) Responsible for conducting Fire/Boat Drill on regular intervals and maintenance of discipline among the staff. In the matter of the movements of the vessel and for the purpose of the discipline the Sub-Inspector (Master) including his assistants are subjected to the overall control of the Master of the vessel.
9) Responsible for maintenance of accounts LOG Books etc. and other works assigned by Senior Officer.
10) In addition to the above the will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-V**

**RECRUITMENT RULE FOR THE POST OF SUB-INSPECTOR (ENGINE DRIVER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Sub-Inspector (Engine Driver)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>19 (Nineteen)* (2021)<br>*(Subject to variation dependent on the workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group 'B' (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level -6 (Rs. 35,400 – 1,12,400)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational & Other Qualifications:</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) a) Must possess First Class Engine Drivers certificate of competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW.<br>OR<br>(b) Must possess Degree/Diploma in Mechanical Engineering from a recognized University/Institute with MOT (Part-A Pass) from any D.G. Shipping approved institute.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both</td></tr>
</table>

| | | |
|---|---|---|
| | | eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br>Educational qualification: No, but must possess First Class Engine Driver's Certificate of competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW |
| 9. | Period of probation, if any | 02 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 50% by promotion failing which by absorption through deputation<br>ii. 50% by direct recruitment failing which by re-employment.<br>iii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br>Assistant Sub-Inspector (Assistant Engine Driver) of Police Marine Force in the Pay in Level - 5 (Rs. 29200-92300) of the Pay Matrix with 6 (Six) years regular service in the grade and Head Constable (Greaser) of Police Marine Force in the Level - 4 (Rs. 25500 -81100) of the Pay Matrix with 10 (Ten) years regular service in the respective grade.<br><u>Note:</u>- The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade/post.<br><br><u>Deputation/Absorption:-</u><br>Officials under the Central/State Govt./UTs/Public Sector Undertakings.<br>a) i) Holding analogous posts on regular basis in the parent cadre/department.<br>**OR**<br>ii) With 6(Six) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 5 (Rs. 29200- 92300) in the parent cadre/department.<br><u>AND</u><br>b) Possessing First Class Master's Certificate of competency under the ISV Act, 1917 (1 of 1917) with having certificate of latest |

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| | | convention in STCW and qualify the departmental promotion test.<br><br><u>Re-Employment:</u>-<br>Serving Naval/Coast Guard Personnel/Ex-Naval /Coast Guard personnel at least in the rank of Petty officer of Navy or equivalent rank in coast Guard possessing minimum 15 years experience in boat handling and navigation. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on re-employment (re-employment upto the age of superannuation with reference to civil post).<br>The candidate must qualify the trade test.<br><u>Note:</u>- The selected Naval/Coast Guard personnel or Ex-Naval Guard personnel should obtain First Class Master's Certificate of Competency under ISV Act, 1917 (1 of 1917) within 3 (three) years from the date of his appointment failing which his service shall stand terminated. |
| 12. | If a DPC exist, what is its composition? | **<u>DPC consists of</u>:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. A Gazetted Officer from A&N Admin. - Administrative Member<br><br>**<u>DCC consists of</u>:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. Director of Shipping Services or any suitable officers nominated by DSS -Member<br><br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – V**

**Job Description**

He is responsible for the following:-

1) Smooth operation of the machinery and maintenance of engines, security and safety of the machinery systems and equipments fitted on board vessel.
2) He is responsible for maintenance and running of engines.
3) To keep the engines operational for sailing without interruption as per schedule.
4) Maintain proper account and Log Books.
5) Supervision over engine staff for maintenance. He is responsible for proper maintenance of engines & auxiliary equipments onboard.
6) Adequate safety of ship machinery and carryout periodical maintenance of machinery.
7) He is responsible for the efficient running of all machinery in the vessel, cleanliness of the engine room and steering gear compartment and for maintenance of all engines, pumps, auxiliary engine & main engine starting batteries etc.
8) He shall responsible for re-fueling the engine as and when necessary.
9) To ensure availability of sufficient spare such as POL, distilled water, tools etc. before sailing.
10) The engine crews are directly subordinate to him and he is therefore responsible for their control and discipline.
11) In the matter of the movements of the vessel and for the purpose of the discipline the SI (Engine Driver) including his assistants are subject to the overall control of the Master of the vessel.
12) The Engine Driver shall maintain an Engine Log Book. He shall be responsible for collection of POL and its proper utilization and maintenance of Log Book & Defect Register.
13) In addition to the above he will perform any official's assignments entrusted by the senior officers from time to time.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
# सचिवालय/SECRETARIAT

*पोर्टब्लेयर PortBlair, दिनांक dated the , 2021*

# NOTIFICATION

No. ……..…F. No……. In exercise of the powers conferred by the provision to Article 309 of the Constitution of India, read with the Notification No. 14-3/60-ANL dated 11th April, 1960 of the Government of India, Ministry of Home Affairs, New Delhi and in pursuance of DoPT's OM No. AB-14017/48/2010-Estt(RR) dated 31/12/2010,OM No.AB-14017/27/2014-Estt.(RR) dated 20/01/2015, OM No. AB.14017/13/2016-Estt. (RR) dated 09/08/2016, OM No. 39020/02/2016-Estt(B) dated 13/04/2017 & MHA's letter No. 25019/01/2018-PM-II dated 05/11/2018, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands, in supersession of all previous Recruitment Rules hereby makes the following Rules regulating the method of recruitment for Group "C" posts of **Assistant Sub-Inspector (Serang), Assistant Sub-Inspector (Assistant Engine Driver), Head Constable (Seacunny), Head Constable (Greaser), Head Constable (Electrician), Head Constable (Out Boat Engine Driver), Police Constable (Lascar), and Police Constable (Greaser),** of Andaman & Nicobar Police Marine Force under Andaman & Nicobar Administration.

**1. Short title and commencement:**

(i) These rules may be called the Andaman and Nicobar Administration, (Police Department) **Group 'C'** posts Recruitment Rules, 2021.

(ii) They shall come into force on the date of its publication in the Official Gazette.

**2. Number of posts, Classification and scale of pay :-**

The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedules I to VIII annexed hereto.

**3. Method of recruitment, age limit and qualifications etc. :-**

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 13 of the said Schedules.

**4. Disqualification :-**

No Person –

i. Who has entered into or contracted a marriage with a person, having a spouse living, or
ii. Who, having a spouse living, has entered into a contracted a marriage with any person,

shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**5. Powers to relax :-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, he may, by order and for reasons to be recorded in writing, relax any of the provisions of the rules with respect of any class or category of persons.

**6. Savings :-**

Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi, PVSM, AVSM, YSM, NM, VSM)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

Sd/-
Assistant Secretary (Home)

Copy to:-

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

Assistant Secretary (Home)

**SCHEDULE-I**

**RECRUITMENT RULE FOR THE POST OF ASSISTANT SUB-INSPECTOR (SERANG) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Assistant Sub-Inspector (Serang)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>02* (Two) (2021)<br>(*Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level 5 (Rs. 29200 – 92300)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Non-Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 33 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational & Other Qualifications:</u><br>(i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>(ii) Must possess a Serang Certificate or Second Class Master’s Certificate of competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW.<br>(iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-</td></tr>
</table>

| | | |
|---|---|---|
| | | i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br>D. Training:-Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the trainingis pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br>Educational qualification: To the extent prescribed in para-11 |
| 9. | Period of probation, if any | 02 (Two) years (for direct recruitment only) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i) 100% by promotion failing which by deputation failing both by direct recruitment.<br>ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the abovementioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br>Head Constable (Seacunny) or Head Constable (Out Boat Motor Driver) of Police Marine Force in the Pay in Level - 4 (Rs. 25500 - 81100) with 5 years regular service and possessing a Second Class Master's Certificate or Serang Certificate of competent under the ISV Act 1917 (1 of 1917) with having certificate of latest convention in STCW.<br><br><u>Deputation:-</u><br><br>Officials under the Central/State Govt./UTs/Public Sector Undertakings.<br>a) i) Holding analogous posts on regular basis in the parent cadre/department.<br>**OR**<br>ii) With 5 (Five) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 4 (Rs. 25500 - 81100) in the parent cadre/department.<br><u>AND</u><br>b) Possessing a Second Class Master's Certificate or Serang Certificate of competency under the ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW and qualify departmental trade test |
| 12. | If a DPC exist, what is its | **<u>DPC consisting of</u>:-** |

| | | |
|---|---|---|
| | composition? | 1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. A Gazetted Officer from A&N Admin. -Administrative Member<br><br>**<u>DCC consisting of</u>:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. Director of Shipping Services or any suitable officers nominated by DSS -Member<br><br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

## Job Description

He is responsible for the following:-

1) Overall in-charge of small vessel for running, up keeping and maintenance of the boat.
2) Maintenance and repair of the vessel.
3) Overall command of the small vessel.
4) Ensure safe navigation while entering and living Harbour.
5) He is responsible to ensure proper safety of the vessel and supervision over the staff. He will maintain in the stocks of life saving appliances, fire fightingequipments and ration articles.
6) Ensure maintenance of General dairy which shall contained entries relating to the time, duration of operation, departure and return of the vessel, the duties performed by the crew and all the other matter concerning this boat
7) Before sailing he should seek a specific order from the competent authority.
8) Maintain stock register and inventory available onboard the vessel and keep the vessel ready for sailing without interruption as per schedule on short notice.
9) Responsible for safe custody of Arms while on sail, but under the overall command of most senior police officers available onboard.
10) Responsible for conducting fire/boat drill at regular intervals and maintenance of discipline amongst the staff. In the matter of the movements of the vessel and for the purpose of the discipline, the Asst. Sub-Inspector (ED) including his assistants are subject to the overall control of the Master/ ASI (Serang) of the vessel.
11) Responsible for maintenance of account, Log Book etc. and other works assigned by the senior officers from time to time.
12) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-II**

**RECRUITMENT RULE FOR THE POST OF ASSISTANT SUB-INSPECTOR (ASSISTANT ENGINE DRIVER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Assistant Sub-Inspector (Assistant Engine Driver)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>02 (Two)* (2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group 'C' (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level - 5 (Rs. 29,200 – 92,300)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Non-selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 33 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and Other Qualifications:</u><br>(i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>(ii) Must possess a Second Class Engine Driver's Certificate of Competency under ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW.<br>(iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or</td></tr>
</table>

| | | |
|---|---|---|
| | | surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br><br>Educational qualification: To the extent prescribed in para-11 |
| 9. | Period of probation, if any | 02 (Two) years(for direct recruitment only) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 100% by promotion failing which by deputation failing both by direct recruitment<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br>Head Constable (Greaser) of Police Marine Force in the Pay in Level - 4 (Rs. 25500 - 81100) with 5 years regular service and possessing a Second Class Engine Driver's Certificate of competency under the ISV Act 1917 (1 of 1917) with having certificate of latest convention in STCW.<br><br><u>Deputation:-</u><br>Officials under the Central/State Govt./UTs/Public Sector Undertakings:<br>a) i) Holding analogous posts on regular basis in the parent cadre/department;<br>**OR**<br>ii) With 5 (Five) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 4 (Rs. 25500 - 81100) in the parent cadre/department;<br><u>AND</u><br>b) Possessing a Second Class Engine Driver's Certificate of competency under the ISV Act, 1917 (1 of 1917) with having certificate of latest convention in STCW and qualify departmental trade test |
| 12. | If a DPC exist, what is its composition? | **<u>DPC consisting of</u>:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member |

| | | |
|---|---|---|
| | | 4. A Gazetted Officer from A&N Admin. - Administrative Member<br><br>**<u>DCC consisting of</u>:-**<br>1. DGP, A&N Islands -Chairman<br>2. IGP/DIGP -Member<br>3. SP In-Charge, PMF -Member<br>4. Director of Shipping Services or any suitable officers nominated by DSS -Member<br><br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – II**

**Job Description**

He is responsible for the following:-

1) For proper operation and maintenance of engine, security and safety of the machinery systems and equipments fitted on board the vessel.
2) He is responsible for peeper functioning of main engine & auxiliary equipments fitted on board.
3) To keep the vessel ready for sailing without interruption as per schedule. Adequate safety of ships machinery and to carry out its periodical maintenance.
4) He is responsible for the efficient running of all machineries in the vessel, cleanliness of the engine room and steering gear compartment and for maintenance of all engines, pumps, starting batteries etc.
5) For safe custody of spare gears and tools.
6) Accounting of diesel, Petrol and lubricant received.
7) To ensure engine routines as prescribed in the manuals.
8) Projection of defects and ensuring timely rectification of the same.
9) He shall be responsible for re-fueling of the engines as and when necessary. To ensure availability of sufficient spares such as POL, Distilled water, tools etc. Before sailing
10) To advise Master/ASI (Serang) on operation of Engine and machineries.
11) Maintenance of record and forwarding of reports pertaining to technical defect.
12) To ensure availability of needy machinery and equipment at sea/harbour.
13) The engine crews are directly subordinate to him and he is therefore responsible for their control and discipline.
14) In the matter of the movements of the vessel and for the purpose of the discipline, the Assistant Engine Driver including his Assistants are subject to the overall control of the Master/ASI (Serang) of the vessel.
15) To maintain Engine Log Book. He shall be responsible for collection of POL and its proper utilization and maintenance of the defect register.
16) He is responsible for rectifying defect.
17) He will be in-charge of the engine room and allied machinery of the small boats.
18) Responsible for accounts maintain Log Books and other allied works as assigned by the Chief Engine Driver/SI Engine Driver.
19) In addition to the above he will perform any official assignments entrusted to him by the senior officer time to time.

**SCHEDULE-III**

**RECRUITMENT RULE FOR THE POST OF HEAD CONSTABLE (SEACUNNY) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Head Constable (Seacunny)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>27 (Twenty Seven)*(2021)<br>*Subject to variation dependent on workload</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level - 4 (Rs. 25,500 – 81,100)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Non-Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 33 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and Other Qualification:</u><br>(i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>(ii) Possessing 5 years experience as Seacunny of any Sea Going Vessel with having certificate of latest convention in STCW.<br>(iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
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b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
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c. Weight
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<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.</td></tr>
</table>

| | | |
|---|---|---|
| | | ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the trainingis pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br><br>Educational qualification: To the extent prescribed in para-11 |
| 9. | Period of probation, if any | 02 (Two) years (for direct recruitment only) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 75% by promotion<br>ii. 25% by Deputation/Re-employment failing by Direct Recruitment<br>iii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br>Police Constable (Lascar) of Police Marine Force in the Pay in Level - 3 (Rs. 21700 - 69100) with 5 years regular service in the grade with having certificate of latest convention in STCW and qualify in the departmental trade test<br><br><u>Deputation:-</u><br>Officials under the Central/State Govt./UTs/Public Sector Undertakings.<br>(i) Holding analogous posts on regular basis in the parent cadre/department.<br>**OR**<br>(ii) With 5 (Five) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 3 (Rs. 21700 - 69100) in the parent cadre/department.<br><br><u>Re-Employment</u><br>Serving Naval/Coast Guard Personnel/Ex-Naval/Coast Guard Personnel atleast in the rank of Navik/Leading Seaman possessing minimum 15 years regular service of which atleast 5 years experience as Seacunny or equivalent grade. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on Re-employment. (Re-employment upto the age of Superannuation with reference to civil post). They must |

| | | |
|---|---|---|
| | | possesscertificate of latest convention in STCW and qualified departmental trade test. |
| 12. | If a DPC exist, what is its composition? | **<u>DPC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. SP In-Charge, PMF -Member<br>3. A Gazetted Officer from A&N Admin. - Administrative Member<br>4. One GO of A&N Police -Member<br><br>**<u>DCC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. SP In-Charge, PMF -Member<br>3. A suitable officer nominated by Director of Shipping Services -Member<br>4. One GO of A&N Police -Member<br><br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – III**

## Job Description

He is responsible for the following:

1) Safety of the Vessel/Small Boat, both when under way and in herbour, subject to any orders he may receive from the Master.
2) Responsible for general conduct of the vessel i.e when at sea, he shall be careful that the vessel is properly steered and take all precautions for safe Navigations (He will act as navigator).
3) He shall point out to the Master every possible danger in or near the Vessel's course and the way to avoid it.
4) He shall keep a sharp lookout and ascertain the Vessel's position frequently by fixing with the available Navigational aids.
5) He shall be the in-charge of the Navigational Charts, Maps, Navigational Books and Publications and the custody of Navigational Equipments and for the operational conditions.
6) To ensure closing of Hatches and Doors while at sea.
7) Securing of items on deck prior to sailing and at sea.
8) To assume full responsibility for the safety of personnel onboard by taking all precautions.
9) Maintenance of deck, communication equipments and deck equipments, anchors and cables and other associated fittings.
10) Ensure maintenance and running of speedboats, wooden dinghies, fiber dinghies and rubberized inflatable boats.
11) Maintenance of fire fighting and life savingequipments.
12) Cleaning and maintenance of deck and boat.
13) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-IV**

**RECRUITMENT RULE FOR THE POST OF HEAD CONSTABLE (GREASER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Head Constable (Greaser)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>27 (Twenty Seven)* (2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ (Non-Gazetted), (Non-Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level - 4 (Rs. 25,500 – 81100)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Non-Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 33 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and other qualifications:-</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) Should possess National Trade Certificate (NTC) / National Apprenticeship Certificate (NAC) in Diesel Mechanic/Fitter Trade [NSQF level – 5] from recognized institution / registered establishment with having certificate of latest convention in STCW.<br>OR<br>A Certificate of Watch Keeping forming part of Engine Room Watch of any Sea Going Vessel with certificate of latest convention in STCW.<br>iii) Must possess a valid Two Wheeler and Light MotorVehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards</td></tr>
</table>

| | | |
|---|---|---|
| | | for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No<br><br>Educational qualification: To the extent prescribed in para-11 |
| 9. | Period of probation, if any | 02 (Two) years (for direct recruitment only) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 75% by promotion<br>ii. 25% by Deputation/Re-employment failing by Direct Recruitment<br>iii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br>Police Constable (Greaser) of Police Marine Force in the Pay in Level - 3 (Rs. 21700 - 69100) with 5 years regular service in the grade with having certificate of latest convention in STCW and qualify in the departmental trade test.<br><br><u>Deputation:-</u><br>Officials under the Central/State Govt./UTs/Public Sector Undertakings.<br>a) i) Holding analogous posts on regular basis in the parent cadre/department.<br>**OR**<br>ii) With 5 (Five) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 3 (Rs. 21700 - 69100) in the parent cadre/department.<br><u>AND</u><br>b) Possessing a National Trade Certificate (NTC) / National |

| | | |
|---|---|---|
| | | Apprenticeship Certificate (NAC) in Diesel Mechanic/Fitter Trade [NSQF level – 5] from recognized institution / registered establishment.<br>**OR**<br>A Certificate of Watch Keeping forming part of engine room watch of any Sea going vessel and qualify departmental trade test.<br><br><u>Re-Employment</u><br>Serving Naval/Coast Guard Personnel/Ex-Naval/Coast Guard Personnel atleast in the rank of Yantrik/Artificer possessing minimum 15 years regular service of which atleast 5 years experience as Greaser or equivalent grade. Such officials will be given deputation term upto the date on which they are due for release from the Naval/Coast Guard and thereafter they may continue on Re-employment. (Re-employment upto the age of Superannuation with reference to civil post). They must possess latest certificate of convention in STCW and should qualify trade test. |
| 12. | If a DPC exist, what is its composition? | **<u>DPC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. SP In-Charge, PMF -Member<br>3. A Gazetted Officer from A&N Admin. -Administrative Member<br>4. One GO of A&N Police -Member<br><br>**<u>DCC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. SP In-Charge, PMF -Member<br>3. A suitable officer nominated by Director of Shipping Services -Member<br>4. One GO of A&N Police -Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – IV**

**Job Description**

He is responsible for the following:

1) Smooth functioning and maintenance of the machinery systems and equipments fitted on the boat.
2) Ensure safe custody of gears and tools.
3) Accounting of diesel, petrol and lubricants received.
4) Timely maintenance of machineries and equipments.
5) Ensure Engine routines as prescribed in the manual/vessel Standing Orders.
6) Projection of defects and ensuring timely rectification of the same.
7) Maintenance of records and forwarding of reports pertaining to technical defects.
8) Ensuring availability of needy machinery and equipments at sea/harbour.
9) Monitoring the progress of defects and quality of work being undertaken by private traders.
10) He is responsible for scheduled maintenance of all machinery and appliances and ensures cleanliness of the engine room.
11) He will work under the supervision of Chief Engine Driver/SI/ASI (Engine Driver) and ensure safety of all machinery, firefighting equipment. He will carry out other work as assigned by the Chief Engine Driver/SI/ASI (Engine Driver).
12) Ensure maintenance and running of speedboats, wooden dinghies, fiber dinghies and rubberized inflatable boats.
13) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-V**

**RECRUITMENT RULE FOR THE POST OF HEAD CONSTABLE (ELECTRICIAN) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Head Constable (Electrician)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>01(One)*(2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level - 4 (Rs. 25,500 – 81100)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 33 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and other qualifications:</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) Should possess National Trade Certificate (NTC) / National Apprenticeship Certificate (NAC) in Electrician Trade [NSQF level – 5] from recognized institution / registered establishment and minimum 2(two) years of relevant experience.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.</td></tr>
</table>

| | | |
|---|---|---|
| | | ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Not applicable. |
| 9. | Period of probation, if any | 02 (Two) years (direct recruitment only) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. Direct recruitment failing which by Deputation<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | **<u>Deputation:-</u>**<br>Officials under the Central/State Govt./UTs/Public Sector Undertakings.<br>a) i) Holding analogous posts on regular basis in the parent cadre/department.<br>**OR**<br>ii) With 5 (Five) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 3 (Rs. 21700 - 69100) in the parent cadre/department.<br><u>AND</u><br>b) Possessing a National Trade Certificate (NTC) / National Apprenticeship Certificate (NAC) in Electrician Trade [NSQF level – 5] from recognized institution / registered establishment and qualify the departmental trade test. |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. SP In-Charge, PMF -Member<br>3. A suitable officer nominated by Director of Shipping Services -Member<br>4. One GO of A&N Police -Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – V**

## Job Description

He is responsible for the following:

1) To ensure smooth functioning of all electrical gadgets and maintain all electrical appliances and allied equipments operational condition.
2) To ensure maintenance and charging of starting batteries, electrical fitments on board the vessels.
3) To work under the guidance of Inspector (Electrical).
4) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-VI**

**RECRUITMENT RULE FOR THE POST OF HEAD CONSTABLE (OUT BOAT ENGINE DRIVER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Head Constable (Out Boat Engine Driver)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>01(One)*(2021)<br>(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level - 4 (Rs. 25,500 – 81100)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Non-Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 33 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and other qualification:-</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) A National Trade Certificate (NTC) / National Apprenticeship Certificate (NAC) in Mechanical Fitter Trade [NSQF level – 5] from recognized institution / registered establishment and minimum 2(two) years of relevant experience.<br>OR<br>Possessing 5 years experience as a Out Boat Engine Driver of a vessel with having certificate of latest convention in STCW.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify</td></tr>
</table>

| | | |
|---|---|---|
| | | Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Not applicable. |
| 9. | Period of probation, if any | 02 (Two) years (for direct recruitment only) |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. By Promotion failing which by deputation and failing both by direct recruitment.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | <u>Promotion:-</u><br>Police Constable (Greaser/Lascar) of Police Marine Force in the Pay in Level - 3 (Rs. 21700 - 69100) with 5 years regular service in the respective grade and qualify in the departmental trade test.<br><br><u>Deputation:-</u><br>Officials under the Central/State Govt./UTs/Public Sector Undertakings.<br>a) i) Holding analogous posts on regular basis in the parent cadre/department.<br>**OR**<br>ii) With 5 (Five) years service in the grade rendered after appointment thereto on a regular basis in the pay in Level - 3 (Rs. 21700 - 69100) in the parent cadre/department.<br><u>AND</u><br>b) Possessing a National Trade Certificate (NTC) / National Apprenticeship Certificate (NAC) in Mechanical Fitter Trade |

| | | |
|---|---|---|
| | | [NSQF level – 5] from recognized institution / registered establishment.<br>**OR**<br>Possessing 5 years experience as a Out Boat Engine Driver of a vessel with having certificate of latest convention in STCW and qualify departmental trade test. |
| 12. | If a DPC exist, what is its composition? | **<u>DPC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. SP In-Charge, PMF -Member<br>3. A Gazetted Officer from A&N Admin. -Administrative Member<br>4. One GO of A&N Police -Member<br><br>**<u>DCC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. SP In-Charge, PMF -Member<br>3. A suitable officer nominated by Director of Shipping Services -Member<br>4. One GO of A&N Police -Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – VI**

## Job Description

He is responsible for the following:

1) Safety of the small Boat/dinghy, both when under way and in harbour, subject to any orders he may receive from the Master.
2) Responsible for general conduct of the small Boat/Dinghy i.e. while at sea, he shall be careful that the boat is properly steered and take all precautions for its safe Navigation.
3) To assume full responsibility for the safety of personnel onboard by taking all precautions.
4) Maintenance of small Boat/Dinghy, with allied machinery, anchors and cables and other associated fittings.
5) Maintenance of fire fighting and life saves equipments.
6) Cleaning and maintenance of Boat/Dinghy.
7) To ensure the scheduled maintenance of all machineries and OBMs.
8) Responsible for embarkation/disembarkation of the operational party from ship to shore and vice versa.
9) To ensure proper safety of boat and OBMs. Maintenance of log book and proper accounting of POL.
10) Ensure maintenance and running of speedboats, wooden dinghies, fiber dinghies and rubberized inflatable boats.
11) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-VII**

**RECRUITMENT RULE FOR THE POST OF POLICE CONSTABLE (LASCAR) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Police Constable (Lascar)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>20(Twenty)*(2021)<br>*Subject to variation dependent on workload</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level - 3 (Rs. 21700 – 69100)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 25 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and other qualifications :-</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) Passed Deck Rating/GP Rating course from a recognized institute approved by the DG (Shipping) with having certificate of latest convention in STCW.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or</td></tr>
</table>

| | | |
|---|---|---|
| | | surgery of any kind to improve visual acuity.<br>ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No.<br><br>Educational Qualification: to the extend prescribed in Para-11 |
| 9. | Period of probation, if any | 02 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 100% by direct recruitment failing which by deputation/absorption.<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | **Deputation :-**<br>Constable (Executive) of A & N Police in the Pay in Level - 3 (Rs. 21700 - 69100) with 3 years regular service in the grade and qualify in the departmental trade test.<br><br><u>Note:-</u>The incumbent on absorption shall be imparted basic seafaring training for a period of one month either with Coast Guard or DG (Shipping) approved training institute. Those who do not complete the training successfully shall be repatriated to parent unit. |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. Two Gazetted Officers of A&N Police -Member<br>3. A suitable officer nominated by Director of Shipping Services -Member |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – VII**

**Job Description**

He is responsible for the following:

1) Securing of boat and other items held onboard.
2) Cleaning, painting and maintenance of deck of the vessel.
3) Securing fenders and other loose gears while on sail.
4) Chipping and painting of corroded areas.
5) Handling of ropes, securing of equipment covers while berthing and de-berthing.
6) To perform Gangway duty while on sail or at harbour/Jetty.
7) Safety and security of the boat by proper vigil.
8) To carryout maintenance of vessels under supervision of in-charge Master/Serang/Seacunny. To be at station while berthing/de-berthing and whilst towing/being towed. Any other works assigned by the Master/Serang from time to time.
9) Securing offenders and other loose gears. Chipping and painting of corroded areas.
10) Handling of ropes, securing of equipments covers. Ensure safety and security of the boat by proper vigil.
11) Ensure maintenance and running of speedboats, wooden dinghies, fiber dinghies and rubberized inflatable boats.
12) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

**SCHEDULE-VIII**

**RECRUITMENT RULE FOR THE POST OF POLICE CONSTABLE (GREASER) IN THE POLICE MARINE FORCE OF ANDAMAN AND NICOBAR POLICE.**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Police Constable (Greaser)</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>20 (Twenty)* (2021)<br>*Subject to variation dependent on workload.</td></tr>
<tr><td>3.</td><td>Classification</td><td>General Central Service Group ‘C’ (Non-Gazetted), (Non Ministerial)</td></tr>
<tr><td>4.</td><td>Level in the pay matrix</td><td>Level - 3 (Rs. 21,700 – 69100)</td></tr>
<tr><td>5.</td><td>Whether selection post or non-selection posts</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruits</td><td>Not exceeding 25 years.<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Educational and other qualifications required for direct recruits</td><td>A. <u>Essential Educational and other qualifications:</u><br>i) Senior Secondary School Certificate (12th Std.) Pass from a recognized Board/ University.<br>ii) Passed Engine Room Rating/GP Rating course from a recognized institute approved by the DG (Shipping) with having certificate of latest convention in STCW.<br>iii) Must possess a valid Two Wheeler and Light Motor Vehicle driving license.<br><br>B. <u>Essential Physical and Medical Standards:-</u><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Male only)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded (min. 04 cm expansion)</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50Kg</td></tr>
<tr><td>ST</td><td>47Kg</td></tr>
</table>
d. Physical Fitness:- All open candidates will have to qualify Physical Endurance test, swimming and physical standards for appearing in Written Examination. There will be no marking for Physical standards and Physical Endurance tests.<br><br>e. Medical Standard:-<br>i. The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity.</td></tr>
</table>

| | | |
|---|---|---|
| | | ii. The candidate must not have knock-knee, flat foot, varicose vein or squint in eyes and they should posses high color vision.<br>iii. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.<br><br>C. <u>Should qualify:</u><br>i) Written examination, which shall be comprising of :-<br>a. English<br>b. Hindi<br>c. General Knowledge<br>d. Arithmetic / Aptitude Test<br>e. Computers Knowledge<br>ii) Trade Test<br><br>D. **<u>Training:-</u>**Selected candidate should undergo min. 3(three) months basic foot drill course from any Police Training Institute. Completion of the training is pre-requisite for successful completion of the probation in terms of DOPT's OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees? | Age: No.<br><br>Education Qualification: To the extend prescribed in Para-11 |
| 9. | Period of probation, if any | 02 (Two) years |
| 10. | Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | i. 100% by direct recruitment failing which by deputation/absorption<br>ii. The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, written, & trade test for regulating the above mentioned recruitment. |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation /absorption to be made. | **<u>Deputation</u>**:-<br>Constable (Executive) of A & N Police in the Pay in Level - 3 (Rs. 21700 - 69100) with 3 years regular service in the grade and qualify in the departmental trade test.<br><br><u>Note:-</u>The incumbent on absorption shall be imparted basic seafaring training for a period of one month either with Coast Guard or DG Shipping approved training institute. Those who do not complete the training successfully shall be repatriated to parent unit. |
| 12. | If a DPC exist, what is its composition? | **<u>DCC consisting of</u>:-**<br>1. IGP/DIGP -Chairman<br>2. Two Gazetted Officer of A&N Police -Member<br>3. A suitable officer nominated by Director of Shipping Services -Member<br>Note:- All are nominated by the DGP, A&N Islands |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment. | Not applicable |

**Annexure to Schedule – VIII**

**Job Description**

He is responsible for the following:

1) To ensure securing of all machineries and other items held onboard.
2) Cleaning and maintenance of engine room and surrounding area of the vessel.
3) To ensure securing loose gears and machinery.
4) Chipping and painting of corroded areas.
5) Oiling and greasing of movable parts of main engine and allied machinery.
6) Safe-guarding all machineries fitted on deck from direct sunlight and rain water/sea water.
7) Safety and security of the engine and its parameters.
8) He will perform duties in engine room as per the direction of Chief Engine Driver/SI (Engine Driver)/Assistant Engine Driver and keep strict vigil over the engine parameters while on sail.
9) Schedule maintenance of all machineries and watch keeping duties while on sailing/harbour/jetty.
10) Ensure safety, cleanliness of all equipments. Oiling and greasing of movable parts of upper deck fittings.
11) Ensure maintenance and running of speedboats, wooden dinghies, fiber dinghies and rubberized inflatable boats.
12) In addition to the above he will perform any official assignments entrusted by the senior officers from time to time.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
# सचिवालय/SECRETARIAT

*पोर्ट ब्लेयर Port Blair, दिनांक dated the 2021*

# NOTIFICATION

No. ..... In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21st February, 1985 and in supersession of all previous notification issued to this effect, the Lt. Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Rules regulating the method of recruitment to the **Group 'B' (Non-Gezetted) post of Inspector (GD), Inspector (Wireless), Sub-Inspector (GD), Sub-Inspector (Wireless)** of India Reserve Battalion under Andaman and Nicobar Administration:-

**1. Short title and commencement: -**

i. These Rules may be called the Andaman and Nicobar Administration's **Group 'B' (Non-Gazetted) post of Inspector (GD), Inspector (Wireless), Sub-Inspector (GD) and Sub-Inspector (Wireless)** of India Reserve Battalion, A&N Islands, Recruitment Rules- 2021.
ii. They shall come into force on the date of its publication in the Official Gazette.

**2. Number of posts, classification and scale of pay: -**

The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedules I to IV annexed hereto.

**3. Method of recruitment, age limit, qualifications etc.: -**

The method of recruitment, age limit qualification and other matters relating to the said posts shall be as specified in paras 5 to 13 of the said Schedules I to IV.

**4. Disqualification: -**

No Person –

(i) Who has entered into or contracted a marriage with a person, having a spouse living, or
(ii) Who, having a spouse living, has entered into a contracted a marriage with any person,

shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**5. Power to relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, he may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class and category of persons.

**6. Savings: -**

Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi, PVSM, AVSM, YSM, NM, VSM)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

Sd/-
Assistant Secretary (Home)

Copy to:-

1. The Manager, Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that 25 copies of the relevant Gazette Notification may be furnished to this Administration for record
2. The Director General of Police, Andaman & Nicobar Islands, Port Blair
3. The Hindi Officer, A&N Administration, Port Blair alongwith a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette.
4. The Deputy Secretary (Law), A&N Administration, Port Blair
5. The Deputy Secretary(Perl), A&N Administration, Port Blair
6. Spare Copies – 5

Assistant Secretary (Home)

**SCHEDULE - I**

**RECRUITMENT RULES FOR THE POST OF INSPECTOR (GENERAL DUTY) IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS.**

| | | |
|---|---|---|
| 1. | Name of the Post | **Inspector (General Duty)** |
| 2. | Number of Posts | 07*(Seven)( 2021)<br>(*Subject to variation dependent on workload) |
| 3. | Classification | General, Central Service Group 'B' (Non-Gazetted) Non-Ministerial |
| 4. | Level in the Pay Matrix | Level-7 (₹ 44,900-1,42,400) |
| 5. | Whether selection post or Non-selection post | Non-Selection |
| 6. | Age limit for direct recruitment | Not applicable |
| 7. | Education and other qualification required for direct recruitment | Not applicable |
| 8. | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes ? | Not applicable |
| 9. | Period of Probation, if any | Not applicable |
| 10. | Method of recruitment whether by direct recruitment *or* by promotion/ deputation/ absorption and percentage of vacancy to be filled by various methods | 100% by Promotion (seniority-cum-fitness basis) failing which by Deputation.<br><br>Reservation, other concessions if any, required to be provided for candidates belonging to Scheduled Tribes for promotion shall apply in accordance with the rules/regulations/ provisions issued by the Central Govt. from time to time in this regard. |
| 11. | In case recruitment by promotion / deputation / absorption, grades from which promotion/deputation/ absorption to be made | **Promotion**<br>From amongst Sub-Inspectors (GD) of IRBn in the Pay Level-6 (₹ 35,400-1,12,400) in the Pay Matrix, with 5 years of regular service in the grade and having successfully completed the mandatory training course of respective grade from any recognized Institute/Centre/College.<br><br>**Deputation**<br>Police personnel of Central/State/UT Govt. /CAPF/IRBn of other States/UTs –<br><br>**(a)** (i) Holding analogous posts on regular basis in the parent cadre/department;<br>**(or)**<br>(ii) Sub-Inspectors with 05 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Level- 6 (₹ 35,400-1,12,400) in the Pay Matrix or equivalent in the parent cadre/department;<br>**(and)**<br>**(b)** Have successfully completed the mandatory training course of respective grade from any recognized Institutes/Centers/College.<br>**(c)** Possessing Bachelor's degree from a recognized University.<br>**(d)** Period of deputation including the period of deputation in another ex-cadre post held |

| | | |
|---|---|---|
| | | immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.<br><br><u>Note</u>: The departmental officer in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by Promotion.<br><br>Rules/Regulations in the CCS rules for deputation, as applicable from time to time, shall apply. |
| 12. | If a DPC exist, what is its composition | **<u>DPC consisting of :</u>**<br>1. DGP/IGP, A&N Islands – Chairman<br>2. DIGP, A&N Islands – Member<br>3. Commandant, IRBn – Member<br>4. A GO from A&N Admin– Administrative Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – I**

## Job Description

He is second-in-command of the company and will be responsible for –

1) command & control over Platoon Commander and lower subordinates.
2) deployment of the force to various locations of the Islands as per requisition received from Police Stations or any other operational requirement.
3) reporting APAR of lower sub-ordinates.
4) supervision of training as well as refresher courses of IRBn personnel.
5) timely disposal of Departmental Enquiries.
6) maintenance & cleanliness of campus as well as residential accommodations.
7) implementation of welfare measures for the lower sub-ordinates.
8) close co-ordination with other units / departments and liaison officer for operational division.
9) any other official task assigned to him by the superior officers from time to time.

**SCHEDULE-II**

**RECRUITMENT RULES FOR THE POST OF INSPECTOR (WIRELESS) IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

| | | |
|---|---|---|
| 1. | Name of the Post | **Inspector (Wireless)** |
| 2. | Number of Posts | 01*(One) (2021)<br>*Subject to variation dependent on workload |
| 3. | Classification | General, Central Service Group 'B' (Non-Gazetted) Non-Ministerial |
| 4. | Level in the Pay Matrix | Level - 7 (₹ 44,900 - 1,42,400) in the Pay Matrix |
| 5. | Whether selection post or Non selection post | Non-Selection |
| 6. | Age limit for direct recruitment | Not applicable |
| 7. | Education and other qualification required for direct recruitment | Not applicable |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | Not applicable |
| 10. | Method of recruitment whether by direct recruitment or by promotion/deputation/absorption and percentage of vacancy to be filled by various method | 100% by promotion (seniority-cum-fitness basis) failing which by deputation. |
| 11. | In case recruitment by promotion/deputation /absorption / grades from which promotion/ deputation/absorption to be made | **<u>Promotion</u>**<br>Sub-Inspectors (Wireless) of IRBn in the Pay Level - 6 (₹ 35,400-1,12,400) in the Pay Matrix with 5 years of regular service in the grade.<br><br>**<u>Deputation</u>**<br>Police personnel of the Central/State/UT Govt./CAPF/ IRBn of other States/UTs -<br>**(a)** (i) Holding analogous posts on regular basis in the parent cadre/department;<br>**(or)**<br>(ii) Head Radio Operator/Sub Inspector (Wireless) with 5 years' service in the grade rendered after appointment thereto on a regular basis in the pay Level - 6 (₹ 35,400-1,12,400) in the Pay Matrix or equivalent in the parent cadre/department;<br>**(and)**<br>Having successfully completed "Radio Operator Grade-I"/ "Police Wireless Communication Course (PWCC) Level-I" or equivalent course conducted by CPRTI/CAPF Institutes/Centers/College.<br><br>**(c)** Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not to exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.<br>**Note** :- The departmental officer in the feeder category who are in the direct line of promotion shall not be |

| | | |
|---|---|---|
| | | eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by Promotion.<br><br>Rules/Regulations in the CCS rules for deputation, as applicable from time to time, shall apply. |
| 12. | If a DPC exist, what is its composition | **DPC consisting of :**<br>1. DGP/IGP, A&N Islands - Chairman<br>2. Commandant, IRBn - Member<br>3. PRO/Dy.SP(PR)/EAD(ISPW)(Technical) - Member<br>4. A GO from A&N Admin– Administrative Member<br>Note:- All are nominated by the DGP, A&N Islands |
| | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – II**

## Job Description

Inspector (Wireless) is responsible for –

1) efficient administration of communication unit
2) the safe keeping of the communication stores
3) scrutinizing the periodical Government property returns from subordinate officers and submit them to the Commandant,
4) reporting APAR of the lower subordinates working under him.
5) ensuring all major repairs to the equipment and chargers received for repairs in the Central Workshop
6) maintenance and functioning of 24x7 wireless communication amongst all the stations and the Headquarters.
7) ensuring that all stores are properly arranged and secured against loss, pilferage or destruction by insects/moths, incidents and disasters.
8) all correspondences pertaining to the Battalion Wireless stores
9) keeping a close watch on the daily communication of all local guards of the island on various channels and supervising the work of SIs (Wireless) especially those like erection of Tower/Masts etc.
10) periodical inspections of communication equipments, stations and network
11) supervising deployment of staff and timely dispatch of equipment etc.
12) keeping a watch over movement of the SIs (W) and the HC/CT (W) in their respective areas
13) performing additional official duty as & when assigned by the superior officers from time to time

**SCHEDULE-III**

**RECRUITMENT RULES FOR THE POST OF SUB-INSPECTOR (GENERAL DUTY)IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Sub-Inspector (General Duty) MALE</td></tr>
<tr><td>2.</td><td>Number of Posts</td><td>23* (Twenty Three) (2021)<br>*Subject to variation dependent on workload</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘B’ (Non-Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level-6 (₹ 35,400-1,12,400)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post</td><td>Selection</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 30 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions issued by the Central Government from time to time)<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>(A) <u>Education Qualification (Essential)</u><br>i) Bachelor’s degree from a recognized University.<br>ii) Candidate must possess a valid driving license for Two & Four Wheeler Motor Vehicle (LMV).<br>(B) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest (Minimum)
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81 cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50 kg</td></tr>
<tr><td>ST</td><td>47kg</td></tr>
</table>
d. Physical Fitness:- All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Written Examination. There shall be ‘No Marking’ for Physical Standards & Physical Endurance test.<br><br>e. Medical Standard<br>i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. Laser/Lasik or any other surgery for correction of visual acuity will amount to</td></tr>
</table>

| | | |
|---|---|---|
| | | disqualification. The candidate should not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C) <u>Should qualify in the written examination, which shall be comprising of-</u>**<br>i. English Language<br>ii. Hindi Language<br>iii. General Knowledge<br>iv. General Aptitude test<br>v. Basic Computer and Internet Knowledge<br><br>**(D) <u>Training:-</u>** The selected candidates will have to successfully undergo Training of Sub-Inspectors(Phase-I & II) at the CAPF Training Institute/Centre/College. Completion of Basic Training (Phase-I) is pre-requisite for successful completion of probation in terms of DOPT's guidelines vide OM No.28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | 02(two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ Deputation /Absorption and percentage of vacancy to be filled by various methods | (i) 50% by promotion (seniority-cum-fitness basis)<br>(ii) 50% by direct recruitment<br>(iii) The Director General of Police shall frame Standing Orders prescribing application forms and detailed procedure to be followed for conducting Physical Endurance, Physical Measurement, and written test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/Absorption/ deputation grades from which promotion/ deputation/ Absorption to be made | **<u>Promotion</u>**<br>(i) Asstt. Sub-Inspectors (GD) of IRBn in the Pay Level - 5 (₹ 29,200 - 92,300) in the Pay Matrix with 6 (six) years' regular service in the grade and should have passed the Sub-Inspector (GD) Cadre Course or prescribed promotion course at any CAPF Institutes;<br>**(or)**<br>(ii) A combined service of 11 years in Grade of Head Constable(GD) and Asst. Sub-Inspector(GD) of IRBn in the Pay Level – 4 (₹ 25,500 – 81,100) and Pay Level – 5 (₹ 29,200 – 92,300) of the Pay Matrix of which at least 03 years regular service should be as ASI(GD) in IRBn in the Pay Level-5 (₹ 29,200 – 92,300) of the Pay Matrix and should have passed the Sub-Inspector Cadre Course or prescribed promotion course at any CAPF Institute. |
| 12. | If a DPC exist, what is its composition | **<u>DPC consisting of</u>:**<br>1. DIGP, A&N Islands – Chairman<br>2. Commandant, IRBn – Member<br>3. Dy. Comdt./Asstt. Comdt., IRBn – Member |

| | | |
|---|---|---|
| | | 4. A GO from A&N Admin– Administrative Member<br><br>**<u>DCC consisting of</u>**:<br>1. DIGP, A&N Islands – Chairman<br>2. Commandant, IRBn – Member<br>3. Dy. Comdt./Asstt. Comdt., IRBn – Member<br>4. Dy. Comdt./Asstt. Comdt. (CAPF) – Member<br><br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – III**

## Job Description

Designated as Platoon Commander of a company and would be responsible for -

1) supervision of all the works assigned to lower sub-ordinates under his control
2) proper discipline in the company
3) performing night checking duties
4) performing the duties of guard in-charges of LOP as well as local guards
5) performing duties as platoon commander of the ceremonial parades
6) supervision of construction works of IRBn complex
7) performing administrative duties as when assigned to him
8) performing other official tasks assigned to him by superior officers from time to time.

**SCHEDULE-IV**

**RECRUITMENT RULES FOR THE POST OF SUB-INSPECTOR (WIRELESS) IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

| | | |
|---|---|---|
| 1. | Name of the Post | **Sub-Inspector (Wireless)** |
| 2. | No. of Posts | 02*(Two) (2021)<br>*(Subject to variation dependent on workload) |
| 3. | Classification | General, Central Service Group 'B' (Non-Gazetted)<br>Non-Ministerial |
| 4. | Level in the Pay Matrix | Level - 6 (₹ 35,400-1,12,400) |
| 5. | Whether selection post or Non selection post | Selection |
| 6. | Age limit for direct recruitment | Not Applicable |
| 7. | Education and other qualification required for direct recruitment | Not Applicable |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not Applicable |
| 9. | Period of Probation, if any | 2(two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/deputation/ absorption and percentage of vacancy to be filled by various method | 100% by promotion (Seniority-cum-fitness-basis) |
| 11. | In case recruitment by promotion/deputation /absorption / grades from which promotion/ deputation/absorption to be made | **Promotion:-**<br>Head Constable (Wireless) of IRBn with 10 years of regular service in the grade and have passed 'Radio Operator Grade – I'/ 'Police Wireless Communication Course (PWCC) Level-I' conducted by the CPRTI/ CAPF Institute/Centre/College;<br>**(OR)**<br>A combined service of 15 years in the grade of Head Constable (Wireless) and Constable (Wireless) of IRBn in the pay level-3 (₹ 21,700-69,100) and Pay level-4 (₹ 25,500-81,100) of the Pay Matrix of which at least 05 years' regular service should be as Head Constable (Wireless) in IRBn in the pay Level-4 (₹ 25,500-81,100) of the Pay Matrix and should have passed "Radio Operator Grade–I/'Police Wireless Communication Course (PWCC) Level-I' conducted by the CPRTI/ CAPF Institute/Centre/College. |
| 12. | If a DPC exist, what is its composition | **DPC consisting of :**<br>1. DIGP, A&N Islands - Chairman<br>2. Commandant, IRBn - Member<br>3. Dy SP, PR, A&N Police - Member<br>4. A GO from A&N Admin– Administrative Member<br>Note:- All are nominated by the DGP, A&N Islands |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – IV**

**Job Description**

Sub-Inspector (Wireless) is responsible for –

1) the efficient running, up-keep and cleanliness of all the Wireless equipments of the Battalion.
2) maintenance of the prescribed records such as history sheets of the equipment, Battery and Battery charging, log, etc., and submit returns to his superior officer.
3) maintaining records of the Govt properties issued to the communication centre and take such measures as necessary for their safety.
4) keeping in touch with the local Police officers and maintain good liaison.
5) undertaking operators work whenever necessary .
6) maintain a high standard of security and guard against leakage of messages.
7) during natural calamities or other emergencies, care to be taken to ensure that Wireless communication is not interrupted due to breakdown of mains/batteries, damage to aerial installations or any such cause and take all precautions to maintain uninterrupted communication.
8) undertake any other specialized work, whenever required.
9) proper turnout of all the wireless Head Constables/ Constables.
10) ensuring efficiency and discipline of the communication center.
11) maintenance and functioning of 24x7 wireless communication amongst all the stations and the Headquarters.
12) perform any other official duty assigned by the superior officers from time to time.

DRAFT

# अण्डमान तथा निकोबार प्रशासन
# ANDAMAN AND NICOBAR ADMINISTRATION
# सचिवालय/SECRETARIAT

*पोर्टब्लेयर PortBlair, दिनांक dated the , 2021*

# NOTIFICATION

No. ..... In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21st February, 1985 and in supersession of all previous notification issued to this effect, the Lt. Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Rules regulating the method of recruitment to the **Group 'C' Posts of Assistant Sub-Inspector(GD), Head Constable(GD), Head Constable(Wireless), Constable(GD), Constable (Wireless), Water Carrier, Safai Karamchari, Cook, Dhobi and Barber** of India Reserve Battalion under Andaman and Nicobar Administration.:-

**1. Short title and commencement: -**

I. These Rules may be called the Andaman and Nicobar Administration, Police Department **Group 'C' (Non-Gazetted) posts of Assistant Sub-Inspector(GD), Head Constable(GD), Head Constable (Wireless), Constable(GD), Constable (Wireless), Water Carrier, Safai Karamchari, Cook, Dhobi and Barber** of India Reserve Battalion, A&N Islands, Recruitment Rules- 2021.

II. They shall come into force on the date of its publication in the Official Gazette.

**2. Number of posts, classification and scale of pay:-**

The number of posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedules annexed hereto.

**3. Method of recruitment, age limit, qualifications etc.: -**

The method of recruitment, age limit qualification and other matters relating to the said posts shall be as specified in paras 5 to 13 of the said Schedules.

**4. Disqualification:** -

No Person –

(i) Who has entered into or contracted a marriage with a person, having a spouse living, or

(ii) Who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

5. **Power to relax:-**
Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, he may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class and category of persons.

6. **Savings: -**
Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor,
Andaman and Nicobar Islands
By order and in the name of Lieutenant Governor,

Sd./-
Assistant Secretary (Home)

**Copy to** :-
1. The manager Govt. Press, Port Blair with the request to publish the Notification with its Hindi Version in the Andaman and Nicobar Gazette forthwith. It is also requested that copies of the relevant Gazette Notification may be furnished to this Administration for record.
2. The Director General of Police Andaman & Nicobar Islands, Port Blair
3. The Commandant India Reserve Battalion, A&N Islands
4. The Hindi officer, A&N Administration, Port Blair along with a copy of Recruitment Rules with the request for its translations in Hindi and send the Hindi version directly to Manager Govt. Press, Port Blair for publication in Andaman and Nicobar Gazette .
5. The Deputy Secretary (Law), A&N Administration, Port Blair
6. The Assistant Secretary(Home), A&N Administration, Port Blair

Assistant Secretary (Home)

**SCHEDULE- I**

**RECRUITMENT RULES FOR THE POST OF ASSISTANT SUB-INSPECTOR (GD) IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

| | | |
|---|---|---|
| 1. | Name of the Post | **Assistant Sub-Inspector (General Duty)** |
| 2. | No. of Posts | 18* (Eighteen)(2021)<br>*(Subject to variation dependent on workload) |
| 3. | Classification | General, Central Service Group 'C' (Non-Gazetted)<br>Non – Ministerial |
| 4. | Level in the Pay Matrix | Level-5 (₹ 29,200-92,300) |

| | | |
|---|---|---|
| 5. | Whether selection post or Non selection post | Non-selection |
| 6. | Age limit for direct recruitment | Not applicable |
| 7. | Education and other qualification required for direct recruitment | Not applicable |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | Not applicable |
| 10. | Method of recruitment whether by direct recruitment or by promotion/Deputation/ Absorption and percentage of vacancy to be filled by various method | 100% by Promotion (seniority–cum–fitness). |
| 11. | In case recruitment by promotion/ deputation / absorption grades from which promotion/deputation/ Absorption to be made | **Promotion:**<br>From amongst the HCs (GD) of IRBn in the pay Level – 4 (25500-81100) in the Pay Matrix with 5 years of regular service. (OR) A combined service of 10 years in Grade of HC(GD) and Constable (GD) of IRBn of which at least 03 years regular service should be as HC in IRBn.<br>**(and)**<br>Passed the Higher Grade ASI(GD) Cadre Course/prescribed promotion course at any CAPF Training Institute/Centre/College. |
| 12. | If a DPC exist, what is its composition | **DPC consisting of :**<br>1. DIGP, A&N Islands - Chairman<br>2. Commandant, IRBn - Member<br>3. Dy. Comdt./Asstt. Comdt., IRBn - Member<br>4. A GO from A&N Admin– Administrative Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – I**

## Job Description

Designated as Assistant Platoon Commander of a company and will be responsible for –

1) maintenance of arms & ammunitions
2) supervision of platoon while detailed for law & order duties
3) assisting his superior officers in administrative duties
4) ceremonial parades
5) supervision /deployment of sentries on regular basis
6) perform any other official duties assigned to him by superior officers from time to time

**SCHEDULE-II**

**RECRUITMENT RULES FOR THE POST OF HEAD CONSTABLE (GD) IN THE INDIA RESERVE BATTALION OF A&N POLICE, UNDER THE MINISTRY OF HOME AFFAIRS**

| | | |
|---|---|---|
| 1. | Name of the Post | **Head Constable (General Duty)** |
| 2. | No. of Posts | 160* (One Six Zero) (2021)<br>*(Subject to variation dependent on workload) |
| 3. | Classification | General, Central Service Group 'C' (Non – Gazetted), Non – Ministerial |
| 4. | Level in the Pay Matrix | Level 4 (₹ 25,500-81,100) |
| 5. | Whether selection post or Non selection post | Non-Selection |
| 6. | Age limit for direct recruitment | Not applicable |
| 7. | Education and other qualification required for direct recruitment | Not applicable |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | Not applicable |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ deputation / Absorption and percentage of vacancy to be filled by various method | 100 % by promotion (seniority–cum–fitness) |
| 11. | In case recruitment by promotion/ deputation/ Absorption grades from which promotion/deputation/ Absorption to be made | **<u>Promotion</u>**<br>(i) From amongst the Constables (GD) of IRBn in the Pay Level -3 (₹ 21,700-69,100) in the Pay Matrix with 05 (five) years of regular service in the grade.<br>**AND**<br>(ii) Passed the Head Constable Cadre course/prescribed promotion course at any CAPF Institutes/Centre/College/School. |
| 12. | If a DPC exist, what is its composition | **<u>DPC consisting of:</u>**<br>1. Commandant, IRBn – Chairman<br>2. Dy. Comdt./Asstt. Comdt. IRBn – Member<br>3. Dy SP, A&NP – Member<br>4. A GO from A&N Admin– Administrative Member<br>(Note:- All are nominated by the DGP, A&N Islands) |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule- II**

**Job Description**

Head Constable (GD) is responsible for –

1) supervising the works of the Constables & Follower Constables
2) performing the duties as instructors for drill & leadership, Weapon & Tactics, Commando and other courses
3) duties as in-charge of the guard or escort when deputed
4) active participation in sports & games
5) leading the platoon in the ceremonial parades
6) in the absence of ASI/SI supervise the works of his men at an outpost
7) maintain the prescribed records at out posts and submit reports to the senior officers.
8) maintenance and cleanliness of campus area as well as family accommodation
9) performing any other official duty assigned to him by the senior officers

**SCHEDULE-III**

**RECRUITMENT RULES FOR THE POST OF HEAD CONSTABLE (WIRELESS) IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

| | | |
|---|---|---|
| 1. | Name of the Post | **Head Constable (Wireless)** |
| 2. | No. of Posts | 04* (Four) (2021)<br>*(Subject to variation dependent on workload) |
| 3. | Classification | General, Central Service Group 'C' (Non-Gazetted), Non-Ministerial |
| 4. | Level in the Pay Matrix | Level - 4 (Rs. 25,500-81,100) |
| 5. | Whether selection post or Non selection post | Non- Selection |
| 6. | Age limit for direct recruitment | Not applicable |
| 7. | Education and other qualification required for direct recruitment | Not applicable |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | Not applicable |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ Deputation/Absorption and percentage of vacancy to be filled by various method | 100 % by Promotion (seniority-Cum-fitness) |
| 11. | In case recruitment by promotion/Deputation/ Absorption grades from which promotion/deputation/ Absorption to be made | **Promotion**<br>From amongst the Constables (Wireless) in Level - 3 (Rs. 21,700-69,100) in the Pay Matrix with 5 years of regular service in the grade.<br>**(AND)**<br>Have passed the "Radio Operator Grade-II"/ "Police Wireless Communication Course (PWCC) Level-II" conducted by the CPRTI/CAPF institutes. |
| 12. | If a DPC exist, what is its composition | **DPC consisting of :**<br>1.Commandant - Chairman<br>2. Dy. Comdt./Asstt Comdt., IRBn - Member<br>3. Dy. SP, PR, A&N Police - Member<br>4. A GO from A&N Admin– Administrative Member<br>Note: All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – III**

**Job Description**

Head Constable (Wireless) is responsible for –

1) repairs/maintenance of all the Wireless equipment of the Battalion
2) providing assistance to the officer-in-charge in maintenance of communication centre.
3) maintenance and functioning of 24x7 wireless communication amongst all the stations and the Headquarters
4) supervising effective communication, keeping correct and complete information about communication matters etc.
5) assisting the Inspectors (W) and SIs (W) after and before office hours in case of any action to be taken in the event of an emergency arising out of law and order situation.
6) carrying out testing of spares/equipment received from local market from time to time.
7) submission of weekly diary through the SI /Inspr (Wireless).
8) in case of any emergency, reach the spot and co-operate, in maintenance of uninterrupted communication.
9) perform any other official duty assigned by the superior officers from time to time.

**SCHEDULE- IV**

**RECRUITMENT RULES FOR THE POST OF CONSTABLE (GD) IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Constable (General Duty)</td></tr>
<tr><td>2.</td><td>Number of Posts</td><td>675*(Six Seven Five) (2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘C’ (Non – Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Pay Level in the Pay Matrix</td><td>Level - 3 (Rs. 21,700-69,100)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non-selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>
(A) <u>Education Qualification (Essential)</u><br>
i) 10+2 Pass from a recognized Board/ University.<br>
ii) Candidate must possess a valid driving license for Two & Four Wheeler (LMV).<br><br>
(B) <u>Essential Physical and Medical Standards:-</u><br><br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81 cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50 kg</td></tr>
<tr><td>ST</td><td>47kg</td></tr>
</table>
d. Physical Fitness: -All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Written Examination.There shall be no ‘Marking’ for Physical Standards& Physical Endurance test.<br><br>
e. Medical Standard<br>
i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. Laser/Lasik or any other surgery for correction of visual acuity will amount to
</td></tr>
</table>

| | | |
|---|---|---|
| | | disqualification. The candidate should not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C) <u>Should qualify in the written examination, which shall be comprising of-</u>**<br>i. English Language<br>ii. Hindi Language<br>iii. General Knowledge<br>iv. General Aptitude test<br>v. Basic Computer and Internet Knowledge<br><br>**(D) <u>Training:-</u>** The selected candidates will have to successfully undergo Training of Constables (GD)(Phase-I & II) at the CAPF Training Institute/Centre/College/School. Completion of the Basic training (Phase-I) is pre-requisite for successful completion of the probation in terms of DOPT's guidelines vide OM No. 28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | 2(two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ deputation /absorption and percentage of vacancy to be filled by various method | (i) 100% by direct recruitment.<br>(ii) The Director General of Police shall frame Standing Orders prescribing application forms and detailed procedure to be followed for conducting Physical Endurance, Physical Measurement, & written test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/deputation/ Absorption grades from which promotion/deputation/ Absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition | **<u>DCC consisting of :</u>**<br>1.Commandant - Chairman<br>2. Dy. Comdt./Asstt Comdt., IRBn - Member<br>3. Dy. Comdt./Asstt.Comdt.(CAPF) - Member<br>4. Dy SP, A&N Police - Member<br>Note: All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**<u>Annexure to Schedule-IV</u>**

**<u>Job Description</u>**

Constable (GD) is responsible for –

1) performing duties entrusted to him by his superior officers
2) campus security duties
3) Anti-poaching operations at various locations of Islands including guard duties at look out posts

4) relief & rehabilitation operations during natural calamities
5) maintenance of law & order, protection of legitimate rights, life and property of the general public under the supervision of upper sub-ordinates
6) prevent the commission of crime and public nuisance
7) providing aid to other police officers in the discharge of their duties
8) active participation in sports & games
9) exhibiting high moral and legal obligation to work as a part of the team to accomplish all assigned tasks
10) assuming leadership responsibilities when called upon to do so.
11) perform any other official duty assigned by his superior officers from time to time

**SCHEDULE-V**

**RECRUITMENT RULES FOR THE POST OF CONSTABLE (WIRELESS) IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Constable (Wireless)</td></tr>
<tr><td>2.</td><td>Number of Posts</td><td>26*(Twenty Six) (in the year 2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘C’ (Non-Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level - 3 (Rs. 21,700-69,100)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non Selection post</td><td>Not Applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 – 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>(A) <u>Essential Educational Qualification-</u><br>(i) 10+2 Std. pass with Science (studied Physics, Chemistry & Mathematics compulsory subjects) from a recognized Board/Institution.<br>(ii) Must possess a valid driving license for LMV (Two Wheeler and Four Wheeler).<br><br>(B) <u>Essential Physical and Medical Standards:-</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>168cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81 cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>50 kg</td></tr>
<tr><td>ST</td><td>47kg</td></tr>
</table>
d. Physical Fitness:- All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Written Examination. There shall be ‘no Marking’ for Physical Standards& Physical Endurance test.<br><br>e. Medical Standard<br>i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. Laser/Lasik or any other surgery for</td></tr>
</table>

| | | |
|---|---|---|
| | | correction of visual acuity will amount to disqualification. The candidate should not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C) Should qualify in the written examination, which shall be comprising of-**<br>i. English Language<br>ii. Hindi Language<br>iii. General Knowledge<br>iv. General Aptitude test<br>v. Basic Computer and Internet Knowledge<br><br>**(D) <u>Training:-</u>** The selected candidates will have to successfully<br>(i) undergo basic training course of constable (Phase-I) from any CAPF Institute/Centre./College; **and**<br>(ii) undergo "Radio Operator Grade-III"/ "Police Wireless Communication Course (PWCC) Level-III or equivalent course" conducted by the CPRTI/ CAPF Institute/Centre/College.<br>(iii) Completion of the both the above trainings are pre-requisite for successful completion of the probation in terms of DOPT's guidelines vide OM No. 28020/3/2018-Estt.(C) dated 11th March, 2019. |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | 02 (two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ transfer and percentage of vacancy to be filled by various method | (i) 100% by direct recruitment<br>(ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & written test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/transfer/deputation grades from which promotion/deputation/transfer to be made | Not applicable |
| 12. | If a DPC exist, what is its composition | **<u>DCC consisting of :</u>**<br>1. Commandant IRBn - Chairman<br>2. Dy Comdt/Asstt. Comdt.IRBn - Member<br>3. Dy. Comdt./Asstt., Comdt. (CAPF) - Member<br>3. Dy SP, PR, A&N Police - Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – V**

**Job Description**

Constable (Wireless) is responsible for –

1) quick and correct transmission, reception and dispatch of Wireless message
2) maintain log books and other records in a neat and legible manner
3) maintenance and functioning of 24x7 wireless communication amongst all the stationsand the Headquarters
4) manipulate and work on all types of equipment available in the Battalion Communication Centre
5) regular reports to be given to his superior officers about the fault in the equipment or any irregularity noticed in the Channel
6) carryout any technical duty like charging of batteries and noting the supply voltage, etc., and maintain their logs. Maintain the secrecy of all official matters communicated on the wireless system
7) not to pass on any secret information to anybody, not even to another person belonging to the member of the battalion
8) safe custody of the Wireless equipment from the security point of view and maintain 100 percent secrecy over the intelligence inputs through the wireless
9) have proper discipline and turnout and obey the instructions of the Superior officers
10) maintain the Office/location neat and tidy
11) perform duties like carrying of equipments batteries, Aerial towers etc. Climbing and installing the Antenna/Tower as and when required
12) perform any other official duties as and when assigned by the superior officers from time to time

**SCHEDULE-VI**

**RECRUITMENT RULES FOR THE POST OF WATER CARRIER IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Water Carrier</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>15* (Fifteen) (2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘C’ (Non – Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level - 1 (Rs. 18,000-56,900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>
(A) <u>Essential Educational Qualification-</u><br>
(i) 10th Pass from a recognized Board/Institution.<br>
(ii) Candidates must possess a valid driving license for two wheeler or four wheeler motor vehicle.<br><br>
(B) <u>Essential Physical and Medical Standards</u><br><br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81 cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47 Kg</td></tr>
<tr><td>ST</td><td>45 kg</td></tr>
</table>
d. Physical Fitness: - All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Trade Test. There shall be no ‘Marking’ for Physical Standards & Physical Endurance test.<br><br>
e. Medical Standard<br>
i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. Laser/Lasik or any other surgery for correction of visual acuity
</td></tr>
</table>

| | | |
|---|---|---|
| | | will amount to disqualification. The candidate should not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the trade test.<br><br>**(D)** **<u>Training:-</u>** The selected candidates will have to undergo prescribed training course at the CAPF training institutes. Completion of training is pre-requisite for successful completion of the probation in terms of DOPT's guidelines vide OM No. 28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(E)** **<u>Desirable</u>**:- Knowledge of Hindi and Computers. |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | 2(two) years. |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ deputation / Absorption and percentage of vacancy to be filled by various method | (i) 100% by direct recruitment<br>(ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/ deputation / Absorption grades from which promotion/ deputation/ Absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition | **<u>DCC consisting of :</u>**<br>1. Commandant, IRBn - Chairman<br>2. Dy.Comdt/Asstt. Comdt. (IRBn) - Member<br>3. Dy.Comdt/Asstt. Comdt. (CAPF) - Member<br>4. Dy SP, A&N Police - Member<br>Note: All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule-VI**

## Job Description

Water Carrier's responsibility is to:

1) assist the cook in food preparation by cleaning rice, dals, etc.
2) wash and cut vegetables
3) make dough and balls for chapattis
4) grind masala, clean &arrange equipment and utensils
5) Scrap and wash pots and pans properly
6) to perform in the capacity of Cook if so required
7) to maintain high order of personal hygiene
8) carryout any other duties assigned by the superior officers from time to time

**SCHEDULE-VII**

**RECRUITMENT RULES FOR THE POST OF SWEEPER IN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Safai Karamchari</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>15* (Fifteen) (2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘C’ (Non-Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level - 1 (Rs. 18,000-56,900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>(A) <u>Essential Educational Qualification-</u><br>i. 10th Pass from a recognized board/Institution.<br>ii. Candidates must possess a valid driving license for Two-Wheeler or Four-Wheeler Motor Vehicle.<br><br>(B) <u>Essential Physical and Medical Standards</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81 cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47Kg</td></tr>
<tr><td>ST</td><td>45 kg</td></tr>
</table>
d. Physical Fitness: - All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Trade Test. There shall be no ‘Marking’ for Physical Standards & Physical Endurance test.<br><br>e. <u>Medical Standard</u><br>i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. Laser/Lasik or any other surgery for correction of visual acuity will amount to disqualification. The candidate should</td></tr>
</table>

| | | |
|---|---|---|
| | | not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the trade test.<br><br>**(D)** **<u>Training:-</u>** The selected candidates will have to undergo prescribed training course at the CAPF training institutes. Completion of training is pre-requisite for successful completion of the probation in terms of DOPT's guidelines vide OM No. 28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(E) Desirable**:-<br>(i) Having knowledge of wet and Dry Sweeping.<br>(ii) Knowledge of Hindi and Computers. |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | 2(two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ deputation / Absorption and percentage of vacancy to be filled by various method | (i) 100% by direct recruitment<br>(ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/deputation / Absorption grades from which promotion/ deputation/ Absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition | **<u>DCC consisting of :</u>**<br>1. Commandant, IRBn - Chairman<br>2. Dy.Comdt/Asstt. Comdt.(IRBn) - Member<br>3. Dy.Comdt/Asstt. Comdt. (CAPF) - Member<br>4. DySP, A&NPolice - Member<br>(Sl.No. 2, 3 & 4 to be nominated by DGP/IGP A&N, Islands). |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – VII**

## Job Description

Sweeper's responsibility is to:

1) Sweep and wash the entire office, courtyard and other premises of the Battalion
2) wash and clean lavatories, wash basins and urinals, spray disinfectant supplied for the purpose
3) remove garbage from walls and ceilings of the offices, lavatories, urinals and garage of the buildings
4) to maintain high order of personal hygiene
5) attend to any other duties assigned to him from time to time by his superior officers

**SCHEDULE-VIII**

**SCHEDULE OF THE RECRUITMENT RULES FOR THE POST OF COOKIN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Cook</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>24* (Twenty Four) (2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘C’ (Non-Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level - 1 (Rs. 18,000-56,900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>
(A) <u>Essential Educational Qualification-</u><br>
i. 10th Pass from a recognized Board/Institution.<br>
ii. 2 years experience in cooking various food item in any reputed Hotel/Restaurant.<br>
iii. Candidates must possess a valid driving license for two Wheeler or Four Wheeler motor vehicle.<br><br>
(B) <u>Essential Physical and Medical Standards</u><br><br>
a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81 cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47 Kg</td></tr>
<tr><td>ST</td><td>45 Kg</td></tr>
</table>
d. Physical Fitness: - All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Trade Test. There shall be no ‘Marking’ for Physical Standards & Physical Endurance test.<br><br>
e. Medical Standard<br>
i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. Laser/Lasik or any other
</td></tr>
</table>

| | | |
|---|---|---|
| | | surgery for correction of visual acuity will amount to disqualification. The candidate should not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the Trade Test.<br><br>**(D)** **<u>Training:-</u>** The selected candidates will have to undergo prescribed training course at the CAPF training institutes. Completion of training is pre-requisite for successful completion of the probation in terms of DOPT's guidelines vide OM No. 28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(E)** **Desirable**:- Knowledge of Hindi and Computers |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | 2(two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ deputation / Absorption and percentage of vacancy to be filled by various method | (i) 100% by direct recruitment<br>(ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/deputation / Absorption grades from which promotion/deputation/ Absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition | **<u>DCC consisting of :</u>**<br>1. Commandant, IRBn - Chairman<br>2. Dy.Comdt/Asstt. Comdt.(IRBn) - Member<br>3. Dy.Comdt/Asstt. Comdt. (CAPF) - Member<br>4. DySP, A&NPolice - Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – VIII**

## Job Description

Cook's responsibility is to:

1) prepare breakfast, lunch and dinner for the members of the Battalion
2) maintain their cooking range and other appliances and keep them clean and in good hygienic condition
3) observe strict personal hygiene
4) keep the mess and the surroundings neat & clean
5) to maintain high order of personal hygiene
6) perform any other official duty assigned by the superior officers from time to time.

**SCHEDULE-IX**

**RECRUITMENT RULES FOR THE POST OF DHOBIIN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Dhobi</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>08*(Eight) (2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘C’ (Non-Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level - 1 (Rs. 18,000-56,900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>(A) <u>Essential Educational Qualification-</u><br>(i) 10th Standard Pass from a recognized Board /Institution.<br>(ii) Candidates must possess a valid driving license two- wheeler or four-wheeler motor vehicle.<br><br>(B) <u>Essential Physical and medical Standards</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47 kg</td></tr>
<tr><td>ST</td><td>45 kg</td></tr>
</table>
d. Physical Fitness: - All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Trade Test. There shall be no ‘Marking’ for Physical Standards & Physical Endurance test.<br><br>e. Medical Standard<br>i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. Laser/Lasik or any</td></tr>
</table>

| | | |
|---|---|---|
| | | other surgery for correction of visual acuity will amount to disqualification. The candidate should not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the trade test.<br><br>**(D)** **<u>Training:-</u>** The selected candidates will have to undergo prescribed training course at the CAPF training institutes. Completion of training is pre-requisite for successful completion of the probation in terms of DOPT's guidelines vide OM No. 28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(E)** **Desirable**:- Knowledge of Hindi and Computers |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotees. | Not applicable |
| 9. | Period of Probation, if any | 2(two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ deputation / Absorption and percentage of vacancy to be filled by various method | (i) 100% by direct recruitment<br>(ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/deputation / Absorption grades from which promotion/ deputation/ Absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition | **<u>DCC consisting of :</u>**<br>1. Commandant, IRBn - Chairman<br>2. Dy. Comdt/Asstt. Comdt.(IRBn) - Member<br>3. Dy. Comdt/Asstt. Comdt. (CAPF) - Member<br>4. Dy SP, A&N Police - Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – IX**

## Job Description

Dhobi's responsibility is to:

1) wash & iron cloths of officers/members of the battalion
2) maintain and keep the laundry clean
3) maintain a proper record of articles used in laundry
4) to maintain high order of personal hygiene
5) attend to any other duties as may be assigned to him by his superior officers from time to time.

**SCHEDULE-X**

**RECRUITMENT RULES FOR THE POST OF BARBERIN THE INDIA RESERVE BATTALION OF A&N POLICE UNDER THE MINISTRY OF HOME AFFAIRS**

<table>
<tr><td>1.</td><td>Name of the Post</td><td>Barber</td></tr>
<tr><td>2.</td><td>No. of Posts</td><td>07* (Seven)(in the year 2021)<br>*(Subject to variation dependent on workload)</td></tr>
<tr><td>3.</td><td>Classification</td><td>General, Central Service Group ‘C’ (Non-Gazetted), Non-Ministerial</td></tr>
<tr><td>4.</td><td>Level in the Pay Matrix</td><td>Level - 1 (Rs. 18,000-56,900)</td></tr>
<tr><td>5.</td><td>Whether selection post or Non selection post</td><td>Not applicable</td></tr>
<tr><td>6.</td><td>Age limit for direct recruitment</td><td>Between 18 and 25 years<br>(The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government).<br>Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep</td></tr>
<tr><td>7.</td><td>Education and other qualification required for direct recruitment</td><td>(A) <u>Essential Educational Qualification-</u><br>(i) 10th Standard Pass from a recognized Board/ Institution.<br>(ii) 3 years experience in Hair cutting/Shaving.<br>(iii) Candidates must possess a valid driving license two wheeler or four wheeler motor vehicle.<br><br>(B) <u>Essential Physical and Medical Standards</u><br><br>a. Height
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>165cm</td></tr>
<tr><td>ST</td><td>160cm</td></tr>
</table>
b. Chest
<table>
<tr><td>Category</td><td>Normal</td><td>Expanded</td></tr>
<tr><td>General/OBC/EWS</td><td>81cm</td><td>85 cm</td></tr>
<tr><td>ST</td><td>77cm</td><td>81cm</td></tr>
</table>
c. Weight
<table>
<tr><td>Category</td><td>Male</td></tr>
<tr><td>General/OBC/EWS</td><td>47 Kg</td></tr>
<tr><td>ST</td><td>45 Kg</td></tr>
</table>
d. Physical Fitness: - All candidates will have to qualify Physical Endurance Test and Physical standards before appearing in the Trade Test. There shall be no ‘Marking’ for Physical Standards & Physical Endurance test.<br><br>e. Medical Standard<br>i) The minimum distant vision should be 6/6 and 6/9 of both eyes without any correction like wearing glasses or surgery of any kind to</td></tr>
</table>

| | | |
|---|---|---|
| | | improve visual acuity. Laser/Lasik or any other surgery for correction of visual acuity will amount to disqualification. The candidate should not have color blindness.<br>ii) The candidate must not have knock-knee, flat foot, varicose vein or squint eyes.<br>iii) They must be in good mental and bodily health and free from any physical defects likely to interfere with the efficient performance of the duties.<br><br>**(C)** Should qualify in the Trade Test.<br><br>**(D)** **<u>Training:-</u>** The selected candidates will have to undergo prescribed training course at the CAPF training institutes. Completion of training is pre-requisite for successful completion of the probation in terms of DOPT's guidelines vide OM No. 28020/3/2018-Estt.(C) dated 11th March, 2019.<br><br>**(E)** **Desirable**:- Knowledge of Hindi and Computers |
| 8. | Whether age and education qualification prescribed for direct recruits will apply in the case of promotes? | Not applicable |
| 9. | Period of Probation, if any | 2 (two) years |
| 10. | Method of recruitment whether by direct recruitment or by promotion/ deputation / Absorption and percentage of vacancy to be filled by various method | (i) 100% by direct recruitment<br>(ii) The Director General of Police shall frame standing orders prescribing application forms and detailed procedure to be followed for conducting Physical efficiency, Physical Measurement, & trade test for regulating the above mentioned recruitment. |
| 11. | In case recruitment by promotion/deputation / Absorption grades from which promotion/ deputation/ Absorption to be made | Not applicable |
| 12. | If a DPC exist, what is its composition | **<u>DCC consisting of :</u>**<br>1. Commandant, IRBn - Chairman<br>2. Dy. Comdt/Asstt. Comdt.(IRBn) - Member<br>3. Dy. Comdt/Asstt. Comdt. (CAPF) - Member<br>4. Dy SP, A&N Police - Member<br>Note:- All are nominated by the DGP, A&N Islands. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Not applicable |

**Annexure to Schedule – X**

## Job Description

Barber's responsibility is to:

1) provide hairdressing services to the members of the Battalion by Cutting, trimming the hair using clippers, comb, blow-out gun and scissors etc.
2) apply lather and shave beard or make hair contour (outline) on temple and neck, using razor etc.
3) perform other services, such as applying hair dressings or lotions, dyeing, shampooing, singeing or styling hair and massaging face, neck or scalp.
4) keep the Barber shop and the tools in order & good condition
5) to maintain high order of personal hygiene
6) attend to any other work assigned to him by the superior officers from time to time.