Andaman and Nicobar Administration
Secretariat
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Sri Vijaya Puram dated the 11the November, 2026
12th

Vacancy Notice

Subject: Vacancy Circular for appointment of Architect in Andaman Public Works Department, A&N Administration on deputation (ISTC) basis for a period of 02 years.

The Andaman & Nicobar Administration propose to fill up one (01) post of Architect,(General Central Services) Group 'A' Gazetted (Non-Ministerial) carrying the Pay Level- 11 (Rs. 67700-208700) in the Andaman Public Works Department under A&N Administration on deputation (ISTC) basis for a period of two (02) years from the officers under the Central Government or State Government or Union Territory Administration or Autonomous or Statutory Organization or Public Sector Undertaking or Recognized University/Institute/ Research Institutions and possessing the following experience and other eligibility conditions of appointment.

Deputation (Including short term contract):

Officers of the Central Government or State Governments or Union Territory Administration or Autonomous or Statutory Organizations or Public Sector Undertakings or Recognized University/Institute/Research Institution-

A)

i. Holding analogous post on regular basis in the parent cadre or department; OR

ii. With five years' service rendered after appointment to the post on a regular basis in the Level-9 or Level-10 in the Pay Matrix or equivalent in the parent cadre or department; AND

B) Possessing the following educational qualifications and experience:-

i. Bachelor's Degree in Architecture from a recognized University or Institute.

ii. One year experience in Town Planning/Civic Designing/Building Control Regulations.

iii. Fellowship or membership of the Indian Institute of Architects.

iv. Have passed Certificate/Diploma Course in Auto CAD, Archi. CAD, Revit or in any other Software Application for Architectural illustration or Architectural Rendering.

Note:- Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/department of the Central Govt Shall ordinarily not to exceed 4 years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.

The eligible officers are requested to apply for the post and applications of such eligible candidate as are desirous of being considered for the aforesaid post and who can be relieved immediately on selection may be forwarded along with the bio-data (in duplicate) in the prescribed application form together with the following documents **within 60 days from the date of Publication of Vacancy Notice.**

List of documents to be attached with the nomination:

1. Statement of Bio-data in the prescribed Profoma (as per Annexure-I) in duplicate duly signed by the Volunteering Officer and forwarded through proper channel.
2. Vigilance clearance certificate.
3. Integrity certificate.
4. Statement of penalty (Major/Minor) imposed if any.
5. ACR dossier of ACRs for the last five years (it may kindly be noted that in case of photocopy of APAR/ACRs the same should be attested one each page by an officer not below the rank of Under Secretary or equivalent rank).

The application form for this purpose can be obtained from the Office of the Chief Engineer, APWD, Nirman Bhawan, Sri Vijaya Puram, A&N Islands, Pin- 744101. Applications can also be downloaded from the website of the A&N Administration and well as APWD viz https:/andamannicobar.gov.in or www.apwd.and.nic.in .

The application and the bio-data duly specifying (i) the name (ii) address (iii) date of birth (iv) education qualification (v) detail of present employees (vi) the details of post presently held (vii) present pay scale (viii) present salary (ix) details of experiences (x) vigilance clearance certificate (xi) integrity certificate (xii) Statement if penalty (Major/minor) imposes, if any and (xiii) ACRs dossier or ACRs for the last five years and forwarded by the employer should reach the office of the Chief Engineer, APWD, Nirman Bhawan, Sri Vijaya Puram **with in 60 days from the date of the Publication of the Vacancy Notice.**

In-complete applications and applications forwarded without the complete set of essential documents listed above shall be rejected. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Rajeswari
11/11/26

Deputy Secretary (PWD)
A&N Administration
(F.No.2-65(A)/2020-PWD)/ 765

11/11/26

TERMS AND CONDITIONS OF APPOINTMENT

1 In addition to pay the selected persons will be entitled to DA as admissible.

2 Special compensatory allowance and Island Special Allowance as admissible under rules.

3 Rent free unfurnished accommodation subject to general review from time to time.

4 Free sea passage once in a year for self and family members while proceeding / returning from leave in accordance with the orders in force from time to time.

5 Deputation allowance as admissible under rules.

6 Tenure: Initially for a period of Two (02) years, which may be extended in accordance with the rules?

7 They shall be governed by the relevant rules and order in force from time to time in respect of the Government servants of their category serving under the Andaman & Nicobar Administration.

8 The officer selected for appointment on deputation basis will have the option either to get his pay fixed in the deputations post or to draw pay of the post held by him in his parent department plus deputation allowances in accordance with and, subject to the condition, as modified from time to time and such other general or special orders issued by the Ministry of Finance.

9 The period of deputation of official shall not ordinarily exceed four years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years, as on the closing date of receipt of application.

10 The officer once selected shall not be allowed to withdraw or refused to join and it shall be responsibility of sponsoring authority to release the selected officers within a month of the issue of appointment letter /order.

ANNEXURE-I

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (In Block Letters)	
2. Date of Birth (In Christian era)	
3. i) Date of entry Into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
C) Qualification	C) Qualification
D) Experience	D) Experience
Desirable	Desirable
C) Qualification	C) Qualification
D) Experience	D) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administration Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News. 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualification and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-date) with reference to the post applied.	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9. In case the present employment is held on deputation/contract basis, please state-	

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre Clearance, Vigilance Clearance			

and Integrity Certificate. 9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.	
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) g) Central Government h) State Government i) Autonomous Organization j) Government Undertaking k) Universities l) Others	
12. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.	
13. Are you in Revised Scale of Pay? if yes, give the date from which the revision took place and also indicate the pre-revised scale	
14. Total emoluments per month now drawn	

Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the application belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment.	Dearness Pay/Interim relief/other Allowances etc. (with break-up details)	Total Emoluments

16. **A** Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (this among other things may provide information with regard to (i) additional academic qualification (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
16.B Achievements:	

The candidates are requested to indicate information with regard to; (I) Research publications and reports and special projects (II) Awards/Scholarships/Official Appreciation (III) Affiliation with the professional bodies/Institutions /societies and; (IV) Patents registered in own name or achieved for the organization (V) Any research/innovative measure involving official recognition VI) any other information; **(Note: Enclose a separate sheet if the space is insufficient)**	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis # (Officers under Central/State Government are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
# (The option of 'ISTC'/Absorption'/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address_____

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Date_____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

I) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt._____

II) His/ Her Integrity is certified.

III) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rant of Under Secretary of the Govt. of India or above are enclosed.

IV) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of Major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

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(Employer/Cadre Controlling Authority with Seal)

ANNEXURE-II

Points to be noted by the Borrowing/Parent Department/Office to be highlighted in DOP&T circular for compliance by the Ministries/Departments)

1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer, In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No. 11012/11/2007-Estt.(A) dated 14.12.2007.

2. While forwarding applications in respect of officers who are about to complete their cooling –off period shortly the instructions DOP&T as contained in OM. No. 2/1/2012-Estt.(Pay.II) dated 04.01.2013 may be strictly adhered to.

3. A copy of the Application format may be provided by the Borrowing Department in their website in a downloadable form as *Word Document* along with the advertisement.

4. In the case of a vacancy already existing at the time of issue of communication inviting nominations/ publication in the Employment News, the eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/Department. In the case of an anticipated vacancy, the crucial date for determining eligibility should be the date on which the vacancy is expected to arise.

5. It shall be prominently mentioned in the vacancy circular/advertisement that the applications/CV not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.

6. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/post I the Employment News, i.e. For the vacancy published in the Employment News of 18-24 Jan, 2014, the crucial date will be counted from the 19th Jan, 2014 (excluding the first date of publication)

7. To facilitate determination of eligibility of the applicants working in Public Sector Undertakings/Autonomous organizations not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department. Where necessary, details in this regard may also be ascertained from the lending Department.