



जिला परिषद् , उत्तर एवं मध्य अण्डमान  
Zilla Parishad, North & Middle Andaman  
लखनऊ, गायबुन्दर / Lucknow, Mayabunder



e-mail: zillaparishad.nm@gmail.com  
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Dated the 16<sup>th</sup> October, 2025

**PUBLIC NOTICE**

1. It is bought to the notice of the General Public of North and Middle, Andaman for allotment Zilla Parishad Canteen has vacant and same to be allotted through bid auction to the General Public.
2. Who should participate in Bid/Auction process to get Canteen.
  - a. Any Register Restaurant/Hotel/Citizen/Individual of North and Middle Andaman may also participate in auction process to get Canteen.
  - b. Bidders should submit the documents for Proof of residence Certificate issue by Pradhan documentary proof of Islander Card, Local Certificate or Permanent Resident Certificate issued by Tehsildar & Voter Card for ID Proof.
  - c. To participate in auction process, one has to submit prescribed application of Bidding with DD (Demand Draft) of Rs.5000/- in favour of Chief Executive officer, Zilla Parishad, N&M Andaman, Mayabunder.
  - d. A person has to fill the form and attach EMD of Rs. 5000.00 to it and deposit in the **Office of Zilla Parishad (Chief Account Officer, Accounts Section), Zilla Parishad** till one day prior to auction day and receive the receipt of this effect to be allowed to participate in auction on the day of auction in the Conference Hall of Zilla Parishad, North and middle Andaman, Mayabunder
  - e. The general terms and conditions should be followed by the Bidder/tenant are as below:-
    - i. The electricity charges will be borne by the accepted bidder and receipt should be submitted to the Cashier regularly.
    - ii. No fitting should be altered or tampered with. It is the responsibility of the successful bidder to hand over the canteen on completion of the contract period to this office in full shape.
    - iii. Only standard size rates of items should be supplied in the canteen. The quantity and quality of the items may be checked by the allotment committee/Representative of this Zilla Parishad at any time.
    - iv. The price should be quoted on concession rate and the rate should not be more than prevailing market rate.

- v. *The highest bidder has to submit medical Certificate of all individuals working in canteen and those available in handling food items, before commencement of the contract.*
- vi. *System of allotment: The allotment will be made on the basis of highest auction rent. Security Deposit is fixed as five times of the auctioned rent quoted by the bidder.*
- vii. *It is the responsibility of the bidder to keep the building and its surroundings neat and clean.*
- viii. **Minimum Base rent price per month (i.e Floor Auction price for Canteen) Rs.2000/- (Rupees Two Thousand only).**  
*Actual monthly rent may be more than the base rental price per month of Rs. 2000/-.*
- ix. *The Canteen is auctioned for the first time for the period of 33 months (i.e. three rental tenure of 11 months each). Firstly, License will be issued for 11 months at the rate of auctioned amount Successful Bidder Subsequently it will be renewed for two terms with the increase of 10% of rent above the previous rent. A fresh auction shall be held at the expiry of 33 months or further renewal with recommendation of Allotment committee.*
- x. *To participate in auction process, one has to submit prescribed application of Bidding with DD (Demand Draft) of Rs. 5000/- for All Category and Rs. 2500/- (50% of actual EMD) for Physically Handicapped, BPL (i.e.PHH/AAY), Widow Category and Ex-Serviceman in favour of the Chief Executive Officer, Zilla Parishad, N& M Andaman, Mayabunder.*
- xi. *A person has to fill the form and attach EMD to it and deposit in the Chief Account Officer of the Zilla Parishad, N&M Andaman, Mayabunder one day prior to auction day.*
- xii. *If highest bidder is not interested in taking Canteen then his/her EMD/may be forfeited and it will be offered to 2nd highest bidder and so on.*
- xiii. *It is clear that highest bidder or any subsequent bidder who has been offered the Canteen in order of bidding sequence and he/she does not take the Canteen within 15 days, then his/her EMD of Rs.5000/-or Rs.2500/- shall be forfeited and his/ her claim does not stand for the Canteen.*
- xiv. *After issuing license for the Canteen, Bidder should deposit monthly rent (as per auctioned price) in advance & through online in the account number provided by Zilla Parishad and the receipt of the same should be sent to ZP through E-Mail.*
- xv. *The license fee/rent shall be paid on or before every 10th day of calendar month in advance to which it pertains through bank/online payment/transfer more to the Zilla Parishad account viz. "GIA Matching Grant A/c No.31528171080 and the receipt of the same shall be sent to Zilla Parishad e-mail id: zillaparishad.nm@gmail.com or directly submitted to the Chief Accounts Officer, Zilla Parishad, N&M Andaman. Any delay beyond this date shall attract penal interest at the rate of 5% per month for which the period less than 30 days shall be counted as one month for calculation.*



- xvi. That if the licensee fails to pay the monthly rent fee for a period of three months consecutively, the license will stand terminated without any further notice and Zilla Parishad will take over the Canteen and initiate legal action for recovery of the arrears of rent as arrear of land revenue.
- xvii. After finalization of Rental Agreement deed with Zilla Parishad in the name of Bidder and he/she should pay electric bill every month on time.
- xviii. Bidder tenants must ensure proper hygiene, follow protocols during any pandemic, and maintain peace among tenants of complex & with general public Committee / Representative of Zilla Parishad.
- xix. The Deputy Commissioner, N& M Andaman will be the Special Invitee who will submit a report on the process of allotment to Director (Panchayat).
- xx. All the receipt of rent/fine shall be deposited in GIA Matching Grant.
- xxi. The Successful Bidder should not sub-let, sell or transfer his/her Canteen to any other persons at any time under any circumstances and should not make any addition/ alteration of Canteen.
- xxii. The Successful Bidder should not run any offensive business/trade/ activities in the Canteen detrimental to the public policy.
- xxiii. Any Successful/Bidder engaged in unlawful activities and activities contravening to healthy environment of society shall be evacuated in 07 days time in case it comes in notice of District Administration or Zilla Parishad and Security Deposit shall be forfeited. Bidders have to follow laws/rules/regulations of Govt. of India, A & N Administration and District Administration.
- xxiv. The Successful Bidder shall insure the property against flood, fire, earthquake and other natural calamities on his/her own expenses and the Zilla Parishad shall not be responsible for any loss or damage of above said events.
- xxv. The Successful Bidder shall pay any other tax/duty/charges levied by Local Authority apart from monthly rent.
- xxvi. The Zilla Parishad shall be vested with the rights to evacuate the canteen pre maturely irrespectively of tenure in rental agreement by giving one month notice or by paying one month rent if evacuated immediately.
- xxvii. In case Licensee desires to vacate before completion of period of rental agreement, he/she can do it by one month notice period and in such case security deposit will be released.
- xxviii. Any breach of Zilla Parishad SOP and terms & Conditions of Agreement by the Bidder this shall be the ground of termination of the Agreement or License.

The application in the prescribed format (Annexure-I) is invited from interested person (General Public/ Institutions) of concerned and adjacent Zilla Parishad Constituency (i.e. Mayabunder, Rangat, Diglipur. The Participant may fill and deposit the prescribed form as provided in notification, same shall be submitted along with EMD and self- attested copies of necessary documents latest by **4.00 PM on 24.10.2025** in office of the Assistant Account Officer, Zilla Parishad, N&M Andaman. The Auction process will be started from **11.00AM on 27.10.2025** in the chamber of the Adhyaksh, Zilla Parishad, N&M Andaman and Deputy Commissioner (Special Invitee) N&M Andaman, Up-Adhyaksh and allotment Committee.

This has the approval of the competent authority.

*[Signature]*  
16/10/25

Office Superintendent

No: 73035 ..A-245/2/2024-Estr-Sec-ZPNMA\_AN  
*[Signature]*  
16/10/25

**Copy To**

1. The Adhyaksh North & Middle Andaman, Mayabunder for kind information.
2. The Deputy Commissioner, North & Middle Andaman, Mayabunder for kind information.
3. The Chief Executive Officer, Zilla Parishad N&M Andaman Mayabunder for information.
4. The Zilla Parishad Members for information and necessary action.
5. The All Executive Officer, Panchayat N&M Andaman for wide publicity.
6. The All Panchayat Secretary, N&M Andaman for wide publicity.
7. Notice board of Zilla Parishad, Mayabunder.

*[Signature]*  
16/10/25

Office Superintendent

*[Signature]*  
16/10/25