

ANDAMAN & NICOBAR ADMINISTRATION
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER
ICDS (Tribal Project), Car Nicobar

कार निकोबार/ Car Nicobar, dated: 29.05.2025

EXTENDED VACANCY NOTICE

Application are invited from eligible candidates for filling up of various posts under District Hub for Empowerment of Women on contract basis at Nicobar District Car Nicobar the post are as under:-

District level Hub for Empowerment of Women (DHEW)				
S.No	Name of the Post	No. of Post	Qualification	Monthly emolument
1.	Gender Specialist	02	Qualification: - Graduate in Social Work /other social disciplines. Post- Graduates will be preferred. Experience: - At least 3 years' experience of working with the Government/Non-Government organizations in gender focused themes.	25000/-
2.	Specialist in financial literacy	01	Qualification: - Graduate in Economics /Banking /Other similar disciplines. Post graduates will be preferred Experience: - At least 3 years' experience of working with the Government/Non-Government organizations in financial literacy/ financial inclusion focused themes.	25000/-
3.	Accounts Assistant	01	Qualification: - Graduate / diploma in accounts/ other disciplines having accounts as a subject. Experience: - At least 3 years' experience of working with the Government /Non - Government organizations in related domain.	20000/-
4.	DEO for PMMVY Work	01	Graduation with working knowledge in computes/ IT etc with a minimum of 3 years' experience in data management, process documentation and web-based reporting formats, at state or district level with government or Non-Governmental/IT-based organizations.	20000/-

Document to be produced during the Interview:

1. Original Mark Sheet and certificates in support of Educational qualifications and Experience Certificate.

General Information:

1. Interested candidates may apply in the prescribed format with necessary documents to District Hub for Empowerment of Women (DHEW), Office of the Child Development Project Officer ICDS (TP), Room No.01,Annexure Building, Deputy Commissioner Office,and Car Nicobar 744301 by speed post or by physically applying during Office Hours. The closing date for accepting the application is 29/06/2025 at 5.00 PM
2. While attending the interview for the respective post, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him or her are correct in all aspects.
3. Interested candidates shall be ready to work in remote/hard areas and when directed also may have to travel to remote/hard areas as and when required.
4. This appointment will be purely on a contract basis, which is likely to be extended on mutual consent. It does not confer any right/ privilege for regular appointment or continuity of service.
5. No TA/ DA will be paid to appear in the interview, the interested candidate is required to make their own travel arrangement.
6. In case of any clarification/queries, candidates are requested to contact District Mission Coordinator (DHEW), Nicobar contact no. **9476013316**.
7. The date of the interview will be informed to the candidates after the scrutiny of the applications
8. IN CASE IT IS DETECTED AT ANY STAGE OF SELECTION THAT A CANDIDATE DOES NOT FULFILL THE ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACTS, HIS OR HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF HIS SHORT COMING IS/ARE DETECTED EVEN AFTER SELECTION HIS OR HER SERVICES ARE LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF.

Recent passport size
photo

Format of Application

Application for the post :

1.	Name of the candidate (in block letter)			
2.	Father/Husband Name			
3.	Male / Female			
4.	Date of Birth (proof to be enclosed)	Date	Month	Year
5.	Age	Year	Month	
6.	Nationality			
7.	Aadhaar Number (proof to be Enclosed)			
8.	Educational Qualification (proof to be Enclosed)			
9.	Experience (proof to be Enclosed)			
10.	Present Address			
11.	Permanent Address			
12.	Contact Number			

All the above columns should not be kept in blank.

Declaration

I hereby declare that the particular furnished above by me are correct and nothing has been concealed. If any information furnished above is found to be false at any stage, my candidature/selection for the above mention post is liable to be cancelled.

Place:

Date:

Signature of the candidate.