



# Society for Promotion of Vocational & Technical Education [SOVTECH] Andaman & Nicobar Islands

(Society under A & N Administration registered under the Societies Registration Act, 1860, Regn. No. 1257 dated 21.03.2006)

Sri Vijaya Puram, Dated: 28.08.2025

## **Notice Inviting Application for Allotment of Common Service Centers (CSCs) in A & N Islands**

The Member Secretary, SOVTECH cordially invites applications from the young and energetic youths of Andaman & Nicobar Islands for Village Level Entrepreneurs for opening 14 Common Service Centers in these Islands for the welfare of public.

The proposed locations for new Common Service Centers in Andaman & Nicobar Islands are as follows:

S. No.	TEHSIL	LOCATION	PREFERRED CSC LOCATION
1	Sri Vijaya Puram	Bengali Club	Near Post Office / District Court
2		Brookshabad	Near Market
3		Humpherygunj	Manglutan Junction
4	Ferrargunj	Caddlegunj	Near Market
5		Mithakari	Panchayat Premises
6		Shoal Bay	Panchayat Premises
7	Diglipur	Gandhi Nagar	Panchayat Premises
8		R K Gram	Panchayat Premises
9	Car Nicobar	Sawai and Tee Top	Near Market
10		Malacca	Near Market
11		Lapathi	Near Market
12	Nancowry	Teressa	Near Market
13		Katchal	Near Market
14	Campbell Bay	Laxminagar	Near Market

### **The minimum essential Criteria: -**

1. Candidate should be 10<sup>th</sup> pass.
2. Basic Knowledge of Computer.
3. Should be a resident of Andaman & Nicobar Islands and preferably belongs to the location / Panchayat for which applied.
4. Proposed location should be on Ground Floor.
5. Should have Broadband / FTTH connection.



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## **Preference for CSC will be given on the following criteria:**

1. Preference will be given in Panchayat/Municipal buildings.
2. Preference will be given to those prospective VLEs having Central CSC ID allotted by CSC e-Governance Services India Limited & offering Government to Citizen (G2C) & Business to Citizen (B2C) services in their localities.
3. In case, proposed CSC is not in Panchayat premises, preference will be given to CSCs which are easily accessible and approachable to general public especially old age /physically abled.
4. Preference will be given to those CSCs which are already having ICT infrastructure like Computers, Printers, Scanners, Biometric, Point of Sale (PoS).
5. Preference will be given to Women Entrepreneurs.

## **List of Mandatory Documents to be submitted:**

1. Certificate of Age Proof.
2. Certificates of Educational Qualifications.
3. 02 Photographs of the proposed premises (1 inner & 1 outer view).
4. Domicile Certificate or Islander Proof of A & N Islands.
5. Copy of ownership / tenancy document of the proposed premises.
6. Copy of last paid receipt of Broadband / FTTH.

The interested candidates may apply in prescribed format along with requisite documents on or before **15<sup>th</sup> Sept, 2025** to SOVTECH, DBRAIT Campus, Dollygunj, Old Pahargaon, Sri Vijaya Puram – 744103. The applications may be submitted directly to **SOVTECH** office/speed post /courier. Postal or Courier delay will not be entertained.

Those who had submitted applications earlier for CSC should apply again in the prescribed format along with requisite documents.

Candidates may also download the Advertisement and Application format from [www.andaman.gov.in](http://www.andaman.gov.in)

Executive Officer  
SOVTECH

**Kindly Note:** CSC cannot be the primary source income for anyone, it is franchise.

**Application form for selection of VLE for setting up of e-Dweep Kendra/ Common Service Center (CSC) under CSC 2.0 Scheme**

To

**Member Secretary,  
SOVTECH,  
Sri Vijaya Puram  
Andaman & Nicobar**

Applicant's  
Passport Size  
Photograph

Sir,

With reference to your advertisement dated-\_\_\_\_\_, I am interested to run/operate eDweep Kendra (CSC) in the location “\_\_\_\_\_”.

The details are as under:

1.	Name of the Applicant	:	
2.	Father's / Husband's Name	:	
3.	Date of Birth <b>(Copy to be enclosed)</b>	:	
4.	Education Qualification (minimum 10 <sup>th</sup> Passed) – <b>(Copy to be enclosed)</b>	:	
5.	Aadhaar Number <b>(Copy to be enclosed)</b>	:	
6.	Local Certificate/Islander Card Number- <b>(Copy to be enclosed)</b>	:	
7.	Residential Address	:	
8.	Correspondence Address	:	
9.	Contact details: a) Phone Number b) Mobile Number c) email	:	
10.	Location of proposed Common Service Center(CSC) with proper identification of the location	:	
11.	Room Size (atleast 150 – 200 Sq. feet with adequate working space for 2-3 people) – <b>(02 Photographs {1-inner &amp; 1-outer view} be enclosed)</b>	:	Length <input type="text"/> x Breadth <input type="text"/>
12.	Type of Building (Construction details)		
	a) Cement Flooring	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	b) Concrete roof	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	c) Pucca walls	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	d) Good ventilation	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	e) Parking space outside	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	f) Space for display of Signage/Display Board	Yes <input type="checkbox"/> No <input type="checkbox"/>	

13.	Building and land details (Whether rented or own) <b><u>Documents to be enclosed:</u></b> a) <b>If Panchayat:</b> Copy of allotment order / letter & last 3 months rent receipt. b) <b>If rented:</b> Copy of valid rent agreement. c) <b>if Owned:</b> Copy of RoR	:	
14.	Whether Commercial / Residential <b>(documents to be enclosed)</b>	:	
15.	Whether registered with any authority, if so please furnish the details	:	
16.	Present occupation, if any,	:	
17.	Present monthly income, if any	:	
18.	Number of employees, if any	:	
19.	Details of Computer hardware with license software a) No. of Computers b) No. of Scanners c) No. of Printers d) No. of UPS	:	
20.	Details of Internet connection a) No. of Broadband / FTTH: b) Broadband / FTTH No.: <b>Copy of last bill paid receipt of Broadband / FTTH</b>	:	
21.	Alternate source of power a) Generator, if so capacity b) UPS, if so capacity c) Solar, if so capacity	:	

Place:

Date:

Signature of applicant