

Directorate of Disaster Management

Particulars of Organization, function and duties

In the first Stage : Pre Disaster Stage

- Preparation, Formulation and Finalization of UT and A&N Islands Disaster Management Plan.
- Preparation, Formulation and Finalization of School Safety Plan. Identification, Formulation of the Village Level Voluntary Task Force and their training.
- Facilitating ToTs, Master Trainers.
- Involving NGOs/ Agencies as per the guidelines of NDMA, MHA, and GOI.
- Community based Disaster Preparedness/- Training and Capacity building.
- Updation of Tactical Resources of all the line departments of Islands.
- Updation of link between six (06) EOCs – 24x7.
- Up keeping of identified relief godowns (146 nos.) in different Islands.
- Updation of IRT Members along-with their identified duties and responsibilities.
- Updation of Standard Operating Procedures (SOPs).
- Conduct of regular Mock Drill on earthquake, False Fire Accident (Live Drill).
- Public awareness on regular intervals- web base window up linking.

In the Second Stage: During Disaster Stage

- Mobilization of IRT members during Disaster.
- Analysis of report of Hazards Situations.
- Rescue Operation in War Footing manner.
- Activation of MFR.
- Activation of Incident Command Post.
- Activation of Trauma and Psycho-socio centers.
- Relief Operation in war Footage Manner.

In the Third Stage: Post Disaster Stage.

- Relief and Rehabilitation.
- Demobilization of groups.
- Disaster preparedness, Capacity Building.
- IEC activities.

Powers and duties assigned of Officers

Sl. No.	Name of the Post	Powers and duties assigned	Filled/Vacant Post
1.	Director, Disaster Management	Head of Department/PIO	Filled
2.	Deputy Director	-	Vacant
3.	Assistant Director (Admn)	➤ All Administrative matters ➤ APIO ➤ Operational and Logistics matters	Filled
4.	Assistant Director (Operation)	-	Vacant
5.	Assistant Director (Logistic)	-	Vacant
6.	Safety Officer	-	Vacant
7.	Statistical Officer	-	Vacant
8.	Accounts Officer	➤ Financial Advisor ➤ Drawing and Disbursing Officer ➤ APIO	Filled
9.	Godown Incharge	-	Vacant
10.	Office Superintendent	Administrative matters and office management	Filled
11.	Head Clerk	-	Vacant
12.	Personal Assistant	Personal section matters	Filled
13.	Junior Investigator	Statistical matters	Filled
14.	Accountant	Account matters	Filled
15.	IT Analyst	GeM & IT matters	Filled
16.	Higher Grade Clerk	Dealing hand, establishment	Filled
17.	Stenographer	-	Vacant
18.	Lower Grade Clerk	Dealing hand, Accounts	Filled -01 & Vacant -01
19.	Light Vehicle Driver	-	Vacant
20.	Godown Keeper	-	Vacant

Procedure followed in the decision making process including channels of supervision and accountability

Administrative Decisions:

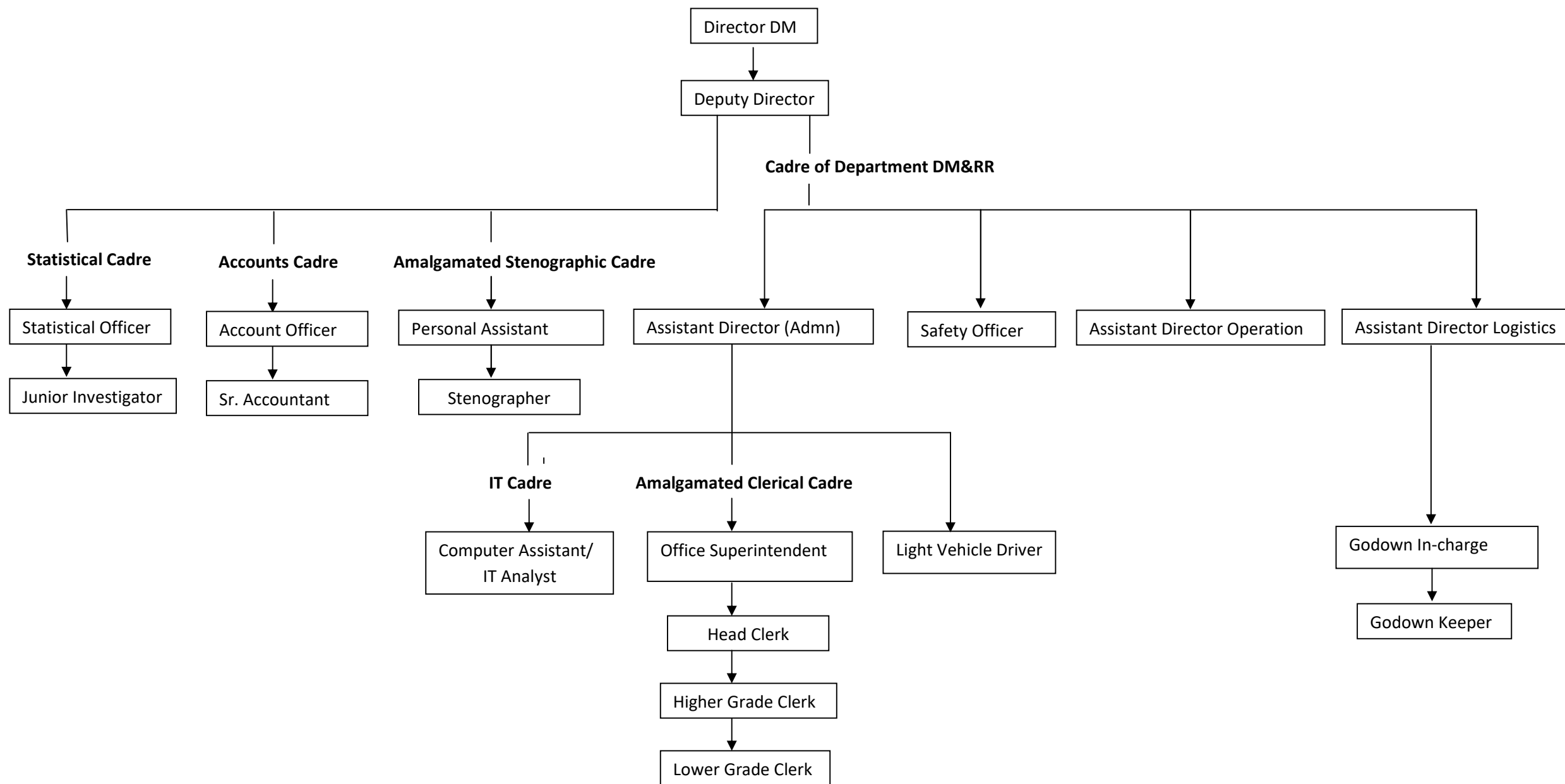
Administrative decisions pertain to recruitment and review, personnel services, disciplinary and legal matters, official language implementation, public relations, Annual Performance Appraisal Reviews, welfare, RTI etc. Most of the decision making are taken as per the delegation of powers. As a part of decision making process, a three tier system viz., Dealing Assistants, Officer and Head of the Office/Department has been implemented to place on record the relevant facts and data, Rule provisions/position and systematic analysis of the issues in order to facilitate a rational decision making process.

Financial Decisions:

Financial decisions relate to Annual Budgets & budgetary control, Re-appropriations, Accounting practices/methods as per GOI instructions, Financial Sanctions for Procurement of stores and equipments, Award of contracts, Terms/mode of payment, etc., All Financial decisions are taken by the designated officers within the powers delegated to them. All proposals are routed through Internal Financial Advisor to ensure due diligence in financial decision making. Department has put in place a rigorous pre-audit system and senior level Tender Evaluation Committee/purchase committees to ensure objective and rational decision making in procurement contracts.

Time Limit for Decision Making Process:

The time limit for decision making process on Matters depends upon the complexity of Matter. Hence, it is not feasible to fix the uniform time limit for the same. For administrative matters, time limits are applicable as per Guidelines/Instructions issued by Govt. of India from time to time

HIERARCHY OF DIFFERENT CADRE IN THE ORGANISATION

The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

The rules and regulations, instructions and manuals etc. are as prescribed and published by the Ministry of Personnel, Pension and Public Grievances including AR Wing like FR/SR and other service/establishment manuals and instructions and financial rules like GFR and Delegation of Financial Power Rules issued by Department of Expenditure from time to time. Rules in so far as Payment and Accounts are concerned as laid down in Civil Accounts Manual, Receipt & Payments Rules and audit manual. Also, for the effective management of Disasters the DM Act, 2005 is in place.

- a) Delegation of Powers
- b) DM Act, 2005

**Andaman and Nicobar Administration
Secretariat**

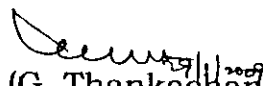
Port Blair, dated the 29th Jan., 2009

ORDER NO 253

In supersession of all previous orders and in exercise of powers vested in him under Rule 13(3) of the Delegation of Financial Powers Rules 1978 read with Ministry of Home Affairs letter No. 11011/38/80-Finance-II dated 06.09.1980, the Lt. Governor (Administrator), Andaman and Nicobar Islands has been pleased to re-delegate the financial powers to the Heads of Department and Heads of Office as per the Annexure attached to this order subject to the conditions specified in Col. 5 of the statement and the provisions contained in the Delegation of Financial Powers Rules 1978, General Financial Rules and availability of funds in the sanctioned budget grant.

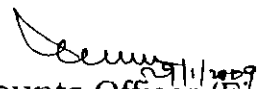
These powers will be exercised subject to further conditions that all proposals before their submission to the Heads of Department for sanction should be examined by the Accounts Officer where the said post is in existence. In case where the post of Accounts Officer is not available and the post of Junior Accounts Officer or Divisional Accountant/Accountant is available, such proposals should be examined by such Accounts Personnel. Where no Accounts Personnel is available, the proposal shall be examined by the concerned Branch Officer before submission of the same to the Heads of Department.

While exercising the powers general economy instructions and/or other special orders issued by the Govt. of India/Andaman and Nicobar Administration from time to time should be kept in view.


(G. Thankachari)
Sr. Accounts Officer (Fin-I)
(F. No. 3-4(DFP)97-FIN(Vol.II))

Copy to:

1. All Commissioner-cum-Secretaries/Administrative Secretaries of A & N Administration.
2. All Heads of Departments/Offices.
3. The Deputy Director of Audit ANI, Port Blair.
4. The Director of Accounts and Budget, Port Blair.
5. All Pay and Accounts Officers/Sub Pay and Accounts Officers.
6. PS to Lt. Governor, Raj Niwas.
7. PS to Chief Secretary, A & N Administration.
8. PS to Secretary (Fin), A & N Administration.
- ✓ 9. The State Informatics Officer, NIC, Port Blair with the request to hoist the same in the website of A & N Administration for information of the departments.
10. All other officers in the Secretariat.
11. All Sections in the Secretariat.


Sr. Accounts Officer (Fin-I)

ANNEXURE TO ORDER NO. 253 DATED 29/01/2009

STATEMENT SHOWING THE FINANCIAL POWERS OF THE HEADS OF DEPARTMENTS/HEADS OF OFFICES

a) Applicable to all departments

Sl. No.	Nature of powers	Financial powers delegated to Heads of departments	Financial powers delegated to Heads of Offices	Remarks
1	2	3	4	5
1	Sanction of Works	(i) Rs. 50.00 lakhs. PCCF, CE (APWD), DGP/IGP , DHS, DSS and SE(Elect), D.C(S/A), DC(C/N), DC (M&NA) and D.E. (ii) Rs. 25.00 lakhs (all other departments) iii) Rs. 10.00 lakhs (for Forest Deptt)	-	The HODs shall accord Administrative approval and expenditure sanction for works for which estimates are prepared and works executed by the PWD or ALHW . -- On the basis of estimates prepared by Assistant Constructional Engineer and countersigned by Divisional Forest Officer.
2	Normal contract/purchase	(i) Rs. 50.00 lakhs PCCF, CE (APWD), DGP/IGP , DHS, DSS and SE(Elect), DC(S/A), DC(C/N), DC(M&NA) and D.E (ii) Rs. 20.00 lakhs all other departments	Rs. 1.00 lakh	-
3	Fixture and furniture purchase, repairs and hire	Full powers. Subject to the conditions and scales as prescribed by the Govt. Of India/ Admn.	Rs. 60,000/- PA	Air conditioners are to be installed by APWD as per prescribed scales/norms
4	Legal charges	Full powers subject to the conditions stipulated against Sl. No. 9 of Annexure to Schedule V of DFPR.	-	-

Sl. No.	Nature of powers	Financial powers delegated to Heads of departments	Financial powers delegated to Heads of Offices	Remarks
5	Printing and binding	a) Full powers where the printing is executed through the Govt. press or after obtaining NOC from the Director incharge of the Govt. press. b) upto Rs. 20,000/- PA for emergent and unforeseen petty printing & binding jobs is executed locally through private agency	Full powers if executed through Govt. press or upto Rs. 1,00,000/- in the case of execution through private agencies on the basis of NOC from the Director of Govt. Press.	--
6	Purchase of publications	Full Powers Subject to conditions stipulated against Sl.No.15 in annexure to Schedule V of DFPR	Full Powers Subject to conditions stipulated against Sl.No.15 of annexure to Schedule V of DFPR	--
7	purchase of Stationery stores	Full power subject to limit as at Sl. No. 2	Rs. 1.00 lakh per Annum	--
8	Supply of Uniforms, badges and other articles of clothing etc and washing allowance	Full Powers Subject to the condition stipulated against Sl. No. 23 of annexure to Schedule V of DFPR.	Full Powers Subject to the condition stipulated against Sl. No. 23 of annexure to Schedule V of DFPR.	--

Sl. No.	Nature of powers	Financial powers delegated to Heads of Departments	Financial powers delegated to Heads of Offices	Remarks
9	Purchase of all office equipments, including Typewriter, Electronic typewriter, dedicated word processors, Intercom equipments, Calculators, Electronic Stencil Cutters, Dictaphones, Tape Recorders, Photocopiers, Copying machine, Franking machines addressographs, filings and indexing systems etc. excluding computers of all kind.	Full powers subject to monetary limit prescribed at Sl. No. 2	Rs. 10,000/- per month (recurring) Rs. 20,000/- (non recurring in each case)	---
10	Purchase of Computer	Rs. 1.00 lakh. (No lap tops will be purchased by HODs without approval of Administrative Secretary and Empowered committee on IT)	-	-
11	Repairs, maintenance and removal of machinery/office equipments (where expenditure is not of a capital nature)	Full powers subject to limit at Sl. No. 2	Full powers subject to limit at Sl. No. 2	-
12	Sanction of refund of revenue	Rs. 10,000/- in each case	-	-

Sl. No.	Nature of powers	Financial powers delegated to Heads of Departments	Financial powers delegated to Heads of Offices	Remarks
13	Conveyance hire	Full powers subject to condition stipulated at Sl. No. 3 of Annexure to Schedule V of DFPR.	Rs. 1,000/- PA (Non recurring)	
14	Electric, gas & Water Charges	Full Powers	Full Powers	-
15	Freight & Demurrage/ Wharfage charges	Full Powers	Full Powers	-
16	Motor vehicle Maintenance upkeep and repairs	Full powers (estimate beyond Rs. 25,000/- to be vetted by State Transport Department before awarding to Private agencies.	Full powers provided the repairs are undertaken in Govt. workshop or otherwise Rs. 30,000/- in each case. (estimate beyond Rs. 10,000/- to be vetted from State Transport Department)	-
17	Municipal Rate & Taxes	Full Powers	Full powers	-
18	Postal & Telegraph charges	Full Powers	Full Power	-
19	Hiring of building	Subject to Sl. No. 16 of schedule V of DFPR	-	-

Sl. No.	Nature of powers	Financial powers delegated to Heads of Departments	Financial powers delegated to Heads of Offices	Remarks
20	a) Telephone charges WLL Phone Cell Phone b) Internet connection	Full powers subject to observance of instructions of Government of India/Administration regarding monthly limits on reimbursement of call charges. Monthly expenditure on the telephone call charges shall not exceed Rs. 500/- as prescribed by the GOI/Admn. Monthly cost shall be limited to the actual expenditure or the ceiling of Rs. 1,500/- whichever is less as prescribed by the GOI/Admn. Full Powers	Full powers subject to observance of instructions of Government of India/Administration regarding monthly limits on reimbursement of call charges. Monthly expenditure on the telephone call charges shall not exceed Rs. 500/- as prescribed by the GOI/Admn Monthly cost shall be limited to the actual expenditure or the ceiling of Rs. 1,500/- whichever is less as prescribed by the GOI/Admn.	Sanction of new telephone connection will be accorded in consultation with Finance Department.
21	Tents and camp furniture. Initial purchase a) Replacement b) Repairs c) Hiring of tents	Full powers subject to limit at No.2 Full Powers Full powers	-	-

Sl. No.	Nature of powers	Financial powers delegated to Heads of Departments	Financial powers delegated to Heads of Offices	Remarks
22	Disposal of obsolete surplus or unserviceable store	As prescribed under Rule 196 of GFR 2005	-	-
23	Insurance of materials & equipments received as loan or an aid from international and other organizations.	Full powers provided that the contract and agreements under which the materials are received have been entered into by GOI.	-	-
24	Power to declare a Gazetted Officer to the Head of Office under Rule 14 of the DFP Rules 1978	Full Powers	-	-
25	Sanction of HBA to Government Servant	Full Powers(subject to availability of fund as confirmed from Finance Department)	-	-
26	Sanction of Honorarium from public exchequer.	Rs. 2,500/- in each case in a financial year subject to fulfillment of the conditions prescribed in the fundamental Rules.	-	-

Sl. No.	Nature of powers	Financial powers delegated to Heads of Departments	Financial powers delegated to Heads of Offices	Remarks
27	Appointment of casual labour for departmental works connected with Horticulture/Forestry/Agriculture.	NIL	-	Approval of Administrative Secretary should be obtained
28	a) Bicycle purchase b) Replacement c) Repairs	Full Powers Full powers Full powers	 Full powers Full powers	-
29	Sanction of medical advance	Full powers subject to provision of CS(MA) Rules	-	-
30	Power to incurring misc. expenditure	Rs. 5,000/- PA in each case (Recurring) Rs. 20,000/- in each case (non recurring) Full powers for expenditure on light refreshment during formal interdepartmental and other meetings or conferences, expenditure in connection with foundation stone laying ceremonies and other such hospitalities subject to general instructions issued by the Finance Ministry from time to time.	-	-

Sl. No.	Nature of powers	Financial powers delegated to Heads of Departments	Financial powers delegated to Heads of Offices	Remarks
31	Contingent expenditure other than those included in Annexure to Schedule V of DFP Rules 1978	Rs. 50,000 PA in each case (Recurring) Rs. 1.00 lakh in each case (non recurring)	Rs. 6,000/- PA in each case (recurring) Rs. 30,000/- in each case (non recurring)	

b) Applicable to specific departments

Sl. No.	Department	Nature of powers	Financial powers delegated Heads of Departments	Remarks
1	Civil Supplies	Sanction of 100% advance payment to FCI for supply of foodgrains.	Rs. 50.00 lakhs in each case	
2	Agriculture	Fixation of sale price of fruits and vegetables produced in Govt. Farm according to prevailing market rates.	Full powers for Director of Agriculture for the items produced in Govt. farms.	Ministry of Food and Agriculture letter No. 7/3/67-HVD dated 21.10.1967
3	Electricity	Sanction of compensation to owners of the animals which gets electrocuted by accident	Rs. 2,500/- subject to recommendation of the committee constituted for the purpose	
4.	Police Department	Sanction of maintenance allowance to members of crew of foreign fishing vessel captured in Andaman water.	Rs. 45/- per day	MHA's letter No. 15041/8/98-ANL dated 17.08.1999.
5.	-do-	Sanction of special departmental advance for payment of maintenance allowance to members of crew of foreign fishing vessel captured in Andaman water.	Rs. 50,000/-	Administration's order No. 280 dated 17.01.1998
6.	-do-	Sanction of special departmental advance	Rs. 2.00 lakhs	To be adjusted as per time limits in terms of provision of GFR 2005.

(G. Thankachan)
Sr. Accounts Officer (Fin-I)

**Andaman and Nicobar Administration
Secretariat**

Port Blair, dated the 19th Nov., 2008

ORDER NO 4195

In supersession of the Administration's order No. 4536 dated 4th December, 2000 and in exercise of the powers conferred on him under Sub Section (3) of Rule 13 of the Delegation of Financial Powers Rules, 1978 read with the Ministry of Home Affairs D.O. letter No. U-15036/3/87-ANL dated 11.03.1988, the Lt. Governor (Administrator), Andaman and Nicobar Islands has been pleased to authorize all the Administrative Secretaries of the A & N Administration to exercise financial powers in respect of 31 items of expenditure as shown in Annexure to the extent of powers indicated under Col. No. 3 against each item on behalf of the Lt. Governor (Administrator), A & N Islands with the prior concurrence of the Finance Department of the Secretariat subject to availability of funds in the sanctioned budget grant of the concerned financial year. These powers shall be exercised subject to the provisions contained in the Delegation of Financial Powers Rules, 1978, GFR and other General instructions/restrictions including the various economy instructions issued by the Government of India/A & N Administration from time to time.

While issuing sanction/approval, a clause shall be added to the sanction/approval as follows:-

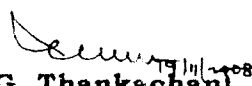
"This sanction/approval issues with the concurrence of the Finance Department of this Administration vide their U.O.
No..... dated...../Dy. No.....
dated.....".

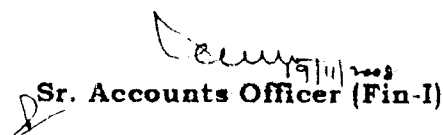
A statement showing the cases decided in any calendar month without the sanction of the Lt. Governor in exercise of the powers so authorized shall be submitted to Lt. Governor through the Chief Secretary by the Finance Department in the following month.

In respect of items other than those listed in the Annexure to this Order, the Administrative Secretaries shall continue to exercise the Financial Powers conferred on the Head of Department as already delegated to them vide this Administration order No. 5472 dated 15.11.1988.

Copy to:

1. All Commissioner-cum-Secretaries/Administrative Secretaries of A & N Administration.
2. All Heads of Departments/Offices.
3. The Deputy Director of Audit (ANI), Port Blair.
4. The Director of Accounts and Budget, Port Blair.
5. All Pay and Accounts Officers/Sub Pay and Accounts Officers.
6. PS to Lt. Governor, Raj Nivas.
7. PS to Chief Secretary, A & N Administration.
8. PS to Secretary (Fin), A & N Administration.
9. All other officers in the Secretariat.
10. All Sections in the Secretariat.


(G. Thankachan)
Sr. Accounts Officer (Fin-I)
(F. No. 3-4(DFP)/97-Fin(Vol.II))


Sr. Accounts Officer (Fin-I)

Annexure to order No. 4195 dated 19.11.2008

STATEMENT SHOWING THE FINANCIAL POWERS OF THE ADMINISTRATIVE SECRETARIES

a) Applicable to all departments

Sl. No.	Nature of powers	Extent of powers delegated	Authority under which powers can be exercised.
1	2	3	4
1	Sanction of Works	Rs. 1 Cr. for approved works.	-
2	Normal contract/ purchase	Rs. 1 Cr.	-
3	Negotiated/ single tender contract	Rs. 25.00 lakhs.	-
4	Indent for stores of propriety nature	Rs. 25.00 lakhs	-
5	Direct purchase on grounds of emergency	Rs. 10.00 lakhs	-
6	Sanction of expenditure on trading operations	Rs. 50.00 lakhs at a time	-
7	Sanction of Grant in aid/ scholarship, loan/financial assistance etc.	Full powers. provided rules and principles have been prescribed with the previous consent of Finance Ministry	Rule 20 of DFPK 1978
8	Fixture and furniture purchase and repairs	Full powers. Annexure to schedule V of the DFP Rules, 1978 as amended from time to time subject to the restrictions mentioned therein.	
9	Legal charges	Full Powers. Annexure to schedule V of the DFP Rules, 1978 as amended from time to time subject to the restrictions mentioned therein	Item No. 9 of Annexure to Schedule V of DFPK.

: 2 :

Sl. No.	Nature of powers	Extent of powers delegated	Authority under which powers can be exercised.
10	Printing and binding	Full powers where printing is executed through Govt. Press or subject to obtaining NOC from Director in charge of Government Press.	-
11	Purchase of publications	Full powers subject to guidelines issued by the Govt. of India/Finance Department of Administration	-
12	Purchase of Stationery stores	Full Powers, Subject to maximum limit as specified under item No. 2	-
13	All office equipments, including Typewriter, Electronic typewriter, dedicated word processors, intercom equipments, Calculators, Electronic Stencil Cutters, Dictaphones, Tape Recorders, Photocopiers, Copying machines, Printing machines addressographs, filings and indexing systems etc. excluding computers of all kind.	Full Powers subject to maximum limit specified at Sl. No. 2	-
14	Purchase of computer	Full powers subject to the condition that all purchases above Rs. 2.00 lakhs and laptops irrespective of monetary ceiling should be made with the prior approval of the Empowered Committee constituted by the Administration.	Administration's order No. 3969 dated 18.10.2000, corrigendum dated 24.10.2000 and order No. 3894 dated 03.10.2006
15	Sanction of advance for supply of stores	Full powers subject to limit specified at Sl. No. 2 and also with such restriction as per Rule 159 of GFR 2005	-

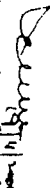
Sl. No.	Nature of powers	Extent of powers delegated	Authority under which powers can be exercised.
16	Sanction of 100% advance payment for supply of steel against allotment made by Steel Authority of India	Full powers provided purchases are made through ANIDCO (to be limited to the amount specified at Sl. No. 2)	
17	Sanction of special departmental advance	Rs. 1.00 Crore in each case.	Rule 75 of Compendium on Advances.
18	Sanction of refund of revenue	Rs. 20,000/- in each case	Rule 269 of GFR 2005
19	Power to incurring misc. expenditure	Rs. 1.00 lakh in a year (recurring)	
20	Contingent expenditure other than those included in Annexure to Schedule V of DFR Rules 1979	Rs. 2 lakh in each case (non recurring) Rs. 1.00 lakh PA in each case (recurring)	
21	Staff paid from contingencies	Rs. 2.00 lakhs in each case (non recurring) Full powers	

b) Applicable to specific departments

Sl. No.	Department	Nature of powers	Extent of powers delegated	Authority under which powers can be exercised.
1	Civil Supplies	Sanction of 100% advance payment to FCI for supply of foodgrains.	Full powers.	Admin's order No. 3955 dated 25.09.1981
2	Shipping	Direct purchase of ships and trawlers after observing the codal formalities and sanction of stage payment in accordance with the agreement entered into with the firm.	Rs. 50.00 lakhs in each case	

Sl. No.	Department	Nature of powers	Extent of powers delegated	Authority under which powers can be exercised.
3	-do-	Payment to SCI for manning & running of vessels.	Full Powers as per the agreement entered into with the SCI.	MHAS letter No. 37/42/61-ANL dated 4th May, 1962
4	Forest	Sanction of compensation for damages caused by the Elephants of the Andaman Forest Department to the properties of private persons.	Upto Rs. 50,000/- each case.	
5	-do-	Fixation of hire charges of water crafts/Motor boats, elephants, timber boats of Forest department	Full powers	
6	-do-	Purchase of live stock (elephant)	Upto a limit of Rs. 10.00 lakhs	
7	-do-	Sale of Forest produce	Upto limit of Rs. 10.00 lakhs	
8	-do-	Grant of reward i) Forest offences ii) Forest Fire	1) Rs. 200/- in each case subject to maximum of Rs. 1000/- in a year. ii) Rs. 100/- in each case subject to maximum of Rs. 500/- in a year.	
9	Fisheries	Fixation of sale price of fish according to prevailing market rate	Full powers-	Ministry of Food and Agriculture letter No. 33-7/67-FY(P) dated 13.06.1967

Sl. No.	Department	Nature of powers	Extent of powers delegated	Authority under which powers can be exercised.
10	Agriculture	Fixation of sale price of fruits and vegetables produced in Govt. Farm according to prevailing market rates.	Delegated to HODs	Ministry of Food and Agriculture letter No. 7/3/67-HVD dated 21.10.1967


 (G. Thankachan)
 Sr. Accounts Officer (Fin-I)



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II — खण्ड 1

PART II — Section 1

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 64]

नई दिल्ली, सोमवार, दिसम्बर 26, 2005 / पौष 5, 1927

No. 64]

NEW DELHI, MONDAY, DECEMBER 26, 2005 / PAUSA 5, 1927

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।
Separate paging is given to this Part in order that it may be filed as a separate compilation.

MINISTRY OF LAW AND JUSTICE

(Legislative Department)

New Delhi, the 26th December, 2005/Pausa 5, 1927 (Saka)

The following Act of Parliament received the assent of the President on the 23rd December, 2005 and is hereby published for general information:—

THE DISASTER MANAGEMENT ACT, 2005

No. 53 of 2005

[23rd December, 2005.]

An Act to provide for the effective management of disasters and for matters connected therewith or incidental thereto.

BE it enacted by Parliament in the Fifty-sixth Year of the Republic of India as follows:—

CHAPTER I

PRELIMINARY

1. (1) This Act may be called the Disaster Management Act, 2005.

(2) It extends to the whole of India.

(3) It shall come into force on such date as the Central Government may, by notification in the Official Gazette appoint; and different dates may be appointed for different provisions of this Act and for different States, and any reference to commencement in any provision of this Act in relation to any State shall be construed as a reference to the commencement of that provision in that State.

Short title,
extent and
commence-
ment.

Definitions.

2. In this Act, unless the context otherwise requires,—

(a) "affected area" means an area or part of the country affected by a disaster;

(b) "capacity-building" includes—

(i) identification of existing resources and resources to be acquired or created;

(ii) acquiring or creating resources identified under sub-clause (i);

(iii) organisation and training of personnel and coordination of such training for effective management of disasters;

(c) "Central Government" means the Ministry or Department of the Government of India having administrative control of disaster management;

(d) "disaster" means a catastrophe, mishap, calamity or grave occurrence in any area, arising from natural or man made causes, or by accident or negligence which results in substantial loss of life or human suffering or damage to, and destruction of, property, or damage to, or degradation of, environment, and is of such a nature or magnitude as to be beyond the coping capacity of the community of the affected area;

(e) "disaster management" means a continuous and integrated process of planning, organising, coordinating and implementing measures which are necessary or expedient for—

(i) prevention of danger or threat of any disaster;

(ii) mitigation or reduction of risk of any disaster or its severity or consequences;

(iii) capacity-building;

(iv) preparedness to deal with any disaster;

(v) prompt response to any threatening disaster situation or disaster;

(vi) assessing the severity or magnitude of effects of any disaster;

(vii) evacuation, rescue and relief;

(viii) rehabilitation and reconstruction;

(f) "District Authority" means the District Disaster Management Authority constituted under sub-section (1) of section 25;

(g) "District Plan" means the plan for disaster management for the district prepared under section 31;

(h) "local authority" includes panchayati raj institutions, municipalities, a district board, cantonment board, town planning authority or Zila Parishad or any other body or authority, by whatever name called, for the time being invested by law, for rendering essential services or, with the control and management of civic services, within a specified local area;

(i) "mitigation" means measures aimed at reducing the risk, impact or effects of a disaster or threatening disaster situation;

(j) "National Authority" means the National Disaster Management Authority established under sub-section (1) of section 3;

(k) "National Executive Committee" means the Executive Committee of the National Authority constituted under sub-section (1) of section 8;

(l) "National Plan" means the plan for disaster management for the whole of the country prepared under section 11;

(m) "preparedness" means the state of readiness to deal with a threatening disaster situation or disaster and the effects thereof;

(n) "prescribed" means prescribed by rules made under this Act;

(o) "reconstruction" means construction or restoration of any property after a disaster;

(p) "resources" includes manpower, services, materials and provisions;

(q) "State Authority" means the State Disaster Management Authority established under sub-section (1) of section 14 and includes the Disaster Management Authority for the Union territory constituted under that section;

(r) "State Executive Committee" means the Executive Committee of a State Authority constituted under sub-section (1) of section 20;

(s) "State Government" means the Department of Government of the State having administrative control of disaster management and includes Administrator of the Union territory appointed by the President under article 239 of the Constitution;

(t) "State Plan" means the plan for disaster management for the whole of the State prepared under section 23.

CHAPTER II

THE NATIONAL DISASTER MANAGEMENT AUTHORITY

3. (1) With effect from such date as the Central Government may, by notification in the Official Gazette appoint in this behalf, there shall be established for the purposes of this Act, an authority to be known as the National Disaster Management Authority.

Establishment
of National
Disaster
Management
Authority.

(2) The National Authority shall consist of the Chairperson and such number of other members, not exceeding nine, as may be prescribed by the Central Government and, unless the rules otherwise provide, the National Authority shall consist of the following:—

(a) the Prime Minister of India, who shall be the Chairperson of the National Authority, *ex officio*;

(b) other members, not exceeding nine, to be nominated by the Chairperson of the National Authority.

(3) The Chairperson of the National Authority may designate one of the members nominated under clause (b) of sub-section (2) to be the Vice-Chairperson of the National Authority.

(4) The term of office and conditions of service of members of the National Authority shall be such as may be prescribed.

4. (1) The National Authority shall meet as and when necessary and at such time and place as the Chairperson of the National Authority may think fit.

Meetings of
National
Authority.

(2) The Chairperson of the National Authority shall preside over the meetings of the National Authority.

(3) If for any reason the Chairperson of the National Authority is unable to attend any meeting of the National Authority, the Vice-Chairperson of the National Authority shall preside over the meeting.

5. The Central Government shall provide the National Authority with such officers, consultants and employees, as it considers necessary for carrying out the functions of the National Authority.

Appointment
of officers
and other
employees of
the National
Authority.

6. (1) Subject to the provisions of this Act, the National Authority shall have the responsibility for laying down the policies, plans and guidelines for disaster management for ensuring timely and effective response to disaster.

(2) Without prejudice to generality of the provisions contained in sub-section (1), the National Authority may —

(a) lay down policies on disaster management;

(b) approve the National Plan;

(c) approve plans prepared by the Ministries or Departments of the Government of India in accordance with the National Plan;

(d) lay down guidelines to be followed by the State Authorities in drawing up the State Plan;

(e) lay down guidelines to be followed by the different Ministries or Departments of the Government of India for the purpose of integrating the measures for prevention of disaster or the mitigation of its effects in their development plans and projects;

(f) coordinate the enforcement and implementation of the policy and plan for disaster management;

(g) recommend provision of funds for the purpose of mitigation;

(h) provide such support to other countries affected by major disasters as may be determined by the Central Government;

(i) take such other measures for the prevention of disaster, or the mitigation, or preparedness and capacity building for dealing with the threatening disaster situation or disaster as it may consider necessary;

(j) lay down broad policies and guidelines for the functioning of the National Institute of Disaster Management.

(3) The Chairperson of the National Authority shall, in the case of emergency, have power to exercise all or any of the powers of the National Authority but exercise of such powers shall be subject to *ex post facto* ratification by the National Authority.

7. (1) The National Authority may constitute an advisory committee consisting of experts in the field of disaster management and having practical experience of disaster management at the national, State or district level to make recommendations on different aspects of disaster management.

(2) The members of the advisory committee shall be paid such allowances as may be prescribed by the Central Government in consultation with the National Authority.

8. (1) The Central Government shall, immediately after issue of notification under sub-section (1) of section 3, constitute a National Executive Committee to assist the National Authority in the performance of its functions under this Act.

(2) The National Executive Committee shall consist of the following members, namely:—

(a) the Secretary to the Government of India in charge of the Ministry or Department of the Central Government having administrative control of the disaster management, who shall be Chairperson, *ex officio*;

(b) the Secretaries to the Government of India in the Ministries or Departments having administrative control of the agriculture, atomic energy, defence, drinking water supply, environment and forests, finance (expenditure), health, power, rural development, science and technology, space, telecommunication, urban development,

water resources and the Chief of the Integrated Defence Staff of the Chiefs of Staff Committee, *ex officio*.

(3) The Chairperson of the National Executive Committee may invite any other officer of the Central Government or a State Government for taking part in any meeting of the National Executive Committee and shall exercise such powers and perform such functions as may be prescribed by the Central Government in consultation with the National Authority.

(4) The procedure to be followed by the National Executive Committee in exercise of its powers and discharge of its functions shall be such as may be prescribed by the Central Government.

9. (1) The National Executive Committee may, as and when it considers necessary, constitute one or more sub-committees, for the efficient discharge of its functions.

(2) The National Executive Committee shall, from amongst its members, appoint the Chairperson of the sub-committee referred to in sub-section (1).

(3) Any person associated as an expert with any sub-committee may be paid such allowances as may be prescribed by the Central Government.

10. (1) The National Executive Committee shall assist the National Authority in the discharge of its functions and have the responsibility for implementing the policies and plans of the National Authority and ensure the compliance of directions issued by the Central Government for the purpose of disaster management in the country.

(2) Without prejudice to the generality of the provisions contained in sub-section (1), the National Executive Committee may —

(a) act as the coordinating and monitoring body for disaster management;

(b) prepare the National Plan to be approved by the National Authority;

(c) coordinate and monitor the implementation of the National Policy;

(d) lay down guidelines for preparing disaster management plans by different Ministries or Departments of the Government of India and the State Authorities;

(e) provide necessary technical assistance to the State Governments and the State Authorities for preparing their disaster management plans in accordance with the guidelines laid down by the National Authority;

(f) monitor the implementation of the National Plan and the plans prepared by the Ministries or Departments of the Government of India;

(g) monitor the implementation of the guidelines laid down by the National Authority for integrating of measures for prevention of disasters and mitigation by the Ministries or Departments in their development plans and projects;

(h) monitor, coordinate and give directions regarding the mitigation and preparedness measures to be taken by different Ministries or Departments and agencies of the Government;

(i) evaluate the preparedness at all governmental levels for the purpose of responding to any threatening disaster situation or disaster and give directions, where necessary, for enhancing such preparedness;

(j) plan and coordinate specialised training programme for disaster management for different levels of officers, employees and voluntary rescue workers;

(k) coordinate response in the event of any threatening disaster situation or disaster;

(l) lay down guidelines for, or give directions to, the concerned Ministries or Departments of the Government of India, the State Governments and the

State Authorities regarding measures to be taken by them in response to any threatening disaster situation or disaster;

(m) require any department or agency of the Government to make available to the National Authority or State Authorities such men or material resources as are available with it for the purposes of emergency response, rescue and relief;

(n) advise, assist and coordinate the activities of the Ministries or Departments of the Government of India, State Authorities, statutory bodies, other governmental or non-governmental organisations and others engaged in disaster management;

(o) provide necessary technical assistance or give advice to the State Authorities and District Authorities for carrying out their functions under this Act;

(p) promote general education and awareness in relation to disaster management; and

(q) perform such other functions as the National Authority may require it to perform.

11. (1) There shall be drawn up a plan for disaster management for the whole of the country to be called the National Plan.

(2) The National Plan shall be prepared by the National Executive Committee having regard to the National Policy and in consultation with the State Governments and expert bodies or organisations in the field of disaster management to be approved by the National Authority.

(3) The National Plan shall include—

(a) measures to be taken for the prevention of disasters, or the mitigation of their effects;

(b) measures to be taken for the integration of mitigation measures in the development plans;

(c) measures to be taken for preparedness and capacity building to effectively respond to any threatening disaster situations or disaster;

(d) roles and responsibilities of different Ministries or Departments of the Government of India in respect of measures specified in clauses (a), (b) and (c).

(4) The National Plan shall be reviewed and updated annually.

(5) Appropriate provisions shall be made by the Central Government for financing the measures to be carried out under the National Plan.

(6) Copies of the National Plan referred to in sub-sections (2) and (4) shall be made available to the Ministries or Departments of the Government of India and such Ministries or Departments shall draw up their own plans in accordance with the National Plan.

12. The National Authority shall recommend guidelines for the minimum standards of relief to be provided to persons affected by disaster, which shall include,—

(i) the minimum requirements to be provided in the relief camps in relation to shelter, food, drinking water, medical cover and sanitation;

(ii) the special provisions to be made for widows and orphans;

(iii) *ex gratia* assistance on account of loss of life as also assistance on account of damage to houses and for restoration of means of livelihood;

(iv) such other relief as may be necessary.

13. The National Authority may, in cases of disasters of severe magnitude, recommend relief in repayment of loans or for grant of fresh loans to the persons affected by disaster on such concessional terms as may be appropriate.

CHAPTER III

STATE DISASTER MANAGEMENT AUTHORITIES

14. (1) Every State Government shall, as soon as may be after the issue of the notification under sub-section (1) of section 3, by notification in the Official Gazette, establish a State Disaster Management Authority for the State with such name as may be specified in the notification of the State Government.

(2) A State Authority shall consist of the Chairperson and such number of other members, not exceeding nine, as may be prescribed by the State Government and, unless the rules otherwise provide, the State Authority shall consist of the following members, namely:—

(a) the Chief Minister of the State, who shall be Chairperson, *ex officio*;

(b) other members, not exceeding eight, to be nominated by the Chairperson of the State Authority;

(c) the Chairperson of the State Executive Committee, *ex officio*.

(3) The Chairperson of the State Authority may designate one of the members nominated under clause (b) of sub-section (2) to be the Vice-Chairperson of the State Authority.

(4) The Chairperson of the State Executive Committee shall be the Chief Executive Officer of the State Authority, *ex officio*:

Provided that in the case of a Union territory having Legislative Assembly, except the Union territory of Delhi, the Chief Minister shall be the Chairperson of the Authority established under this section and in case of other Union territories, the Lieutenant Governor or the Administrator shall be the Chairperson of that Authority:

Provided further that the Lieutenant Governor of the Union territory of Delhi shall be the Chairperson and the Chief Minister thereof shall be the Vice-Chairperson of the State Authority.

(5) The term of office and conditions of service of members of the State Authority shall be such as may be prescribed.

15. (1) The State Authority shall meet as and when necessary and at such time and place as the Chairperson of the State Authority may think fit.

(2) The Chairperson of the State Authority shall preside over the meetings of the State Authority.

(3) If for any reason, the Chairperson of the State Authority is unable to attend the meeting of the State Authority, the Vice-Chairperson of the State Authority shall preside at the meeting.

16. The State Government shall provide the State Authority with such officers, consultants and employees, as it considers necessary, for carrying out the functions of the State Authority.

17. (1) A State Authority may, as and when it considers necessary, constitute an advisory committee, consisting of experts in the field of disaster management and having practical experience of disaster management to make recommendations on different aspects of disaster management.

(2) The members of the advisory committee shall be paid such allowances as may be prescribed by the State Government.

18. (1) Subject to the provisions of this Act, a State Authority shall have the responsibility for laying down policies and plans for disaster management in the State.

(2) Without prejudice to the generality of provisions contained in sub-section (1), the State Authority may —

(a) lay down the State disaster management policy;

(b) approve the State Plan in accordance with the guidelines laid down by the National Authority;

(c) approve the disaster management plans prepared by the departments of the Government of the State;

(d) lay down guidelines to be followed by the departments of the Government of the State for the purposes of integration of measures for prevention of disasters and mitigation in their development plans and projects and provide necessary technical assistance therefor;

(e) coordinate the implementation of the State Plan;

(f) recommend provision of funds for mitigation and preparedness measures;

(g) review the development plans of the different departments of the State and ensure that prevention and mitigation measures are integrated therein;

(h) review the measures being taken for mitigation, capacity building and preparedness by the departments of the Government of the State and issue such guidelines as may be necessary.

(3) The Chairperson of the State Authority shall, in the case of emergency, have power to exercise all or any of the powers of the State Authority but the exercise of such powers shall be subject to *ex post facto* ratification of the State Authority.

19. The State Authority shall lay down detailed guidelines for providing standards of relief to persons affected by disaster in the State:

Provided that such standards shall in no case be less than the minimum standards in the guidelines laid down by the National Authority in this regard.

20. (1) The State Government shall, immediately after issue of notification under sub-section (1) of section 14, constitute a State Executive Committee to assist the State Authority in the performance of its functions and to coordinate action in accordance with the guidelines laid down by the State Authority and ensure the compliance of directions issued by the State Government under this Act.

(2) The State Executive Committee shall consist of the following members, namely:—

(a) the Chief Secretary to the State Government, who shall be Chairperson, *ex officio*;

(b) four Secretaries to the Government of the State of such departments as the State Government may think fit, *ex officio*.

(3) The Chairperson of the State Executive Committee shall exercise such powers and perform such functions as may be prescribed by the State Government and such other powers and functions as may be delegated to him by the State Authority.

(4) The procedure to be followed by the State Executive Committee in exercise of its powers and discharge of its functions shall be such as may be prescribed by the State Government.

21. (1) The State Executive Committee may, as and when it considers necessary, constitute one or more sub-committees, for efficient discharge of its functions.

(2) The State Executive Committee shall, from amongst its members, appoint the Chairperson of the sub-committee referred to in sub-section (1).

(3) Any person associated as an expert with any sub-committee may be paid such allowances as may be prescribed by the State Government.

22. (1) The State Executive Committee shall have the responsibility for implementing the National Plan and State Plan and act as the coordinating and monitoring body for management of disaster in the State.

(2) Without prejudice to the generality of the provisions of sub-section (1), the State Executive Committee may—

(a) coordinate and monitor the implementation of the National Policy, the National Plan and the State Plan;

(b) examine the vulnerability of different parts of the State to different forms of disasters and specify measures to be taken for their prevention or mitigation;

(c) lay down guidelines for preparation of disaster management plans by the departments of the Government of the State and the District Authorities;

(d) monitor the implementation of disaster management plans prepared by the departments of the Government of the State and District Authorities;

(e) monitor the implementation of the guidelines laid down by the State Authority for integrating of measures for prevention of disasters and mitigation by the departments in their development plans and projects;

(f) evaluate preparedness at all governmental or non-governmental levels to respond to any threatening disaster situation or disaster and give directions, where necessary, for enhancing such preparedness;

(g) coordinate response in the event of any threatening disaster situation or disaster;

(h) give directions to any Department of the Government of the State or any other authority or body in the State regarding actions to be taken in response to any threatening disaster situation or disaster;

(i) promote general education, awareness and community training in regard to the forms of disasters to which different parts of the State are vulnerable and the measures that may be taken by such community to prevent the disaster, mitigate and respond to such disaster;

(j) advise, assist and coordinate the activities of the Departments of the Government of the State, District Authorities, statutory bodies and other governmental and non-governmental organisations engaged in disaster management;

(k) provide necessary technical assistance or give advice to District Authorities and local authorities for carrying out their functions effectively;

(l) advise the State Government regarding all financial matters in relation to disaster management;

(m) examine the construction, in any local area in the State and, if it is of the opinion that the standards laid for such construction for the prevention of disaster is not being or has not been followed, may direct the District Authority or the local authority, as the case may be, to take such action as may be necessary to secure compliance of such standards;

(n) provide information to the National Authority relating to different aspects of disaster management;

(o) lay down, review and update State level response plans and guidelines and ensure that the district level plans are prepared, reviewed and updated;

(p) ensure that communication systems are in order and the disaster management drills are carried out periodically;

(q) perform such other functions as may be assigned to it by the State Authority or as it may consider necessary.

23. (1) There shall be a plan for disaster management for every State to be called the State Disaster Management Plan.

(2) The State Plan shall be prepared by the State Executive Committee having regard to the guidelines laid down by the National Authority and after such consultation with local authorities, district authorities and the people's representatives as the State Executive Committee may deem fit.

(3) The State Plan prepared by the State Executive Committee under sub-section (2) shall be approved by the State Authority.

(4) The State Plan shall include,—

(a) the vulnerability of different parts of the State to different forms of disasters;

(b) the measures to be adopted for prevention and mitigation of disasters;

(c) the manner in which the mitigation measures shall be integrated with the development plans and projects;

(d) the capacity-building and preparedness measures to be taken;

(e) the roles and responsibilities of each Department of the Government of the State in relation to the measures specified in clauses (b), (c) and (d) above;

(f) the roles and responsibilities of different Departments of the Government of the State in responding to any threatening disaster situation or disaster.

(5) The State Plan shall be reviewed and updated annually.

(6) Appropriate provisions shall be made by the State Government for financing for the measures to be carried out under the State Plan.

(7) Copies of the State Plan referred to in sub-sections (2) and (5) shall be made available to the Departments of the Government of the State and such Departments shall draw up their own plans in accordance with the State Plan.

24. For the purpose of, assisting and protecting the community affected by disaster or providing relief to such community or, preventing or combating disruption or dealing with the effects of any threatening disaster situation, the State Executive Committee may—

(a) control and restrict, vehicular traffic to, from or within, the vulnerable or affected area;

(b) control and restrict the entry of any person into, his movement within and departure from, a vulnerable or affected area;

(c) remove debris, conduct search and carry out rescue operations;

(d) provide shelter, food, drinking water, essential provisions, healthcare and services in accordance with the standards laid down by the National Authority and State Authority;

(e) give direction to the concerned Department of the Government of the State, any District Authority or other authority, within the local limits of the State to take such measure or steps for rescue, evacuation or providing immediate relief saving lives or property, as may be necessary in its opinion;

(f) require any department of the Government of the State or any other body or authority or person in charge of any relevant resources to make available the resources for the purposes of emergency response, rescue and relief;

(g) require experts and consultants in the field of disasters to provide advice and assistance for rescue and relief;

(h) procure exclusive or preferential use of amenities from any authority or person as and when required;

(i) construct temporary bridges or other necessary structures and demolish unsafe structures which may be hazardous to public;

(j) ensure that non-governmental organisations carry out their activities in an equitable and non-discriminatory manner;

(k) disseminate information to public to deal with any threatening disaster situation or disaster;

(l) take such steps as the Central Government or the State Government may direct in this regard or take such other steps as are required or warranted by the form of any threatening disaster situation or disaster.

CHAPTER IV

DISTRICT DISASTER MANAGEMENT AUTHORITY

25. (1) Every State Government shall, as soon as may be after issue of notification under sub-section (1) of section 14, by notification in the Official Gazette, establish a District Disaster Management Authority for every district in the State with such name as may be specified in that notification.

(2) The District Authority shall consist of the Chairperson and such number of other members, not exceeding seven, as may be prescribed by the State Government, and unless the rules otherwise provide, it shall consist of the following, namely:—

(a) the Collector or District Magistrate or Deputy Commissioner, as the case may be, of the district who shall be Chairperson, *ex officio*;

(b) the elected representative of the local authority who shall be the co-Chairperson, *ex officio*;

Provided that in the Tribal Areas, as referred to in the Sixth Schedule to the Constitution, the Chief Executive Member of the district council of autonomous district, shall be the co-Chairperson, *ex officio*;

(c) the Chief Executive Officer of the District Authority, *ex officio*;

(d) the Superintendent of Police, *ex officio*;

(e) the Chief Medical Officer of the district, *ex officio*;

(f) not exceeding two other district level officers, to be appointed by the State Government.

(3) In any district where zila parishad exists, the Chairperson thereof shall be the co-Chairperson of the District Authority.

(4) The State Government shall appoint an officer not below the rank of Additional Collector or Additional District Magistrate or Additional Deputy Commissioner, as the case may be, of the district to be the Chief Executive Officer of the District Authority to exercise such powers and perform such functions as may be prescribed by the State Government and such other powers and functions as may be delegated to him by the District Authority.

26. (1) The Chairperson of the District Authority shall, in addition to presiding over the meetings of the District Authority, exercise and discharge such powers and functions of the District Authority as the District Authority may delegate to him.

(2) The Chairperson of the District Authority shall, in the case of an emergency, have power to exercise all or any of the powers of the District Authority but the exercise of such powers shall be subject to *ex post facto* ratification of the District Authority.

(3) The District Authority or the Chairperson of the District Authority may, by general or special order, in writing, delegate such of its or his powers and functions, under sub-section (1) or (2), as the case may be, to the Chief Executive Officer of the District Authority, subject to such conditions and limitations, if any, as it or he deems fit.

27. The District Authority shall meet as and when necessary and at such time and place as the Chairperson may think fit.

28. (1) The District Authority may, as and when it considers necessary, constitute one or more advisory committees and other committees for the efficient discharge of its functions.

(2) The District Authority shall, from amongst its members, appoint the Chairperson of the Committee referred to in sub-section (1).

(3) Any person associated as an expert with any committee or sub-committee constituted under sub-section (1) may be paid such allowances as may be prescribed by the State Government.

29. The State Government shall provide the District Authority with such officers, consultants and other employees as it considers necessary for carrying out the functions of District Authority.

30. (1) The District Authority shall act as the district planning, coordinating and implementing body for disaster management and take all measures for the purposes of disaster management in the district in accordance with the guidelines laid down by the National Authority and the State Authority.

(2) Without prejudice to the generality of the provisions of sub-section (1), the District Authority may—

(i) prepare a disaster management plan including district response plan for the district;

(ii) coordinate and monitor the implementation of the National Policy, State Policy, National Plan, State Plan and District Plan;

(iii) ensure that the areas in the district vulnerable to disasters are identified and measures for the prevention of disasters and the mitigation of its effects are undertaken by the departments of the Government at the district level as well as by the local authorities;

(iv) ensure that the guidelines for prevention of disasters, mitigation of its effects, preparedness and response measures as laid down by the National Authority and the State Authority are followed by all departments of the Government at the district level and the local authorities in the district;

(v) give directions to different authorities at the district level and local authorities to take such other measures for the prevention or mitigation of disasters as may be necessary;

(vi) lay down guidelines for prevention of disaster management plans by the department of the Government at the districts level and local authorities in the district;

(vii) monitor the implementation of disaster management plans prepared by the Departments of the Government at the district level;

(viii) lay down guidelines to be followed by the Departments of the Government at the district level for purposes of integration of measures for prevention of disasters and mitigation in their development plans and projects and provide necessary technical assistance therefor;

(ix) monitor the implementation of measures referred to in clause (viii);

(x) review the state of capabilities for responding to any disaster or threatening disaster situation in the district and give directions to the relevant departments or authorities at the district level for their upgradation as may be necessary;

(xi) review the preparedness measures and give directions to the concerned departments at the district level or other concerned authorities where necessary for bringing the preparedness measures to the levels required for responding effectively to any disaster or threatening disaster situation;

(xii) organise and coordinate specialised training programmes for different levels of officers, employees and voluntary rescue workers in the district;

(xiii) facilitate community training and awareness programmes for prevention of disaster or mitigation with the support of local authorities, governmental and non-governmental organisations;

(xiv) set up, maintain, review and upgrade the mechanism for early warnings and dissemination of proper information to public;

(xv) prepare, review and update district level response plan and guidelines;

(xvi) coordinate response to any threatening disaster situation or disaster;

(xvii) ensure that the Departments of the Government at the district level and the local authorities prepare their response plans in accordance with the district response plan;

(xviii) lay down guidelines for, or give direction to, the concerned Department of the Government at the district level or any other authorities within the local limits of the district to take measures to respond effectively to any threatening disaster situation or disaster;

(xix) advise, assist and coordinate the activities of the Departments of the Government at the district level, statutory bodies and other governmental and non-governmental organisations in the district engaged in the disaster management;

(xx) coordinate with, and give guidelines to, local authorities in the district to ensure that measures for the prevention or mitigation of threatening disaster situation or disaster in the district are carried out promptly and effectively;

(xxi) provide necessary technical assistance or give advise to the local authorities in the district for carrying out their functions;

(xxii) review development plans prepared by the Departments of the Government at the district level, statutory authorities or local authorities with a view to make necessary provisions therein for prevention of disaster or mitigation;

(xxiii) examine the construction in any area in the district and, if it is of the opinion that the standards for the prevention of disaster or mitigation laid down for such construction is not being or has not been followed, may direct the concerned authority to take such action as may be necessary to secure compliance of such standards;

(xxiv) identify buildings and places which could, in the event of any threatening disaster situation or disaster, be used as relief centers or camps and make arrangements for water supply and sanitation in such buildings or places;

(xxv) establish stockpiles of relief and rescue materials or ensure preparedness to make such materials available at a short notice;

(xxvi) provide information to the State Authority relating to different aspects of disaster management;

(xxvii) encourage the involvement of non-governmental organisations and voluntary social-welfare institutions working at the grassroots level in the district for disaster management;

(xxviii) ensure communication systems are in order, and disaster management drills are carried out periodically;

(xxix) perform such other functions as the State Government or State Authority may assign to it or as it deems necessary for disaster management in the District.

31. (1) There shall be a plan for disaster management for every district of the State.

(2) The District Plan shall be prepared by the District Authority, after consultation with the local authorities and having regard to the National Plan and the State Plan, to be approved by the State Authority.

(3) The District Plan shall include—

(a) the areas in the district vulnerable to different forms of disasters;

(b) the measures to be taken, for prevention and mitigation of disaster, by the Departments of the Government at the district level and local authorities in the district;

(c) the capacity-building and preparedness measures required to be taken by the Departments of the Government at the district level and the local authorities in the district to respond to any threatening disaster situation or disaster;

(d) the response plans and procedures, in the event of a disaster, providing for—

(i) allocation of responsibilities to the Departments of the Government at the district level and the local authorities in the district;

(ii) prompt response to disaster and relief thereof;

(iii) procurement of essential resources;

(iv) establishment of communication links; and

(v) the dissemination of information to the public;

(e) such other matters as may be required by the State Authority.

(4) The District Plan shall be reviewed and updated annually.

(5) The copies of the District Plan referred to in sub-sections (2) and (4) shall be made available to the Departments of the Government in the district.

(6) The District Authority shall send a copy of the District Plan to the State Authority which shall forward it to the State Government.

(7) The District Authority shall, review from time to time, the implementation of the Plan and issue such instructions to different departments of the Government in the district as it may deem necessary for the implementation thereof.

32. Every office of the Government of India and of the State Government at the district level and the local authorities shall, subject to the supervision of the District Authority, —

(a) prepare a disaster management plan setting out the following, namely:—

(i) provisions for prevention and mitigation measures as provided for in the District Plan and as is assigned to the department or agency concerned;

(ii) provisions for taking measures relating to capacity-building and preparedness as laid down in the District Plan;

(iii) the response plans and procedures, in the event of, any threatening disaster situation or disaster;

(b) coordinate the preparation and the implementation of its plan with those of the other organisations at the district level including local authority, communities and other stakeholders;

(c) regularly review and update the plan; and

(d) submit a copy of its disaster management plan, and of any amendment thereto, to the District Authority.

33. The District Authority may by order require any officer or any Department at the district level or any local authority to take such measures for the prevention or mitigation of disaster, or to effectively respond to it, as may be necessary, and such officer or department shall be bound to carry out such order.

34. For the purpose of assisting, protecting or providing relief to the community, in response to any threatening disaster situation or disaster, the District Authority may—

(a) give directions for the release and use of resources available with any Department of the Government and the local authority in the district;

(b) control and restrict vehicular traffic to, from and within, the vulnerable or affected area;

(c) control and restrict the entry of any person into, his movement within and departure from, a vulnerable or affected area;

(d) remove debris, conduct search and carry out rescue operations;

(e) provide shelter, food, drinking water and essential provisions, healthcare and services;

(f) establish emergency communication systems in the affected area;

(g) make arrangements for the disposal of the unclaimed dead bodies;

(h) recommend to any Department of the Government of the State or any authority or body under that Government at the district level to take such measures as are necessary in its opinion;

(i) require experts and consultants in the relevant fields to advise and assist as it may deem necessary;

(j) procure exclusive or preferential use of amenities from any authority or person;

(k) construct temporary bridges or other necessary structures and demolish structures which may be hazardous to public or aggravate the effects of the disaster;

(l) ensure that the non-governmental organisations carry out their activities in an equitable and non-discriminatory manner;

(m) take such other steps as may be required or warranted to be taken in such a situation.

CHAPTER V

MEASURES BY THE GOVERNMENT FOR DISASTER MANAGEMENT

35. (1) Subject to the provisions of this Act, the Central Government shall take all such measures as it deems necessary or expedient for the purpose of disaster management.

(2) In particular and without prejudice to the generality of the provisions of sub-section (1), the measures which the Central Government may take under that sub-section include measures with respect to all or any of the following matters, namely:—

(a) coordination of actions of the Ministries or Departments of the Government of India, State Governments, National Authority, State Authorities, governmental and non-governmental organisations in relation to disaster management;

(b) ensure the integration of measures for prevention of disasters and mitigation by Ministries or Departments of the Government of India into their development plans and projects;

(c) ensure appropriate allocation of funds for prevention of disaster, mitigation, capacity-building and preparedness by the Ministries or Departments of the Government of India;

(d) ensure that the Ministries or Departments of the Government of India take necessary measures for preparedness to promptly and effectively respond to any threatening disaster situation or disaster;

(e) cooperation and assistance to State Governments, as requested by them or otherwise deemed appropriate by it;

(f) deployment of naval, military and air forces, other armed forces of the Union or any other civilian personnel as may be required for the purposes of this Act;

(g) coordination with the United Nations agencies, international organisations and governments of foreign countries for the purposes of this Act;

(h) establish institutions for research, training, and developmental programmes in the field of disaster management;

(i) such other matters as it deems necessary or expedient for the purpose of securing effective implementation of the provisions of this Act.

(3) The Central Government may extend such support to other countries affected by major disaster as it may deem appropriate.

36. It shall be the responsibility of every Ministry or Department of the Government of India to —

(a) take measures necessary for prevention of disasters, mitigation, preparedness and capacity-building in accordance with the guidelines laid down by the National Authority;

(b) integrate into its development plans and projects, the measures for prevention or mitigation of disasters in accordance with the guidelines laid down by the National Authority;

(c) respond effectively and promptly to any threatening disaster situation or disaster in accordance with the guidelines of the National Authority or the directions of the National Executive Committee in this behalf;

(d) review the enactments administered by it, its policies, rules and regulations, with a view to incorporate therein the provisions necessary for prevention of disasters, mitigation or preparedness;

(e) allocate funds for measures for prevention of disaster, mitigation, capacity-building and preparedness;

(f) provide assistance to the National Authority and State Governments for—

(i) drawing up mitigation, preparedness and response plans, capacity-building, data collection and identification and training of personnel in relation to disaster management;

(ii) carrying out rescue and relief operations in the affected area;

(iii) assessing the damage from any disaster;

(iv) carrying out rehabilitation and reconstruction;

(g) make available its resources to the National Executive Committee or a State Executive Committee for the purposes of responding promptly and effectively to any threatening disaster situation or disaster, including measures for—

(i) providing emergency communication in a vulnerable or affected area;

(ii) transporting personnel and relief goods to and from the affected area;

(iii) providing evacuation, rescue, temporary shelter or other immediate relief;

(iv) setting up temporary bridges, jetties and landing places;

(v) providing, drinking water, essential provisions, healthcare, and services in an affected area;

(h) take such other actions as it may consider necessary for disaster management.

37. (1) Every Ministry or Department of the Government of India shall—

(a) prepare a disaster management plan specifying the following particulars, namely:—

(i) the measures to be taken by it for prevention and mitigation of disasters in accordance with the National Plan;

(ii) the specifications regarding integration of mitigation measures in its development plans in accordance with the guidelines of the National Authority and the National Executive Committee;

(iii) its roles and responsibilities in relation to preparedness and capacity-building to deal with any threatening disaster situation or disaster;

(iv) its roles and responsibilities in regard to promptly and effectively responding to any threatening disaster situation or disaster;

(v) the present status of its preparedness to perform the roles and responsibilities specified in sub-clauses (iii) and (iv);

(vi) the measures required to be taken in order to enable it to perform its responsibilities specified in sub-clauses (iii) and (iv);

(b) review and update annually the plan referred to in clause (a);

(c) forward a copy of the plan referred to in clause (a) or clause (b), as the case may be, to the Central Government which Government shall forward a copy thereof to the National Authority for its approval.

(2) Every Ministry or Department of the Government of India shall—

(a) make, while preparing disaster management plan under clause (a) of sub-section (1), provisions for financing the activities specified therein;

(b) furnish a status report regarding the implementation of the plan referred to in clause (a) of sub-section (1) to the National Authority, as and when required by it.

38. (1) Subject to the provisions of this Act, each State Government shall take all measures specified in the guidelines laid down by the National Authority and such further measures as it deems necessary or expedient, for the purpose of disaster management.

(2) The measures which the State Government may take under sub-section (1) include measures with respect to all or any of the following matters, namely:—

(a) coordination of actions of different departments of the Government of the State, the State Authority, District Authorities, local authority and other non-governmental organisations;

(b) cooperation and assistance in the disaster management to the National Authority and National Executive Committee, the State Authority and the State Executive Committee, and the District Authorities;

(c) cooperation with, and assistance to, the Ministries or Departments of the Government of India in disaster management, as requested by them or otherwise deemed appropriate by it;

(d) allocation of funds for measures for prevention of disaster, mitigation, capacity-building and preparedness by the departments of the Government of the State in accordance with the provisions of the State Plan and the District Plans;

(e) ensure that the integration of measures for prevention of disaster or mitigation by the departments of the Government of the State in their development plans and projects;

(f) integrate in the State development plan, measures to reduce or mitigate the vulnerability of different parts of the State to different disasters;

(g) ensure the preparation of disaster management plans by different departments of the State in accordance with the guidelines laid down by the National Authority and the State Authority;

(h) establishment of adequate warning systems up to the level of vulnerable communities;

(i) ensure that different departments of the Government of the State and the District Authorities take appropriate preparedness measures;

(j) ensure that in a threatening disaster situation or disaster, the resources of different departments of the Government of the State are made available to the National Executive Committee or the State Executive Committee or the District Authorities, as the case may be, for the purposes of effective response, rescue and relief in any threatening disaster situation or disaster;

(k) provide rehabilitation and reconstruction assistance to the victims of any disaster; and

(l) such other matters as it deems necessary or expedient for the purpose of securing effective implementation of provisions of this Act.

39. It shall be the responsibility of every department of the Government of a State to—

(a) take measures necessary for prevention of disasters, mitigation, preparedness and capacity-building in accordance with the guidelines laid down by the National Authority and the State Authority;

(b) integrate into its development plans and projects, the measures for prevention of disaster and mitigation;

(c) allocate funds for prevention of disaster, mitigation, capacity-building and preparedness;

(d) respond effectively and promptly to any threatening disaster situation or disaster in accordance with the State Plan, and in accordance with the guidelines or directions of the National Executive Committee and the State Executive Committee;

(e) review the enactments administered by it, its policies, rules and regulations with a view to incorporate therein the provisions necessary for prevention of disasters, mitigation or preparedness;

(f) provide assistance, as required, by the National Executive Committee, the State Executive Committee and District Authorities, for—

(i) drawing up mitigation, preparedness and response plans, capacity-building, data collection and identification and training of personnel in relation to disaster management;

(ii) assessing the damage from any disaster;

(iii) carrying out rehabilitation and reconstruction;

(g) make provision for resources in consultation with the State Authority for the implementation of the District Plan by its authorities at the district level;

(h) make available its resources to the National Executive Committee or the State Executive Committee or the District Authorities for the purposes of responding promptly and effectively to any disaster in the State, including measures for—

(i) providing emergency communication with a vulnerable or affected area;

(ii) transporting personnel and relief goods to and from the affected area;

(iii) providing evacuation, rescue, temporary shelter or other immediate relief;

(iv) carrying out evacuation of persons or live-stock from an area of any threatening disaster situation or disaster;

(v) setting up temporary bridges, jetties and landing places;

(vi) providing drinking water, essential provisions, healthcare and services in an affected area;

(i) such other actions as may be necessary for disaster management.

40. (1) Every department of the State Government, in conformity with the guidelines laid down by the State Authority, shall—

(a) prepare a disaster management plan which shall lay down the following :—

(i) the types of disasters to which different parts of the State are vulnerable;

(ii) integration of strategies for the prevention of disaster or the mitigation of its effects or both with the development plans and programmes by the department;

(iii) the roles and responsibilities of the department of the State in the event of any threatening disaster situation or disaster and emergency support function it is required to perform;

(iv) present status of its preparedness to perform such roles or responsibilities or emergency support function under sub-clause (iii);

(v) the capacity-building and preparedness measures proposed to be put into effect in order to enable the Ministries or Departments of the Government of India to discharge their responsibilities under section 37;

(b) annually review and update the plan referred to in clause (a); and

(c) furnish a copy of the plan referred to in clause (a) or clause (b), as the case may be, to the State Authority.

(2) Every department of the State Government, while preparing the plan under sub-section (1), shall make provisions for financing the activities specified therein.

(3) Every department of the State Government shall furnish an implementation status report to the State Executive Committee regarding the implementation of the disaster management plan referred to in sub-section (1).

CHAPTER VI

LOCAL AUTHORITIES

41. (1) Subject to the directions of the District Authority, a local authority shall—

(a) ensure that its officers and employees are trained for disaster management;

(b) ensure that resources relating to disaster management are so maintained as to be readily available for use in the event of any threatening disaster situation or disaster;

(c) ensure all construction projects under it or within its jurisdiction conform to the standards and specifications laid down for prevention of disasters and mitigation by the National Authority, State Authority and the District Authority;

(d) carry out relief, rehabilitation and reconstruction activities in the affected area in accordance with the State Plan and the District Plan.

(2) The local authority may take such other measures as may be necessary for the disaster management.

CHAPTER VII

NATIONAL INSTITUTE OF DISASTER MANAGEMENT

42. (1) With effect from such date as the Central Government may, by notification in the Official Gazette appoint in this behalf, there shall be constituted an institute to be called the National Institute of Disaster Management.

(2) The National Institute of Disaster Management shall consist of such number of members as may be prescribed by the Central Government.

(3) The term of office of, and vacancies among, members of the National Institute of Disaster Management and manner of filling such vacancies shall be such as may be prescribed.

(4) There shall be a governing body of the National Institute of Disaster Management which shall be constituted by the Central Government from amongst the members of the National Institute of Disaster Management in such manner as may be prescribed.

(5) The governing body of the National Institute of Disaster Management shall exercise such powers and discharge such functions as may be prescribed by regulations.

(6) The procedure to be followed in exercise of its powers and discharge of its functions by the governing body, and the term of office of, and the manner of filling vacancies among the members of the governing body, shall be such as may be prescribed by regulations.

(7) Until the regulations are made under this section, the Central Government may make such regulations; and any regulation so made may be altered or rescinded by the National Institute of Disaster Management in exercise of its powers.

(8) Subject to the provisions of this Act, the National Institute of Disaster Management shall function within the broad policies and guidelines laid down by the National Authority and be responsible for planning and promoting training and research in the area of disaster

management, documentation and development of national level information base relating to disaster management policies, prevention mechanisms and mitigation measures.

(9) Without prejudice to the generality of the provisions contained in sub-section (8), the National Institute, for the discharge of its functions, may –

(a) develop training modules, undertake research and documentation in disaster management and organise training programmes;

(b) formulate and implement a comprehensive human resource development plan covering all aspects of disaster management;

(c) provide assistance in national level policy formulation;

(d) provide required assistance to the training and research institutes for development of training and research programmes for stakeholders including Government functionaries and undertake training of faculty members of the State level training institutes;

(e) provide assistance to the State Governments and State training institutes in the formulation of State level policies, strategies, disaster management framework and any other assistance as may be required by the State Governments or State training institutes for capacity-building of stakeholders, Government including its functionaries, civil society members, corporate sector and people's elected representatives;

(f) develop educational materials for disaster management including academic and professional courses;

(g) promote awareness among stakeholders including college or school teachers and students, technical personnel and others associated with multi-hazard mitigation, preparedness and response measures;

(h) undertake, organise and facilitate study courses, conferences, lectures, seminars within and outside the country to promote the aforesaid objects;

(i) undertake and provide for publication of journals, research papers and books and establish and maintain libraries in furtherance of the aforesaid objects;

(j) do all such other lawful things as are conducive or incidental to the attainment of the above objects; and

(k) undertake any other function as may be assigned to it by the Central Government.

43. The Central Government shall provide the National Institute of Disaster Management with such officers, consultants and other employees, as it considers necessary, for carrying out its functions.

CHAPTER VIII

NATIONAL DISASTER RESPONSE FORCE

44. (1) There shall be constituted a National Disaster Response Force for the purpose of specialist response to a threatening disaster situation or disaster.

(2) Subject to the provisions of this Act, the Force shall be constituted in such manner and, the conditions of service of the members of the Force, including disciplinary provisions therefor, be such as may be prescribed.

45. The general superintendence, direction and control of the Force shall be vested and exercised by the National Authority and the command and supervision of the Force shall vest in an officer to be appointed by the Central Government as the Director General of the National Disaster Response Force.

CHAPTER IX

FINANCE, ACCOUNTS AND AUDIT

46. (1) The Central Government may, by notification in the Official Gazette, constitute a fund to be called the National Disaster Response Fund for meeting any threatening disaster situation or disaster and there shall be credited thereto—

(a) an amount which the Central Government may, after due appropriation made by Parliament by law in this behalf provide;

(b) any grants that may be made by any person or institution for the purpose of disaster management.

(2) The National Disaster Response Fund shall be made available to the National Executive Committee to be applied towards meeting the expenses for emergency response, relief and rehabilitation in accordance with the guidelines laid down by the Central Government in consultation with the National Authority.

47. (1) The Central Government may, by notification in the Official Gazette, constitute a Fund to be called the National Disaster Mitigation Fund for projects exclusively for the purpose of mitigation and there shall be credited thereto such amount which the Central Government may, after due appropriation made by Parliament by law in this behalf, provide.

(2) The National Disaster Mitigation Fund shall be applied by the National Authority.

48. (1) The State Government shall, immediately after notifications issued for constituting the State Authority and the District Authorities, establish for the purposes of this Act the following funds, namely:—

(a) the fund to be called the State Disaster Response Fund;

(b) the fund to be called the District Disaster Response Fund;

(c) the fund to be called the State Disaster Mitigation Fund;

(d) the fund to be called the District Disaster Mitigation Fund.

(2) The State Government shall ensure that the funds established—

(i) under clause (a) of sub-section (1) is available to the State Executive Committee;

(ii) under sub-clause (c) of sub-section (1) is available to the State Authority;

(iii) under clauses (b) and (d) of sub-section (1) are available to the District Authority.

49. (1) Every Ministry or Department of the Government of India shall make provisions, in its annual budget, for funds for the purposes of carrying out the activities and programmes set out in its disaster management plan.

(2) The provisions of sub-section (1) shall, *mutatis mutandis*, apply to departments of the Government of the State.

50. Where by reason of any threatening disaster situation or disaster, the National Authority or the State Authority or the District Authority is satisfied that immediate procurement of provisions or materials or the immediate application of resources are necessary for rescue or relief,—

(a) it may authorise the concerned department or authority to make the emergency procurement and in such case, the standard procedure requiring inviting of tenders shall be deemed to be waived;

(b) a certificate about utilisation of provisions or materials by the controlling officer authorised by the National Authority, State Authority or District Authority, as the case may be, shall be deemed to be a valid document or voucher for the purpose of accounting of emergency, procurement of such provisions or materials.

CHAPTER X

OFFENCES AND PENALTIES

51. Whoever, without reasonable cause—

(a) obstructs any officer or employee of the Central Government or the State Government, or a person authorised by the National Authority or State Authority or District Authority in the discharge of his functions under this Act; or

(b) refuses to comply with any direction given by or on behalf of the Central Government or the State Government or the National Executive Committee or the State Executive Committee or the District Authority under this Act,

shall on conviction be punishable with imprisonment for a term which may extend to one year or with fine, or with both, and if such obstruction or refusal to comply with directions results in loss of lives or imminent danger thereof, shall on conviction be punishable with imprisonment for a term which may extend to two years.

52. Whoever knowingly makes a claim which he knows or has reason to believe to be false for obtaining any relief, assistance, repair, reconstruction or other benefits consequent to disaster from any officer of the Central Government, the State Government, the National Authority, the State Authority or the District Authority, shall, on conviction be punishable with imprisonment for a term which may extend to two years, and also with fine.

53. Whoever, being entrusted with any money or materials, or otherwise being, in custody of, or dominion over, any money or goods, meant for providing relief in any threatening disaster situation or disaster, misappropriates or appropriates for his own use or disposes of such money or materials or any part thereof or wilfully compels any other person so to do, shall on conviction be punishable with imprisonment for a term which may extend to two years, and also with fine.

54. Whoever makes or circulates a false alarm or warning as to disaster or its severity or magnitude, leading to panic, shall on conviction, be punishable with imprisonment which may extend to one year or with fine.

55. (1) Where an offence under this Act has been committed by any Department of the Government, the head of the Department shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly unless he proves that the offence was committed without his knowledge or that he exercised all due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a Department of the Government and it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of, any officer, other than the head of the Department, such officer shall be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

56. Any officer, on whom any duty has been imposed by or under this Act and who ceases or refuses to perform or withdraws himself from the duties of his office shall, unless he has obtained the express written permission of his official superior or has other lawful excuse for so doing, be punishable with imprisonment for a term which may extend to one year or with fine.

57. If any person contravenes any order made under section 65, he shall be punishable with imprisonment for a term which may extend to one year or with fine or with both.

58. (1) Where an offence under this Act has been committed by a company or body corporate, every person who at the time the offence was committed, was in charge of, and was responsible to, the company, for the conduct of the business of the company, as well as the company, shall be deemed to be guilty of the contravention and shall be liable to be proceeded against and punished accordingly:

Provided that nothing in this sub-section shall render any such person liable to any punishment provided in this Act, if he proves that the offence was committed without his knowledge or that he exercised due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a company, and it is proved that the offence was committed with the consent or connivance of or is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall also, be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

Explanation.—For the purpose of this section —

(a) "company" means any body corporate and includes a firm or other association of individuals; and

(b) "director", in relation to a firm, means a partner in the firm.

59. No prosecution for offences punishable under sections 55 and 56 shall be instituted except with the previous sanction of the Central Government or the State Government, as the case may be, or of any officer authorised in this behalf, by general or special order, by such Government.

60. No court shall take cognizance of an offence under this Act except on a complaint made by—

(a) the National Authority, the State Authority, the Central Government, the State Government, the District Authority or any other authority or officer authorised in this behalf by that Authority or Government, as the case may be; or

(b) any person who has given notice of not less than thirty days in the manner prescribed, of the alleged offence and his intention to make a complaint to the National Authority, the State Authority, the Central Government, the State Government, the District Authority or any other authority or officer authorised as aforesaid."

CHAPTER XI

MISCELLANEOUS

61. While providing compensation and relief to the victims of disaster, there shall be no discrimination on the ground of sex, caste, community, descent or religion.

62. Notwithstanding anything contained in any other law for the time being in force, it shall be lawful for the Central Government to issue direction in writing to the Ministries or Departments of the Government of India, or the National Executive Committee or the State Government, State Authority, State Executive Committee, statutory bodies or any of its officers or employees, as the case may be, to facilitate or assist in the disaster management and such Ministry or Department or Government or Authority, Executive Committee, statutory body, officer or employee shall be bound to comply with such direction.

63. Any officer or authority of the Union or a State, when requested by the National Executive Committee, any State Executive Committee or District Authority or any person authorised by such Committee or Authority in this behalf, shall make available to that Committee or authority or person, such officers and employees as requested for, to perform any of the functions in connection with the prevention of disaster or mitigation or rescue or relief work.

64. Subject to the provisions of this Act, if it appears to the National Executive Committee, State Executive Committee or the District Authority, as the case may be, that provisions of any rule, regulation, notification, guideline, instruction, order, scheme or bye-laws, as the case may be, are required to be made or amended for the purposes of prevention of disasters or the mitigation thereof, it may require the amendment of such rules, regulation, notification, guidelines, instruction, order, scheme or bye-laws, as the case may be, for that purpose, and the appropriate department or authority shall take necessary action to comply with the requirements.

65. (1) If it appears to the National Executive Committee, State Executive Committee or District Authority or any officer as may be authorised by it in this behalf that—

(a) any resources with any authority or person are needed for the purpose of prompt response;

(b) any premises are needed or likely to be needed for the purpose of rescue operations; or

(c) any vehicle is needed or is likely to be needed for the purposes of transport of resources from disaster affected areas or transport of resources to the affected area or transport in connection with rescue, rehabilitation or reconstruction,

such authority may, by order in writing, requisition such resources or premises or such vehicle, as the case may be, and may make such further orders as may appear to it to be necessary or expedient in connection with the requisitioning.

(2) Whenever any resource, premises or vehicle is requisitioned under sub-section (1), the period of such requisition shall not extend beyond the period for which such resource, premises or vehicle is required for any of the purposes mentioned in that sub-section.

(3) In this section,—

(a) "resources" includes men and material resources;

(b) "services" includes facilities;

(c) "premises" means any land, building or part of a building and includes a hut, shed or other structure or any part thereof;

(d) "vehicle" means any vehicle used or capable of being used for the purpose of transport, whether propelled by mechanical power or otherwise.

66. (1) Whenever any Committee, Authority or officer referred to in sub-section (1) of section 65, in pursuance of that section requisitions any premises, there shall be paid to the persons interested compensation the amount of which shall be determined by taking into consideration the following, namely:—

(i) the rent payable in respect of the premises, or if no rent is so payable, the rent payable for similar premises in the locality;

(ii) if as consequence of the requisition of the premises the person interested is compelled to change his residence or place of business, the reasonable expenses (if any) incidental to such change:

Provided that where any person interested being aggrieved by the amount of compensation so determined makes an application within the thirty days to the Central Government or the State Government, as the case may be, for referring the matter to an arbitrator, the amount of compensation to be paid shall be such as the arbitrator appointed in this behalf by the Central Government or the State Government, as the case may be, may determine:

Provided further that where there is any dispute as to the title to receive the compensation or as to the apportionment of the amount of compensation, it shall be referred by the Central Government or the State Government, as the case may be, to an arbitrator appointed in this behalf by the Central Government or the State Government, as the case may be, for determination, and shall be determined in accordance with the decision of such arbitrator.

Explanation.—In this sub-section, the expression “person interested” means the person who was in actual possession of the premises requisitioned under section 65 immediately before the requisition, or where no person was in such actual possession, the owner of such premises.

(2) Whenever any Committee, Authority or officer, referred to in sub-section (1) of section 65 in pursuance of that section requisitions any vehicle, there shall be paid to the owner thereof compensation the amount of which shall be determined by the Central Government or the State Government, as the case may be, on the basis of the fares or rates prevailing in the locality for the hire of such vehicle:

Provided that where the owner of such vehicle being aggrieved by the amount of compensation so determined makes an application within the prescribed time to the Central Government or the State Government, as the case may be, for referring the matter to an arbitrator, the amount of compensation to be paid shall be such as the arbitrator appointed in this behalf by the Central Government or the State Government, as the case may be, may determine:

Provided further that where immediately before the requisitioning the vehicle or vessel was by virtue of a hire purchase agreement in the possession of a person other than the owner, the amount determined under this sub-section as the total compensation payable in respect of the requisition shall be apportioned between that person and the owner in such manner as they may agree upon, and in default of agreement, in such manner as an arbitrator appointed by the Central Government or the State Government, as the case may be, in this behalf may decide.

67. The National Authority, the State Authority, or a District Authority may recommend to the Government to give direction to any authority or person in control of any audio or audio-visual media or such other means of communication as may be available to carry any warning or advisories regarding any threatening disaster situation or disaster, and the said means of communication and media as designated shall comply with such direction.

68. Every order or decision of the National Authority or the National Executive Committee, the State Authority, or the State Executive Committee or the District Authority, shall be authenticated by such officers of the National Authority or the National Executive Committee or, the State Executive Committee, or the District Authority, as may be authorised by it in this behalf.

69. The National Executive Committee, State Executive Committee, as the case may be, by general or special order in writing, may delegate to the Chairperson or any other member or to any officer, subject to such conditions and limitations, if any, as may be specified in the order, such of its powers and functions under this Act as it may deem necessary.

70. (1) The National Authority shall prepare once every year, in such form and at such time as may be prescribed, an annual report giving a true and full account of its activities during the previous year and copies thereof shall be forwarded to the Central Government and that Government shall cause the same to be laid before both Houses of Parliament within one month of its receipt.

(2) The State Authority shall prepare once in every year, in such form and at such time as may be prescribed, an annual report giving a true and full account of its activities during the previous year and copies thereof shall be forwarded to the State Government and that Government shall cause the same to be laid before each House of the State Legislature where it consists of two Houses, or where such Legislature consists of one House, before that House.

71. No court (except the Supreme Court or a High Court) shall have jurisdiction to entertain any suit or proceeding in respect of anything done, action taken, orders made, direction, instruction or guidelines issued by the Central Government, National Authority, State Government, State Authority or District Authority in pursuance of any power conferred by, or in relation to its functions, by this Act.

72. The provisions of this Act, shall have effect, notwithstanding anything inconsistent therewith contained in any other law for the time being in force or in any instrument having effect by virtue of any law other than this Act.

73. No suit or prosecution or other proceeding shall lie in any court against the Central Government or the National Authority or the State Government or the State Authority or the District Authority or local authority or any officer or employee of the Central Government or the National Authority or the State Government or the State Authority or the District Authority or local authority or any person working for on behalf of such Government or authority in respect of any work done or purported to have been done or intended to be done in good faith by such authority or Government or such officer or employee or such person under the provisions of this Act or the rules or regulations made thereunder.

74. Officers and employees of the Central Government, National Authority, National Executive Committee, State Government, State Authority, State Executive Committee or District Authority shall be immune from legal process in regard to any warning in respect of any impending disaster communicated or disseminated by them in their official capacity or any action taken or direction issued by them in pursuance of such communication or dissemination.

75. (1) The Central Government may, by notification in the Official Gazette, make rules for carrying out the purposes of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely :—

(a) the composition and number of the members of the National Authority under sub-section (2), and the term of office and conditions of service of members of the National Authority under sub-section (4), of section 3;

(b) the allowances to be paid to the members of the advisory committee under sub-section (2) of section 7;

(c) the powers and functions of the Chairperson of the National Executive Committee under sub-section (3) of section 8 and the procedure to be followed by the National Executive Committee in exercise of its powers and discharge of its functions under sub-section (4) of section 8;

(d) allowances to be paid to the persons associated with the sub-committee constituted by the National Executive Committee under sub-section (3) of section 9;

(e) the number of members of the National Institute of Disaster Management under sub-section (2), the term of the office and vacancies among members and the manner of filling such vacancies under sub-section (3) and the manner of constituting the Governing Body of the National Institute of Disaster Management under sub-section (4) of section 42;

(f) the manner of constitution of the Force, the conditions of service of the members of the Force, including disciplinary provisions under sub-section (2) of section 44;

(g) the manner in which notice of the offence and of the intention to make a complaint to the National Authority, the State Authority, the Central Government, the State Government or the other authority or officer under clause (b) of section 60;

(h) the form in which and the time within which annual report is to be prepared under section 70;

(i) any other matter which is to be, or may be, prescribed, or in respect of which provision is to be made by rules.

76. (1) The National Institute of Disaster Management, with the previous approval of the Central Government may, by notification in the Official Gazette, make regulations consistent with this Act and the rules made thereunder to carry out the purposes of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such regulations may provide for all or any of the following matters, namely:—

(a) powers and functions to be exercised and discharged by the governing body;

(b) procedure to be followed by the governing body in exercise of the powers and discharge of its functions;

(c) any other matter for which under this Act provision may be made by the regulations.

77. Every rule made by the Central Government and every regulation made by the National Institute of Disaster Management under this Act shall be laid, as soon as may be after it is made, before each House of Parliament, while it is in session, for a total period of thirty days which may be comprised of one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modification in the rule or regulation or both Houses agree that the rule or regulation should not be made, the rule or regulation shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule or regulation.

78. (1) The State Government may, by notification in the Official Gazette, make rules to carry out the provisions of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) the composition and number of the members of the State Authority under sub-section (2), and the term of office and conditions of service of the members of the State Authority under sub-section (5), of section 14;

(b) the allowances to be paid to the members of the advisory committee under sub-section (2) of section 17;

(c) the powers and functions of the Chairperson of the State Executive Committee under sub-section (3), and the procedure to be followed by the State Executive Committee in exercise of its powers and discharge of its functions under sub-section (4) of section 20;

(d) allowances to be paid to the persons associated with the sub-committee constituted by the State Executive Committee under sub-section (3) of section 21;

(e) the composition and the number of members of the District Authority under sub-section (2), and the powers and functions to be exercised and discharged by the Chief Executive Officer of the District Authority under sub-section (3) of section 25;

(f) allowances payable to the persons associated with any committee constituted by the District Authority as experts under sub-section (3) of section 28;

(g) any other matter which is to be, or may be, prescribed, or in respect of which provision is to be made by rules.

(3) Every rule made by the State Government under this Act shall be laid, as soon as may be after it is made, before each House of the State Legislature where it consists of two Houses, or where such Legislature consists of one House before that House.

79. (1) If any difficulty arises in giving effect to the provisions of this Act, the Central Government or the State Government, as the case may be, by notification in the Official Gazette, make order not inconsistent with the provisions of this Act as may appear to it to be necessary or expedient for the removal of the difficulty:

Provided that no such order shall be made after the expiration of two years from the commencement of this Act.

(2) Every order made under this section shall be laid, as soon as may be after it is made, before each House of Parliament or the Legislature, as the case may be.

T. K. VISWANATHAN,
Secy. to the Govt. of India.

ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT

Port Blair, dated the

February, 2010

ORDER NO: 867

In order to procurement of materials and stationeries for establishment of office set-up, implementation of Plan scheme and conducting of training programme on Community Based Disaster Preparedness, the Principal Secretary(R&R), A&N Administration has been pleased to constitute the following Officers as members of Purchase Committee to make suitable recommendation for procurement after ascertaining reasonableness of rates from the market.

- | | |
|---|-------------------|
| 1. Director (DM&RR) | - Chairman |
| 2. Executive Engineer, Store Division, APWD, Port Blair | - Member |
| 3. Tehsildar, Disaster Management (South Andaman) | - Member |
| 4. Executive Engineer, Municipal Council, Port Blair | - Member |
| 5. Assistant Director (Admin.), Directorate of DM & RR | - Member Convener |

All the codal formalities as recommended under GFR-146 should be observed while procurement of materials and stationeries.

Sobhana K. Unny
4.3.2010
(Sobhana K. Unny)

Assistant Secretary (R&R)
(F No. 5-58/2005-R&R)

Copy to:-

Office Order Book

1. All members of the Committee
2. The Director (DM&RR), A&N Administration
3. The Director of Accounts & Budget, A&N Administration
4. The Deputy Commissioner, South Andaman District, Port Blair
5. The Chief Engineer, APWD, Port Blair for information
6. The Secretary, PBMC, Port Blair for information
7. The Deputy Commissioner, Nicobar District, Car Nicobar
8. The Deputy Commissioner, North & Middle Andaman District, Mayabunder
9. The Functional Manager (EI), District Industries Centre, Port Blair

Sobhana K. Unny
Assistant Secretary (R&R)

**DIRECTORATE OF DISASTER MANAGEMENT,
A & N ADMINISTRATION**

Sri Vijaya Puram, dated the ^{4th} 24 Jan, 2025

OFFICE ORDER NO: 19

In supersession of this office order no. 270 dated 06th Oct, 2023 and in terms of the Section 4 (1) of the Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) (Act, 2013), the Directorate of Disaster Management, Port Blair has constituted an internal Complaint Committee for a period of three years consisting of the following with immediate effect.

- | | |
|---|---------------------|
| 1. Smti Nikhat Yasmeen
Sr. Accountant | - Presiding Officer |
| 2. Shri Nasir Ahmed
IT Analyst | - Member |
| 3. Smti C H Padmawathi
Personal Assistant | Member |
| 4. Shri. Rajneesh Kumar
Higher Grade Clerk | - Member |
| 5. Smti. Komal Anand
President of Pankh, NGO | - Member |

Assistant Director (Admn.)

M-11012/27/2023-Estt-Section-DM_ANAdmn

OFFICE ORDER BOOK

Copy to:

1. The Sr. PS to Chief Secretary, A&N Administration, Port Blair.
2. PS to Comm-cum-Secretary (DM&RR) for kind information of Comm cum-Secretary (DM&RR).
3. PA to Director (SW), A&N Administration for kind information of Director (SW)
4. The Welfare Officer (Women), Directorate of Social Welfare, A&N Administration.
5. The Deputy Secretary (DM&RR), A&N Administration for information.
6. Smti. Usha Rani, Office Superintendent, Disaster Management for information and necessary action.
7. Smti. CH Padmawathi. Personal Assistant, Disaster Management for information and necessary action.

8. Smti. Nikhat Yasmeen, Sr. Accountant, Disaster Management for information and necessary action.
9. Shri. Nasir Ahmed, IT Analyst, Disaster Management for information and necessary action.
10. Shri. Rajneesh Kumar, Higher Grade Clerk, Disaster Management for information and necessary action.
11. Smti. Komal Anand, President of Pankh, NGO, Sri Vijaya Puram for information and necessary action.

Digitally signed by
Janik Ram

Date: 24-01-2025

Assistant Director (Admn.)

DIRECTORATE OF DISASTER MANAGEMENT
A& N Administration

Port Blair, dated 25th Jul, 2024

OFFICE ORDER NO: 182

In supersession of this Directorate's Oder No. 171 dated 15.07.2024, as per tri-party MoU to carry out the work of Supply, Installation, Testing & Commissioning of 35 Automated Tsunami Early Warning Siren System in A&N islands, a committee is hereby constituted comprising the following representative of ESSO-INCOIS, Hyderabad, BSNL, Port Blair and this Directorate to validate the quality and quantity of work of Tsunami early Warning Systems at 35 locations of A & N Islands: -

- | | | |
|--|---|-----------------|
| 1. Shri Janik Ram, Assistant Director (Admn.), DDM, Port Blair | - | Chairman |
| 2. Shri V. Venugopala Rao, Scientist-E, INCOIS, Hyderabad | - | Member |
| 3. Shri K Venkatesan, Executive Engineer (E), BSNL Electrical Division | - | Member |
| 4. Dr. Swapan Kumar Biswas, Sr. Consultant, DDM, Port Blair | - | Convener Member |
- This has the approval of the competent authority.

Assistant Director (Admn.)

OFFICE ORDER BOOK:

Copy to: -

1. The Director (INCOIS), MoES, GoI, Hyderabad for kind information please.
2. The Chief General Manager, BSNL, Port Blair for kind information please.
3. Shri V. Venugopala Rao, Scientist-E, INCOIS, Hyderabad for information and necessary action please.
4. Shri Janik Ram, Assistant Director (Admn.), DDM, Port Blair for information and necessary action.
5. Shri K Venkatesan, Executive Engineer (E), BSNL Electrical Division, Coimbatore for information and necessary action please.
6. The Executive Engineer (E), BSNL Electrical Division, Telephone Bhawan, Port Blair for information.
7. PS to Secretary (DM), A&N Administration for kind informant of the Secretary (DM).
8. PA to Director (DM), A&N Administration for kind information of the Director (DM).
9. Dr. Swapan Kumar Biswas, Sr. Consultant, DDM for information and necessary action.

Signed by Janik Ram

Date: 25-07-2024 09:36:01

Assistant Director (Admn.)

**DIRECTORATE OF DISASTER MANAGEMENT
A& N Administration**

Sri Vijaya Pura, dated

th
04 Oct, 2024

OFFICE ORDER No. 228

In supersession of this Officer Order No. 22 dt. 09.02.2022 and in order to examine and evaluate the tenders/bids invited by the Department and in accordance with Chapter-7 Para 7.1.1 of Manual of procurement of Goods, 2017, the following officers as members of "Tender Evaluation Committee" is being constituted for the aforesaid purpose.

- | | |
|------------------------------|--------------------|
| 1. Assistant Director (Admn) | - Chairperson |
| 2. Office Superintendent | - Member |
| 3. Sr. Accountant | - Member |
| 4. IT Analyst | - Member Secretary |
| 5. Junior Investigator | - Member |

All the Codal formalities as per the recommendations of GFR should be observed while evaluation to tenders/bid documents.

This issues with the approval of competent authority.

Assistant Director (Admn) (DM)
(F.No. M/3/2023-Estt-Section-DM_ANAdmn)

OFFICE ORDER BOOK

Copy to:-

1. PA to Director (DM) for kind information of Director (DM).
2. The Assistant Director (Admn) for information and necessary action.
3. The Office Superintendent (DM) for information and necessary action.
4. The Sr. Accountant (DM) for information and necessary action
5. The IT Analyst (DM) for information and necessary action
6. The Junior Investigator (DM) for information and necessary action
7. Concerned file.

Digitally signed by
Janik Ram

Assistant Director (Admn) (DM)
Date: 04-10-2024 16:23:59

DIRECTORATE OF DISASTER MANAGEMENT A& N Administration

Sri Vijaya Puram, dated 24th Sept, 2024

OFFICE ORDER No. 216

In order to select the best employee of the month to motivate and bring a competitive approach amongst employees, the following officers as members of "Best Employee Committee" is being constituted to recognize the outstanding performance of the employee within the Department for the month.

- | | | |
|------------------------------|---|-------------------|
| 1. Director (DM) | - | Chairperson |
| 2. Assistant Director (Admn) | - | Member - convenor |
| 3. Statistical Officer (DM) | - | Member |
| 4. Office Superintendent | - | Member |

Parameters for evaluating the Best Employee might include:

1. **Quality of Work:** Accuracy, efficiency, and thoroughness in job performance.
2. **Initiative:** Proactivity and ability to take on additional responsibilities.
3. **Teamwork:** Collaboration, support, and communication with colleagues.
4. **Attendance:** Consistency and punctuality.
5. **Problem-Solving:** Creativity and effectiveness in resolving issues.
6. **Customer Service:** Responsiveness and quality of service to internal or external customers.
7. **Leadership:** Ability to inspire, guide, and mentor others, if applicable

Based on the above parameters the selection process shall be done:-

Selection Process:

1. **Nominations:** Nominations for the Best Employee will be submitted by the AD (Admin) and should be forwarded to the committee before the 25th of each month.
2. **Evaluation:** The committee will review the nominations based on predefined parameters and select the employee who has demonstrated exceptional performance and contribution.
3. **Announcement:** The selected Best Employee will be announced on the last working day of each month.

This issues with the approval of competent authority.


Assistant Director (Admn)
(F.No. M-13/27/2024-Estt-Section-DM_ANAdmn)

OFFICE ORDER BOOK

Copy to:-

1. PS to Secretary (DM) for kind information of Secretary (DM).
2. PA to Director (DM) for kind information of Director (DM).
3. The Asst. Director (Admn) for information and necessary action.
4. The Statistical Officer (DM) for information and necessary action.
5. The Office Superintendent (DM) for information and necessary action
6. Concerned file.


Assistant Director (Admn)

आपदा प्रबंधन निदेशालय
DIRECTORATE OF DISASTER MANAGEMENT
अ.तथा.नि.प्रशासन / A & N Administration

पोर्ट ब्लेयर / Port Blair, दिनांक / dated 11th March, 2022

OFFICE ORDER No. 51

In order to examine and verifying the invoices of purchases made with respect to the Furniture and fixtures for new office building and QRT Vehicles and other purchases that are already proposed/yet to be made by the Department with the approval of Administrative Secretaries/Finance Department, the following officers are hereby nominated as members of "Verification Committee" is being constituted for the aforesaid purpose.

Director (DM)	-	Chairperson
Assistant Director (Log)	-	Member
Statistical Officer	-	Member
Office Superintendent	-	Member

This has the approval of competent authority.

Ravindra 11/3/22

Director (DM)

(F.No. DM/Estt/Cor/1-1/2016(PF))

OFFICE ORDER BOOK

Copy to:-

1. PA to Secretary (DM) for kind information of Secretary (DM).
2. The Assistant Director (Log) for information and necessary action.
3. The Statistical Officer (DM) for information and necessary action.
4. The Office Superintendent (DM) for information and necessary action
5. Concerned file.

Ravindra 11/3/22

Director (DM)

आपदा प्रबंधन निदेशालय
DIRECTORATE OF DISASTER MANAGEMENT
अ.तथा.नि.प्रशासन / A & N Administration

पोर्ट ब्लेयर / Port Blair, दिनांक / dated

17th January, 2022

OFFICE ORDER No. 13

In supersession of this office order No. 349 dt. 29.12.2015 and in order to examine and framing of draft RR's for the posts of Deputy Director (DM), Assistant Director (Operation), Assistant Director (Logistic), Assistant Director (DM)(Admn.) and Safety Officer in this Directorate as per the guidelines of RR's and its finalization, the Secretary (DM) has been pleased to constitute the following officers as members for the aforesaid purpose.

- | | | |
|------------------------------------|---|------------------|
| 1. Director (DM) | - | Chairperson |
| 2. Deputy Secretary (DM & RR) | - | Member |
| 3. Dy. Director of Education(Perl) | - | Member |
| 4. Assistant Secretary (Perl) | - | Member |
| 5. Statistical Officer (DM & RR) | - | Member Secretary |

All the Codal formalities as per the recommendations of the guidelines of the Govt. of India should be observed while framing of Draft RR's of the above mentioned posts.

Rajendra
19/1/22
Director (DM)
(F.No. 5-84/2015- R&R)

OFFICE ORDER BOOK

Copy to:-

1. The Deputy Secretary (DM & RR), A & N Administration, Secretariat for information.
2. The Deputy Director Education (Perl), Directorate of Education, A & N Administration for information..
3. The Assistant Secretary (Perl) A & N Administration, Secretariat for information.
4. The Statistical Officer (DM & RR), DDM for information.
5. PA to Secretary (DM) for kind information of Secretary (DM).
6. Concerned file.

Rajendra
19/1/22
Director (DM)

Directory of Officers and Employees presently attached to Directorate of Disaster Management

Sl No	NAME	Designation	Pay level	Direct (+91/ 03192)	EMAIL
1	Smti. Priyanka Kumari	Director DM	12	239602	statecontrolroom@gmail.com
2	Shri. Janik Ram	Assistant Director (Admn.)	9	234633	statecontrolroom@gmail.com
3	Shri. Peter Francis	Senior Accountants Officer	9	238880	statecontrolroom@gmail.com
4	Smti. Usha Rani	Office Superintendent	7	-do-	statecontrolroom@gmail.com
5	Smti. Nikhat Yasmin	Senior Accountant	7	-do-	statecontrolroom@gmail.com
6	Shri. Nasir Ahmed	IT Analyst	6	-do-	statecontrolroom@gmail.com
7	Smti. C H Padmawathi	Personal Assistant	6	-do-	statecontrolroom@gmail.com
8	Shri. Rajneesh Kumar	Higher Grade Clerk	4	-do-	statecontrolroom@gmail.com
9	Shri. Joga Rao	Lower Grade Clerk	2	-do-	statecontrolroom@gmail.com
10	Shri. M Ayyanar	Junior Investigator	4	-do-	statecontrolroom@gmail.com

આપદા પ્રબંધન નિદેશાલય
DIRECTORATE OF DISASTER MANAGEMENT
અ.તથા.નિ.પ્રશાસન/A & N Administration

BUDGET ALLOCATION		
Financial Year 2024-25		As on date
		(In Rupees)
M.H. 2245 (PLAN) 01.04 Dte. of Disaster Management	Allocation of Fund under BE 2024-25	Allocation of Fund under RE 2024-25
2245.80.102.01.04.01 Salaries	7174000	5800000
2245.80.102.01.04.02 Wages	11000000	10750000
2245.80.102.01.04.05 Rewards	60000	49000
2245.80.102.01.04.06 Medical Treatment	200000	300000
2245.80.102.01.04.07 Allowances	5693000	5880000
2245.80.102.01.04.08 Leave Travel Concession	200000	500000
2245.80.102.01.04.11 Domestic Travel Expense	200000	200000
2245.80.102.01.04.13 Office Expense	5000000	5000000
2245.80.102.01.04.16 Printing & Publications	300000	300000
2245.80.102.01.04.18 Rent for Others	1000000	1396000
2245.80.102.01.04.24 Fuel & Lubricants	500000	500000
2245.80.102.01.04.29 Repair & Maintenance	200000	200000
01.99 Information Technology		
2245.80.102.01.99.49 Other Revenue Exp.	4000000	5100000
01.05 SDRF		
2245.80.102.01.05.49 Other Revenue Exp.	100000	100000
03 Annual Expenditure on account of Disaster		
2245.80.103.03.00.49 Other Revenue Exp.	100000	100000
Total MH 2245 (PLAN)	35727000	36175000
M.H. 4250 Capital Outlay		
4250.00.101.01.04.72 Buildings & Structures	1000000	12061000
4250.00.101.01.04.73 Infrastructural Assets	100000	3439000
Total MH 4250 (PLAN)	1100000	15500000
GRAND TOTAL	36827000	51675000

अण्डमान तथा
Andaman And



निकोबार राजपत्र
Nicobar Gazette

EXTRAORDINARY
प्राधिकार से प्रकाशित
Published by Authority

सं. 2, पोर्ट ब्लेयर, सोमवार, 6 जनवरी, 2014
No. 2, Port Blair, Monday, January 6, 2014

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय / SECRETARIAT

NOTIFICATION

Port Blair, dated the 6th January, 2014

No. 02/2014/F.No. 11-43/2013-AR.— In exercise of the powers conferred under Section 2 (e) (v) of the Right To Information Act, 2005 (Act No. 22 of 2005) read with Section 5 (1) & (2) thereof and in partial modification of A & N Administration's Notification No. 219/2011/F.No. 11-43/2008-09-AR dated 5th October, 2011, published in the Extra Ordinary issue of A & N Gazette No. 229 dated 5th October, 2011, the Lt. Governor, A & N Islands hereby appoints the following PIOs, APIOs and Appellate Authorities in respect of the Directorate of Disaster Management is mentioned below :-

1. Directorate of Disaster Management

Under Sl. No. 2 heading Secretariat, Port Blair, item No. 4 of the Gazette Notification No. 219/2011/F.No.11-43/2008-09-AR dated 5/10/2011/F.No. 11-43/2008-09-AR dated 5/10/2011, the following modification is made amendment for the Directorate of Disaster Management, Port Blair.

The existing entries under the heading Secretariat at Sl. No. 2, item 4 of the Notification No. 219/2011/ F. No. 11-43/2008-09-AR dated 5/10/2011 shall be substituted to read as under :-

Sl. No.	Designation of the Officials	Designated as (PIOs & APIOs)	Telephone/Fax No./ e-mail and Official Address	Jurisdiction	Appellate Authority	Telephone/ Fax No./e-mail and Official Address
1.	Director (DM&RR)	PIO	03192-242697 dirdmani@gmail.com	All matters related to Disaster Management	Commissioner-cum-Secretary (DM&RR)	03192-233364/ Fax No. 233364
2.	Deputy Director	APIO	03192-242697	All matters related to Disaster Management except Accounts Matter	-do-	-do-
3.	Assistant Director (Admn.)	APIO	03192-242697	Establishment/ Administrative matters in respect of Disaster Management	-do-	-do-

Sl. No.	Designation of the Officials	Designated as (PIOs & APIOs)	Telephone/Fax No./ e-mail and Official Address	Jurisdiction	Appellate Authority	Telephone/Fax No./ e-mail and Official Address
4.	Accounts Officer/Asstt. Accounts Officer	APIO	03192-242697	All Accounts Matters related to Disaster Management	-do-	-do-

Lt. General (Retd.) A.K. Singh, PVSM, AVSM, SM
Lt. Governor,
Andaman & Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-
(Jagdish Prasad)
Assistant Secretary (AR&Trg.)/
Nodal Officer (RTI)

Details of PIO & APIO of Directorate of Disaster Management

Sl. No	Name of the Officer	Designation of the Officials	Designated as (PIOs & APIOs)	Telephone/Fax No./e-mail and Official Addresss	Jurisdiction	Appellate Authority	Official Address of the Appellate Authority
1	Smti. Priyanka Kumari	Director (DM&RR)	PIO	03192-242697/239602 dirmani@gmail.com	All matters related to Disaster Management	Commissioner-cum-Secretary (DM&RR)	Dte. of Disaster Management, Aapda Prabandhan Building, Link Road, Goal Ghar
2	(Post Vacant)	Deputy Director	APIO	03192-242697	All matters related to Disaster Management except Accounts Matter	Commissioner-cum-Secretary (DM&RR)	Dte. of Disaster Management, Aapda Prabandhan Building, Link Road, Goal Ghar
3	Shri. Janik Ram	Assistant Director (Admn)	APIO	03192-242697/234633 janik.ram@gov.in	Establishment/ Administrative matters in respect of Disaster Management	Commissioner-cum-Secretary (DM&RR)	Dte. of Disaster Management, Aapda Prabandhan Building, Link Road, Goal Ghar
4	Shri. Peter Francis	Accounts Officer/ Asst. Accounts Officer	APIO	03192-242697/234633 peter.f74@and.nic.in	All Accounts Matters related to Disaster Management	Commissioner-cum-Secretary (DM&RR)	Dte. of Disaster Management, Aapda Prabandhan Building, Link Road, Goal Ghar